

**VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
MINUTES
Thursday, February 10, 2022**

The regular meeting of the council of the Municipality of Berwyn was held in council chambers in the municipality office on February 10, 2022, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Cindy Hockley
Deputy Mayor Ken Montie
Councillor John Bak
Councillor Nettelfield

Chief Administrative Officer - Matthew Norburn
Recording Secretary - Barb Schofield

Councillor Steeves, and the Mile Zero/Banner Post Reporter, Kristin Dyck attended the meeting electronically with video conferencing software.

CALL TO ORDER

The meeting was called to order at 7:01 p.m.

**ACCEPTANCE OF
AGENDA**

RESOLUTION NO. 01-02-10-22

MOVED by Councillor Bak that the agenda be adopted with the following additions.

Additions:

- 6.2 Bylaw Officer, Angie Konowalyk - Community Standards Bylaw
- 9.1 RFD – SCADA System
- 10.1 MNP 2021 Audit Service Plan Report to Council
- 11.2 Nampa AB. – Nampa Public School in Danger of Closing
- 11.3 Draft Agenda for Spring 2022 Municipal Leaders’ Caucus
- 11.4 Resident’s concerns over the condition of properties #1 and #2
- 11.5 MD of Peace Request to Join Long Lake Regional Waste Management Services Commission
- 12.1 Fixed – Mayor Hockley Reports Not Councillor Nettelfield
- 12.2 Councillor Montie Reports – North Peace Housing Foundation, Long Lake Regional Waste Management Services Commission, Arena Society
- 14.2 Administration – No attachment

CARRIED

APPROVAL OF MINUTES

RESOLUTION NO. 02-02-10-22

MOVED by Councillor Montie that the minutes of the regular meeting of council held on January 27, 2022, be approved as amended.

CARRIED

The following amendment was made: Under approval of minutes – Signing Authority Transfer – Put capital “M” on Matthew’s name.

BUSINESS ARISING FROM THE MINUTES

None

PUBLIC HEARING

None

DELEGATIONS

6.1 RCMP – Constable David Browne, Constable Lovepreet Singh – 7:10 p.m.

Returned to make a motion to 6.1 RCMP after completing 7. Committee of the Whole.

VILLAGE OF BERWYN
REGULAR COUNCIL MEETING MINUTES
February 10, 2022

RESOLUTION NO. 03-02-10-22
MOVED by Councillor Bak that we accept the verbal report from Constable Browne.
CARRIED

RESOLUTION NO. 04-02-10-22
MOVED by Councillor Nettelfield to have Councillor Steeves at the next RCMP Advisory Committee meeting discuss the process of getting Peace River Health Complex designated as a Mental Health Facility.
CARRIED

Constable David Browne and Constable Lovepreet Singh arrived in Council Chambers at 7:00 p.m. and left at 7:42 p.m.

Returned to 9.1 RFD – SCADA System after completing motions for 6.1 RCMP

6.2 Bylaw Officer, Angie Konowalyk - Community Standards Bylaw
Bylaw Officer, Angie Konowalyk joined the Council meeting electronically with video conferencing software.
Angie Konowalyk arrived at 7:05 p.m.
The council dealt with the 6.2 Community Standards Bylaw in Committee of the Whole, 7.2 Community Standards Bylaw.

COMMITTEE OF THE WHOLE

7.1 Tax Incentives

7.2 Community Standards Bylaw

7.3 Land Use Bylaw Variance

RESOLUTION NO. 05-02-10-22
MOVED by Councillor Montie to enter Committee of the Whole at 7:43 p.m.
CARRIED

7.2 was discussed first as it pertained to 6.2 Bylaw Officer, Angie Konowalyk.

7.2 Community Standards Bylaw

A motion was not required as it was just a discussion.

Angie Konowalyk left at 8:15 p.m.

7.1 Tax Incentives

RESOLUTION NO. 06-02-10-22

MOVED by Councillor Nettelfield to direct administration to draft a tax incentive bylaw based on what was discussed in council.
CARRIED

7.3 Land Use Bylaw Variance

RESOLUTION NO. 07-02-10-22

MOVED by Councillor Bak if Council wants to ensure that this does not happen again in the future, they may wish to amend the Land Use Bylaw to remove clause 2.24 and not allow the Development Officer to allow any variance.
CARRIED

RESOLUTION NO. 08-02-10-22

MOVED by Councillor Nettelfield to leave Committee of the Whole at 8:47 p.m.
CARRIED

Returned to 6.1 RCMP to make a motion on the RCMP visit.

