



**SPECIAL COUNCIL MEETING  
MINUTES  
Monday, September 26, 2022**

**IN ATTENDANCE** Official Administrator – Douglas Lagore

Chief Administrative Officer - Matthew Norburn  
Recording Secretary - Barb Schofield

**CALL TO ORDER** Official Administrator Douglas Lagore called the meeting to order at 1:00 p.m.

**SIGNING AUTHORITY**

RESOLUTION NO. 01-09-26-22

MOVED by Official Administrator Douglas Lagore that he has signing authority for the Village of Berwyn. **CARRIED**

**Date for second by-election**

RESOLUTION NO. 02-09-26-22

MOVED by Official Administrator Douglas Lagore that Nomination Day will be October 17, 2022 and Election Day be held on November 14, 2022. **CARRIED**

RESOLUTION NO. 03-09-26-22

MOVED by Official Administrator Douglas Lagore that Council appoint CAO Matthew Norburn as Returning Officer. **CARRIED**

**ADJOURNMENT**

Being that agenda matters have been concluded Official Administrator Douglas Lagore adjourned the meeting at 1:06 p.m.

These minutes approved this 27th day of September, 2022

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Official Administrator

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Chief Administrative Officer