

**VILLAGE OF BERWYN  
REGULAR COUNCIL MEETING  
MINUTES  
April 27, 2023**

The regular meeting of the council of the Municipality of Berwyn was held in council chambers in the municipality office on April 27, 2023, commencing at 7:00 p.m.

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**IN ATTENDANCE**

Councillor Bak  
Councillor Sawan  
Councillor Johnson  
Councillor Weber  
Councillor Montie

Chief Administrative Officer - Matthew Norburn  
Recording Secretary - Barb Schofield

Kristin Dyck, Mile Zero/Banner Post Reporter, attended the meeting electronically with video conferencing software.

Ken Montie was sworn in as a new Councillor by Mayor Bak.

**CALL TO ORDER** The meeting was called to order at 7:00 p.m.

**ACCEPTANCE OF AGENDA**

RESOLUTION NO. 01-04-27-23

MOVED by Councillor Weber that the agenda be adopted as amended.

**CARRIED**

**ADDITIONS:** 6.3 MNP – Joey Sutton

7.1 MD of Peace – Fire Department Proposal

12.1 Councillor Sawan – Committee Report

12.2 Councillor Weber – Committee Report

**APPROVAL OF MINUTES**

RESOLUTION NO. 02-04-27-23

MOVED by Councillor Johnson that the minutes of the regular meeting Council Meeting held on April 13, 2023, be adopted as presented.

**CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

4.1 None

**PUBLIC HEARING**

5.1 None

**DELEGATIONS**

6.1 Peace River Art Club – Dana Laliberte and Peach Meyers  
Dana Laliberte and Peach Meyers from Peace River Arts Club Members left at 7:25 p.m.

6.2 Lac Cardinal Economic Development – Dan Dibelt, Dave Allen, and Colleen Sklapsky  
Dan Dibelt, Dave Allen, and Colleen Sklapsky from Lac Cardinal Economic Development left at 7:52 p.m.

6.3 Joey Sutton – MNP Consolidated Financial Statements for Fiscal Year ended December 31, 2022.  
Joey Sutton from MNP arrived at 7:25 p.m. and left at 8:17 p.m.

CAO Norburn left Chambers at 8:13 p.m. and returned at 8:17 p.m.

RESOLUTION NO. 03-04-27-23

MOVED by Councillor Sawan to accept the information from the Peace River Art Club, Lac Cardinal Economic Development, and Joey Sutton – MNP as presented.

**CARRIED**

VILLAGE OF BERWYN  
SPECIAL COUNCIL MEETING MINUTES  
April 27, 2023

**COMMITTEE OF THE WHOLE**

7.1 MD of Peace – Fire Department Proposal  
RESOLUTION NO. 04-04-27-23

MOVED by Councillor Weber to enter Committee of the Whole at 8:19 p.m. **CARRIED**

RESOLUTION NO. 05-04-27-23

MOVED by Councillor Montie to leave Committee of the Whole at 8:36 p.m.  
**CARRIED**

RESOLUTION NO. 06-04-27-23

MOVED by Mayor Bak to direct the administration to ask the MD of Peace for a more detailed proposal. **CARRIED**

**BYLAWS**

8.1 None

**NEW BUSINESS**

9.1 None

**FINANCIALS**

10.1 Cash Position Report

RESOLUTION NO. 07-04-27-23

MOVED by Councillor Johnson to accept the Cash Position Report as presented. **CARRIED**

10.2 Cheque Report

RESOLUTION NO. 08-04-27-23

MOVED by Councillor Sawan to accept the Cheque Listing Report for Council as presented. **CARRIED**

10.3 General Ledger Trial Balance

RESOLUTION NO. 09-04-27-23

MOVED by Councillor Montie to accept the General Ledger Trial Balance Report as presented. **CARRIED**

**CORRESPONDENCE and INFORMATON**

11.1 Berwyn Arts and Crafts

RESOLUTION NO. 10-04-27-23

MOVED by Councillor Sawan to accept the letter from Allyson Barr, President of The Berwyn Arts and Crafts regarding their closure as of July 1, 2023. **CARRIED**

11.2 Peace Region Golf Tournament

RESOLUTION NO. 11-04-27-23

MOVED by Councillor Montie to accept the Peace Region Golf Tournament as Information. **CARRIED**

**COMMITTEE REPORTS**

12.1 Councillor Sawan – Committee Report

RESOLUTION NO. 12-04-27-23

MOVED by Councillor Johnson to accept the verbal report on the Peace Regional Health and Addictions Task Force as information. **CARRIED**

12.2 Councillor Weber – Committee Report

RESOLUTION NO. 13-04-27-23

MOVED by Councillor Sawan to accept the verbal report on Long Lake Regional Waste Management and Peace River School Division as information. **CARRIED**

**CHIEF ADMINISTRATIVE OFFICER and DEPARTMENT REPORTS**

13.1 CAO Report

RESOLUTION NO. 14-04-27-23

MOVED by Councillor Sawan to accept the CAO Report as presented. **CARRIED**

VILLAGE OF BERWYN  
SPECIAL COUNCIL MEETING MINUTES  
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**CLOSED SESSION**

14.1 Personnel - Freedom of Information and Protection of Privacy (FOIP) Act, section 23.

**RESOLUTION NO. 15-04-27-23**

MOVED by Councillor Johnson to enter into a Closed Session at 9:03 p.m., to discuss privileged information as per FOIP Section 23. **CARRIED**

**RESOLUTION NO. 16-04-27-23**

MOVED by Mayor Bak to come out of the Closed Session at 9:23 p.m. **CARRIED**

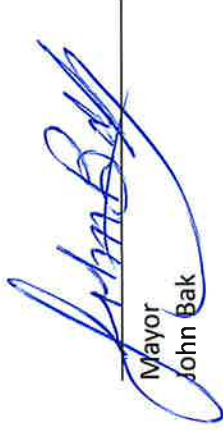
**RESOLUTION NO. 17-04-27-23**

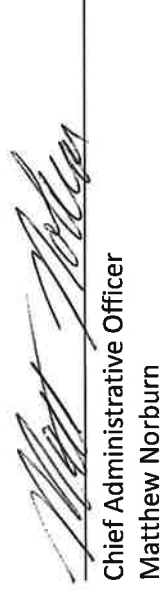
MOVED by Councillor Montie to direct administration to contact lawyers in regards to tax arrears. **CARRIED**

**ADJOURNMENT**

Being that agenda matters have been concluded the meeting was adjourned at 9:28 p.m.

These minutes approved this 11 day of May, 2023

  
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Mayor  
John Bak

  
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Chief Administrative Officer  
Matthew Norburn