

VILLAGE OF BERWYN  
REGULAR COUNCIL MEETING  
MINUTES

Thursday, June 23, 2022

The regular meeting of the council of the Municipality of Berwyn was held in council chambers in the municipality office on June 23, 2022, commencing at 7:00 p.m.

**IN ATTENDANCE**

Mayor Cindy Hockley  
Councillor John Bak  
Councillor Steeves

Chief Administrative Officer - Matthew Norburn  
Recording Secretary - Barb Schofield

Councillor Montie attended the meeting electronically with video conferencing software. Councillor Nettelfield did not attend the meeting.  
Kristin Dyck, Mile Zero/Banner Post Reporter, did not attend the meeting.

**CALL TO ORDER**

The meeting was called to order at 7:01 p.m.

**ACCEPTANCE OF AGENDA**

RESOLUTION NO. 01-06-23-22

MOVED by Councillor Bak that the agenda be adopted as amended. **CARRIED**

**Additions:** 9.2 Signing Authority – Requested by Councillor Nettelfield

9.3 Berwyn Library

**APPROVAL OF MINUTES**

RESOLUTION NO. 02-06-23-22

MOVED by Councillor Montie that the minutes of the regular meeting of council held on June 9, 2022, be approved as presented. **CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

None

**PUBLIC HEARING**

None

**DELEGATIONS**

6.1

**COMMITTEE OF THE WHOLE**

7.1 Derelict Buildings

7.2 UBER – Seniors Transportation Service

RESOLUTION NO. 03-06-23-22

MOVED by Councillor Bak to enter Committee of the Whole at 7:03 p.m. **CARRIED**

RESOLUTION NO. 04-06-23-22

MOVED by Mayor Hockley to leave Committee of the Whole at 7:30 p.m. **CARRIED**

**BYLAWS**

8.1 Bylaw No. 691 is to rescind Bylaw No. 683 Borrowing Bylaw

RESOLUTION NO. 05-06-23-22

MOVED by Councillor Montie give First Reading to Bylaw No. 691 to rescind Bylaw No. 683 Borrowing Bylaw. **CARRIED**

RESOLUTION NO. 06-06-23-22

MOVED by Councillor Bak give Second Reading to Bylaw No. 691 to rescind Bylaw No. 683 Borrowing Bylaw. **CARRIED**

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**RESOLUTION NO. 07-06-23-22**

MOVED by all Council present to give UNANIMOUS consent to proceed with Third and Final Reading to Bylaw No. 691 to rescind Bylaw No. 683 Borrowing Bylaw. **CARRIED**

**RESOLUTION NO. 08-06-23-22**

MOVED by Councillor Steeves to give Third and Final Reading to Bylaw No. 691 to rescind Bylaw No. 683 Borrowing Bylaw. **CARRIED**

**RESOLUTION NO. 09-06-23-22**

MOVED by Councillor Steeves to pass the first reading of Bylaw No. 692, Establish a Borrowing Bylaw. **CARRIED**

**RESOLUTION NO. 10-06-23-22**

MOVED by Councillor Montie to pass the second reading of Bylaw No. 692, Establish a Borrowing Bylaw. **CARRIED**

**RESOLUTION NO. 11-06-23-22**

MOVED by Council to give UNANIMOUS consent to proceed with Third and Final Reading of Bylaw No. 692, Establish a Borrowing Bylaw. **CARRIED**

**RESOLUTION NO. 12-06-23-22**

MOVED by Councillor Bak to pass the third and final reading of Bylaw No. 692, Establish a Borrowing Bylaw. **CARRIED**

**RESOLUTION NO. 13-06-23-22**

MOVED by Councillor Steeves to accept Bylaw No. 692, Establish a Borrowing Bylaw with an amendment to line #3 add "With a carried motion from Council". **CARRIED**

**NEW BUSINESS**

9.1 RFD – Dates for July & August Council Meetings

**RESOLUTION NO. 14-06-23-22**

MOVED by Mayor Hockley to cancel the Council meeting on July 14<sup>th</sup>, and August 11<sup>th</sup>, 2022 and have one Council meeting on July 28<sup>th</sup>, 2022 and one Council meeting on August 25<sup>th</sup>, 2022. **CARRIED**

9.2 Signing Authority

Mayor Hockley and Councillor Bak were given forms from ATB to fill out to become authorized signers for the Village.

9.3 Berwyn Library

**RESOLUTION NO. 15-06-23-22**

MOVED by Councillor Steeves to have CAO Norburn draft a funding agreement with the Berwyn Library to include equal payments made quarterly. **CARRIED**

**FINANCIALS**

10.1 Budget Variance Report

**RESOLUTION NO. 16-06-23-22**

MOVED by Councillor Bak to accept the Budget Variance Report as information. **CARRIED**

**RESOLUTION NO. 17-06-23-22**

MOVED by Councillor Steeves to request CAO Norburn to provide quarterly updates to the 2022 budget past April 14, 2022, regular Council meeting. **CARRIED**

10.2 Cheque Report

**RESOLUTION NO. 18-06-23-22**

MOVED by Councillor Montie to accept the Cheque Report as information. **CARRIED**

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10.3 Cash Position Report  
RESOLUTION NO. 19-06-23-22

MOVED by Councillor Steeves to table the Cash Position Report pending update.  
**CARRIED**

**CORRESPONDENCE and INFORMATON**

11.1 A Coal Policy for Alberta  
RESOLUTION NO. 20-06-23-22

MOVED by Councillor Montie to accept the Coal Policy for Alberta as information.  
**CARRIED**

11.2 Affordable Housing Transformation  
RESOLUTION NO. 21-06-23-22

MOVED by Councillor Bak to accept the Affordable Housing Transformation as information.  
**CARRIED**

**COMMITTEE REPORTS**

12.1 Seniors Week Luncheon and Northern Alberta Elected Leaders Meeting  
RESOLUTION NO. 22-06-23-22

MOVED by Councillor Bak to accept the Seniors Week Luncheon and Northern Alberta Elected Leaders Meeting as information.  
**CARRIED**

**CHIEF ADMINISTRATIVE OFFICER and DEPARTMENT REPORTS**

13.1 CAO Report  
RESOLUTION NO. 23-06-23-22

MOVED by Councillor Bak to accept the CAO report as information.  
**CARRIED**

**CLOSED SESSION**

14.1 Human Resources  
14.2 Staffing

RESOLUTION NO. 24-06-23-22

MOVED by Councillor Bak to move into a closed session at 8:17 p.m.  
**CARRIED**

RESOLUTION NO. 25-06-23-22

MOVED by Councillor Montie to move back into an open session at 8:44 p.m.  
**CARRIED**

RESOLUTION NO. 26-06-23-22

MOVED by Mayor Hockley that CAO Norburn advertise for a Deputy CAO and Public Works assistant.  
**CARRIED**

Councillor Steeves requested a recorded vote:

In Favor – Mayor Hockley, Councillor Montie, Councillor Bak

Opposed – Councillor Steeves

**ADJOURNMENT**

Being that agenda matters have been concluded Mayor Hockley adjourned the meeting at 8:46 p.m.

These minutes approved this 28 day of July, 2022



Mayor  
Cindy Hockley



Chief Administrative Officer  
Matthew Norburn