

**MINUTES**  
**VILLAGE OF BERWYN**  
**REGULAR COUNCIL MEETING**  
**October 28, 2021**  
**VILLAGE OF BERWYN COUNCIL CHAMBERS**  
**7:00 PM**  
**Council Meeting followed by Organizational Meeting**

**PRESENT:**

Cindy Hockley  
Ken Montie  
Kim Steeves  
Brienne Nettelfield  
John Bak

Mayor  
Deputy Mayor  
Councillor  
Councillor  
Councillor

Greg Gayton  
Barb Schofield  
Kristin Dyck

CAO  
Recorder  
Mile Zero News/Banner Post Reporter

**1. CALL MEETING TO ORDER**

The regular meeting of the Berwyn Village Council was held in the Village Council Chambers. The meeting was called to order by Mayor Hockley at 7:22 p.m. Kristin Dyck attended the meeting via speaker phone.

**2. ADOPTION OF AGENDA**

**RESOLUTION NO. 01-10-28-21**

**MOVED** by Councillor Bak that Council approve the Village of Berwyn regular Council meeting agenda as amended.

**ADDITIONS:** 7.3 Infrastructure Accountability Program

7.4 Change of Date for the November 11, 2021 Council Meeting

7.5 Berwyn Elks Development Society – Insurance Quote

8.1 Logo Review – Website

8.2 Elections Alberta – Wrap-up

**CARRIED**

**3. ADOPTION OF MINUTES**

**RESOLUTION NO. 02-10-28-21**

**MOVED** by Councillor Montie that Council adopt the minutes from the October 14, 2021, Regular Council meeting as presented.

**CARRIED**

**4. BUSINESS ARISING FROM MINUTES**

None

**5. PUBLIC HEARINGS**

None

**6. DELEGATIONS**

None

**7. NEW BUSINESS**

**7.1 Public Works Report**

Council reviewed the public works report with CAO Gayton. CAO Gayton answered questions relating to the work that had been completed by public works.

The playground repairs were brought up as it was not on the report and some items were high priority. CAO explained that the high priority work to the playground had been done after the August 1 to September 2021 report was submitted.

It was also mentioned that the hydrants were being flushed for winter, it had been advertised on our Facebook page informing residents that the hydrant flushing was taking place. The water pressure fluctuates when hydrant flushing happens.

**RESOLUTION NO. 05-10-28-21**

**MOVED** by Councillor Steeves to accept the Public Works report as information.

**CARRIED**

VILLAGE OF BERWYN  
REGULAR COUNCIL MEETING MINUTES  
October 28, 2021

7.2 AUMA Convention

CAO provided to Council the Agenda for the 2021 AUMA Convention & Trade Show that will be taking place November 17 to 19<sup>th</sup>, 2021.

Mayor Hockley and Councillor Steeves will be attending 2021 AUMA Convention & Trade Show and also asked to be registered for the Legal Seminar that will be taking place on Tuesday, November 16, 2021.

CAO Gayton shared information he had received after the agenda was sent; it was to inform the attendees that are attending the Convention that they must provide proof of vaccination.

**RESOLUTION NO. 06-10-28-21**

**MOVED** by Councillor Montie to have Mayor Hockley and Councillor Steeves attend the Legal Seminar on Tuesday, November 16, 2021. **CARRIED**

**RESOLUTION NO. 07-10-28-21**

**MOVED** by Councillor Nettelfield to accept the agenda for the 2021 AUMA Convention & Trade Show as information. **CARRIED**

7.3 Infrastructure Accountability Act

The Infrastructure Accountability Act is a new initiative from the province. If passed, *the Infrastructure Accountability Act* will help the Government of Alberta in making important future capital project investment decisions that provide Albertans with needed public infrastructure and furthers Alberta's Recovery Plan by supporting jobs and the economy.

**RESOLUTION NO. 08-10-28-21**

**MOVED** by Councillor Bak to accept the Infrastructure Accountability Act as information. **CARRIED**

7.4 Change of date for the November 11, 2021 Council Meeting

Due to the Remembrance Day holiday on November 11, 2021, Council decided to cancel the Regular Council Meeting and discussed new dates to have the next meeting. Council has two special meetings in November for interviews for the hiring of a new CAO and also the AUMA Convention is taking place. There is nothing pressing so it was decided one meeting would be sufficient for Council in November, the date will be November 25, 2021 as it is the fourth Thursday of the month.

**RESOLUTION NO. 09-10-28-21**

**MOVED** by Councillor Steeves to cancel the November 11, 2021 Council meeting. **CARRIED**

7.5 Berwyn Elks Recreation Development Society – Insurance Quote

Councillor Steeves explained the stipulation that AUMA has in order for the Berwyn Elks Recreation Development Society to have insurance with them, the Berwyn Elks has to have a AUMA membership. CAO explained that Berwyn Elks will be responsible for applying for the membership and they would be billed directly from AUMA for the insurance policy. It will not go through the Village.

