

**VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
MINUTES
Monday, January 12, 2023**

The regular meeting of the council of the Municipality of Berwyn was held in council chambers in the municipality office on January 12, 2023, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Steeves
Councillor Bak
Councillor Sawan
Councillor Johnson

Chief Administrative Officer - Matthew Norburn
Recording Secretary - Barb Schofield

Kristin Dyck, Mile Zero/Banner Post Reporter, attended the meeting.

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ACCEPTANCE OF AGENDA

RESOLUTION NO. 01-01-12-23

MOVED by Councillor Sawan that the agenda be adopted as amended. **CARRIED**

ADDITIONS:

APPROVAL OF MINUTES

RESOLUTION NO. 02-01-12-23

MOVED by Mayor Steeves that an amendment to the December 12, 2022 minutes be made. **DEFEATED**

RESOLUTION NO. 03-01-12-23

MOVED by Councillor Johnson that the minutes of the regular meeting of Council Meeting held on December 12, 2022, be adopted as amended. **CARRIED**

BUSINESS ARISING FROM THE MINUTES

4.1 Update on ownership of sign re: Arena

The sign was donated to the arena by LaPrairie Works

RESOLUTION NO. 04-01-12-23

MOVED by Councillor Sawan to accept the ownership of the sign discussion as information. **CARRIED**

4.2 Apology letter to Grimshaw Legion

Mayor Steeves sent an apology letter to the Grimshaw Legion regarding Remembrance Day.

PUBLIC HEARING

None

DELEGATIONS

6.1 Tracy Halerewich – FCSS Grimshaw

Tracy Halerewich, Director of Community Services gave a presentation to Council regarding, what Grimshaw FCSS will offer to Berwyn. An agreement needs to be drawn up and agreed upon. by Grimshaw and Berwyn Councils before proceeding.
Tracy Halerewich left at 7:30 p.m.

6.2 Angie Konowalyk – Bylaw

Angie spoke with Council, and she informed them of what she wants to be changed in her Bylaw enforcement agreement. CAO Norburn and Angie will discuss this further and have it brought back to the next Council meeting on January 26, 2023.
Angie Konowalyk left at 7:30 p.m.

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6.3 Randy Morden – SCADA

Randy gave a presentation on the SCADA system, giving the pros and cons of the system.
RESOLUTION NO. 05-01-12-23

MOVED by Councillor Bak to cancel the SCADA System and have the grant cancelled.
CARRIED

Randy Morden left at 7:50 p.m.

COMMITTEE OF THE WHOLE

7.1 None

Del Cardinal from Public Works arrived at 7:55 to speak on his report 13.1. Council moved to 13.1 and returned to 8.1 at 8:16 p.m.

BYLAWS

8.1 Emergency Management Bylaw

RESOLUTION NO. 06-01-12-23

MOVED by Councillor Sawan to accept the 3rd and Final Reading of Bylaw #697
Emergency Management.
CARRIED

8.2 Procedural Bylaw

RESOLUTION NO. 07-01-12-23

MOVED by Mayor Steeves to table Bylaw #698 Procedural Bylaw until January 26, 2023,
Council meeting to allot time to make changes as discussed. **CARRIED**

NEW BUSINESS

9.1 Berwyn Library Financial Request

RESOLUTION NO. 08-01-12-23

MOVED by Councillor Bak to send the Berwyn Municipal Library the requested
increase of \$3000.00 a year. **CARRIED**

9.2 RFD – Request Letter of Support for Main Street Revitalization

RESOLUTION NO. 09-01-12-23

MOVED by Councillor Sawan to draft a letter of support for the main street
revitalization project. **CARRIED**

RESOLUTION NO. 10-01-12-23

MOVED by Councillor Bak that the council is in favor of pursuing this grant for the
main street beautification. **CARRIED**

FINANCIALS

10.1 None

CORRESPONDENCE and INFORMATON

11.1 Peace Regional Victims Services – Annual Request

RESOLUTION NO. 11-01-12-23

MOVED by Mayor Steeves to have Victim Services annual funding request moved
to the budget discussion. **CARRIED**

11.2 MD 135 letter to Honourable Danielle Smith – Re: Fixed Wing Medivac Service

RESOLUTION NO. 12-01-12-23

MOVED by Councillor Johnson to have the administration write a letter of support
to the Honourable Danielle Smith regarding the Fixed Wing Medivac Service.
CARRIED

11.3 Alberta Provincial Rural Crime Watch Assoc. – Agenda & Registration

RESOLUTION NO. 13-01-12-23

MOVED by Mayor Steeves that we offer the registration fee of \$200.00 for a Citizen on
Patrol member to attend the Alberta Provincial Rural Crime Watch Association 2023
Symposium. **CARRIED**

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11.4 Municipal Affairs Letter
RESOLUTION NO. 14-01-12-23

MOVED by Mayor Steeves accept the letter from Municipal Affairs as information. **CARRIED**

COMMITTEE REPORTS

12.1 None

CHIEF ADMINISTRATIVE OFFICER and DEPARTMENT REPORTS

13.1 Public Works Report

RESOLUTION NO. 15-01-12-23

MOVED by Mayor Steeves to request administration create a map for Public Works, snow removal following the snow removal policy and provide it to Public Works. **CARRIED**

13.2 CAO Report

RESOLUTION NO. 16-01-12-23

MOVED by Councillor Johnson to accept the report from CAO Norburn. **CARRIED**

Recorder, Barb Schofield, and reporter Kristin Dyck from the Mile Zero/Banner Post left the meeting at 9:02 p.m.

CLOSED SESSION

14.1 Funding Agreement with PREDA - Enter into a closed session to discuss items pertaining to the Freedom of Information and Protection of Privacy (FOIP) Act, section 23.
14.2 Article in the local paper - Enter into a closed session to discuss items pertaining to the Freedom of Information and Protection of Privacy (FOIP) Act, section 27.

RESOLUTION NO. 17-01-12-23

MOVED by Councillor Johnson to enter into a Closed Session at 9:03 p.m., Funding Agreement with PREDA - 14.1 Enter into a closed session to discuss items pertaining to the Freedom of Information and Protection of Privacy (FOIP) Act, section 23, and Article in the local paper - 14.2 Enter into a closed session to discuss items pertaining to the Freedom of Information and Protection of Privacy (FOIP) Act, section 27. **CARRIED**

RESOLUTION NO. 18-01-12-23

MOVED by Councillor Bak to come out of the Closed Session at 9:17 p.m. **CARRIED**

ADJOURNMENT

Being that agenda matters have been concluded the meeting adjourned at 9:24 p.m.

These minutes approved this 27 day of January, 2023



Mayor
Kim Steeves



Chief Administrative Officer
Matthew Norburn