BYLAWS

None

NEW BUSINESS

9.1 RFD – SCADA System

RESOLUTION NO. 09-02-10-22

MOVED by Mayor Hockley that we withdraw the water/wastewater grant application and re-apply for the necessary lagoon upgrades.
CARRIED

Councillor Steeves opposed.

Councillor Nettelfield opposed.

VILLAGE OF BERWYN
REGULAR COUNCIL MEETING MINUTES
February 10, 2022

FINANCIALS

10.1 MNP 2021 Audit Service Plan Report to Council
RESOLUTION NO. 10-02-10-22

MOVED by Councillor Nettelfield to accept the MNP 2021 Audit Service Plan Report as information. **CARRIED**

CORRESPONDENCE and INFORMATON

11.1.1 Gibbons AB. – Re: Bill 21 – Provincial Administrative Penalties Act.
RESOLUTION NO. 11-02-10-22

MOVED by Councillor Nettelfield to accept the letter from Gibbons, Alberta regarding Bill 21 – Provincial Administrative Penalties Act as information. **CARRIED**

11.2 Nampa AB. – Nampa Public School in Danger of Closing
RESOLUTION NO. 12-02-10-22

MOVED by Councillor Montie to accept the letter from Nampa, regarding Nampa Public School in danger of closing as information. **CARRIED**

11.3 Draft Agenda for Spring 2022 Municipal Leaders’ Caucus
RESOLUTION NO. 13-02-10-22

MOVED by Councillor Nettelfield to have Mayor Hockley attend the Spring 2022 Municipal Leaders’ Caucus on March 9 and 10th, 2022. **CARRIED**

11.4 Resident’s concerns over the condition of properties #1 and #2

RESOLUTION NO. 14-02-10-22

MOVED by Councillor Nettelfield to have the administration draft a letter of acknowledgement to Neil Sandboe. **CARRIED**

11.4.1

RESOLUTION NO. 15-02-10-22

MOVED by Councillor Bak to have administration contact the owner of 5009-51st Street to discuss residents’ concerns regarding the safety of the building. **CARRIED**

11.4.2

RESOLUTION NO. 16-02-10-22

MOVED by Councillor Montie to accept the information regarding the property at the corner of 50th Street and 51st Avenue. **CARRIED**

11.5 MD of Peace Request to Join Long Lake Regional Waste Management Services Commission

RESOLUTION NO. 17-02-10-22

MOVED by Mayor Hockley to have administration draft a letter to Long Lake Regional Waste Management Services Commission agreeing to have MD of Peace join the commission. **CARRIED**

COMMITTEE REPORTS

12.1 Mayor Hockley Reports – PREDA

RESOLUTION NO. 18-02-10-22

MOVED by Councillor Nettelfield to accept Mayor Hockley’s reports as information. **CARRIED**

12.2 Councillor Montie Reports – North Peace Housing Foundation, Long Lake Regional Waste Management Services Commission, Arena Society

RESOLUTION NO. 19-02-10-22

MOVED by Councillor Bak to accept Councillor Montie’s reports as information. **CARRIED**

CHIEF ADMINISTRATIVE OFFICER and DEPARTMENT REPORTS

CAO Report

RESOLUTION NO. 20-02-10-22

MOVED by Councillor Nettelfield to accept the CAO report as information. **CARRIED**

VILLAGE OF BERWYN
REGULAR COUNCIL MEETING MINUTES
February 10, 2022

Kristin Dyck of the Mile Zero/Banner Post left at 10:03 p.m.
Barb Schofield left the meeting at 10:10 p.m.

CLOSED SESSION

- 14.1 Regional Water Operator Discussion – FOIP Section 17 Disclosure harmful to personal privacy.
- 14.2 Administration Personnel - Discussions as permitted under FOIP Section 25 Disclosure harmful to economic and other interests of a public body.

RESOLUTION NO. 21-02-10-22

MOVED by Mayor Hockley to move into a closed session at 10:10 p.m. **CARRIED**

RESOLUTION NO. 22-02-10-22

MOVED by Mayor Hockley to move back into an open session at 10:34 p.m. **CARRIED**

ADJOURNMENT

Being that agenda matters have been concluded the meeting was adjourned at 10:34 p.m.

These minutes approved this 24th day of February, 2022

Mayor
Cindy Hockley

Chief Administrative Officer
Matthew Norburn