**RESOLUTION NO. 10-10-28-21**

**MOVED** by Councillor Steeves to accept the Berwyn Elks Recreation Development Society Insurance Quote from AUMA as information. **CARRIED**

**8. CORRESPONDENCE**

8.1 Logo Review – Website

Council had six different logos to choose from, three on each page. Council discussed fonts and font colors, and a decision was made on one of the logos from the first page.

**RESOLUTION NO. 11-10-28-21**

**MOVED** by Mayor Hockley to have Rylee Armstrong from Conveys Computer Design & Marketing to go with page 8.1, the #2 logo. **CARRIED**

8.2 Elections Alberta Wrap-up

CAO informed Council that the results in Berwyn were pretty consistent with what the rest of the province did. The three Conservative members: Pam Davidson, Erika Barootes and Mykhailo Martyniuk they were the highest pollers in Berwyn. On the equalization referendum there was forty-nine that said yes to walking away from the equalization principal and 17 said no; Daylight saving time, 38 people voted for the proposal on daylight savings time and 29 voted against.

**RESOLUTION NO. 12-10-28-21**

**MOVED** by Councillor Nettelfield to accept the Elections Alberta email as information. **CARRIED**

**9. COMMITTEE REPORTS**

9.1 Long Lake Regional Waste Management Services Commission

VILLAGE OF BERWYN  
REGULAR COUNCIL MEETING MINUTES  
October 28, 2021

The Village received the agendas and minutes from the September 27 and the October 18, 2021 Long Lake Regional Waste Management Services Commission meetings.

Councillor Montie spoke briefly about new things that have and will be taking place for Long Lake.

**RESOLUTION NO. 13-10-28-21**

**MOVED** by Councillor Bak to accept the reports from Long Lake Regional Waste Management Services Commission as information. **CARRIED**

**10. CHIEF ADMINISTRATIVE OFFICER REPORT**

10.1 CAO Report

At that Senate Election/Referendum we were obligated to enforce Section 53 of the Local Authorities Election Act, which required one piece of photo ID and proof of residence. Most people used their drivers' license for the photo ID, but the proof of residence was an issue for some people. The drivers' license provides a Post Office box number, but we needed something with a civic address as proof of residence.

The answer to that problem is to pass a bylaw, authorized under Section 53.01, allowing Council to set the identification requirements. These bylaws must be passed no less than six months prior to nomination day. CAO will look into doing a Bylaw which will allow Council to set the identification requirements.

The election and referendum results from the Village were entered into the provincial database on October 22, 2021.

Public works had the flat deck installed on the pick-up truck.

The campground will be closing down on October 31<sup>st</sup>, 2021

The power re-energization request for the arena was done on Monday, October 18<sup>th</sup>, 2021 and confirmation was received for the re-energization request from AMSC.

Ed Lock has been working downstairs in the Council Chambers getting the range extender and Zoom installed on the downstairs network.

Pavement repair was completed on October 18<sup>th</sup>, 2021.

**RESOLUTION NO. 14-10-28-21**

**MOVED** by Councillor Montie to accept the CAO Report as presented. **CARRIED**

10.2 Cheque Report – Cheque #'s 15639 to #15722

A few questions regarding some cheques were asked, CAO informed Council who the business/person the cheques were for.

**RESOLUTION NO. 15-10-28-21**

**MOVED** by Councillor Nettelfield to accept the Cheque Report as presented. **CARRIED**

10.3 Budget Variance Report

CAO was questioned about emailing utility bills and what the process was to get it done. CAO was informed we need to set up an SMTP site in order for this to be done. CAO will speak to a Tech to see what we have to do to get this set up.

**RESOLUTION NO. 16-10-28-21**

**MOVED** by Councillor Nettelfield to accept the Cheque Report as presented. **CARRIED**

Councillor Steeves would like the following added to the November 25, 2021 Council Meeting Agenda: Bylaw Enforcement issues and review the speed limits.

It was suggested that CAO Gayton help John McLeod from the Arena Society fill out the Restrictions Exemption Program documents.

10.4 Cash Position Report

**RESOLUTION NO. 17-10-28-21**

**MOVED** by Councillor Montie to accept the Cash Position Report as presented. **CARRIED**

Reporter, Kristin Dyck from Mile Zero News/Banner Post attended the meeting via speaker phone,

VILLAGE OF BERWYN  
REGULAR COUNCIL MEETING MINUTES  
October 28, 2021

Mayor Hockley asked if she had any questions, she had none at this time.


Kristin Dyck left the meeting at 8:22 p.m.

Moved by Mayor Hockley to adjourn the meeting.

**CARRIED**

Time of adjournment 8:24 p.m.

  
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Cindy Hockley  
Mayor

  
\_\_\_\_\_  
Greg Gayton  
Chief Administrative Officer

