

**VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
MINUTES
February 9, 2023**

The regular meeting of the council of the Municipality of Berwyn was held in council chambers in the municipality office on February 9, 2023, commencing at 7:00 p.m.

IN ATTENDANCE

Councillor Bak
Councillor Sawan
Councillor Johnson
Councillor Weber

Chief Administrative Officer - Matthew Norburn
Recording Secretary - Barb Schofield

Kristin Dyck, Mile Zero/Banner Post Reporter, attended the meeting.
CBC News Reporter, Luke Ettinger, attended the meeting.

CALL TO ORDER The meeting was called to order at 7:14 p.m. by Deputy Mayor, Nicole Johnson

ACCEPTANCE OF AGENDA

RESOLUTION NO. 01-02-09-23

MOVED by CouncillorBak that the agenda be adopted as amended. **CARRIED**

ADDITIONS: 7.1 Town Hall Meeting

9.8 Letter from Colleen Stewart – Request to be reinstated to the Berwyn Municipal Library Board

CHANGE TO AGENDA: 8.1 Procedural Bylaw was moved to 9.9.

APPROVAL OF MINUTES

RESOLUTION NO. 02-02-09-23

MOVED by Councillor Bak that the minutes of the regular meeting Council Meeting held on January 26, 2023, be adopted as presented. **CARRIED**

BUSINESS ARISING FROM THE MINUTES

4.1 None

PUBLIC HEARING

5.1 None

DELEGATIONS

6.1 None

COMMITTEE OF THE WHOLE

7.1 Town Hall Meeting

RESOLUTION NO. 03-02-09-23

MOVED by Deputy Mayor Johnson to enter Committee of the Whole at 7:18 p.m. **CARRIED**

RESOLUTION NO. 04-02-09-23

MOVED by Councillor Bak to have the Town Hall meeting on March 30, 2023 at 7:00 p.m. **CARRIED**

RESOLUTION NO. 05-02-09-23

MOVED by Deputy Mayor Johnson to leave Committee of the Whole at 7:22 p.m. **CARRIED**

BYLAWS

8.1 Procedural Bylaw – **MOVED** to New Business 9.9

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NEW BUSINESS

9.1 Appointment of Mayor

The floor was declared open for nominations for Mayor, for the 2023 term and Councillor Weber nominated Councillor Bak.

There were no further nominations for Mayor.

Councillor Bak was declared elected as Mayor of the Village of Berwyn by Deputy Mayor Johnson.

RESOLUTION NO. 06-02-09-23

MOVED by Deputy Mayor Johnson that Councillor Bak be declared as Mayor of the Village of Berwyn. **CARRIED**

9.2 Signing Authority

RESOLUTION NO. 07-02-09-23

Moved by Councillor Johnson that Mayor Bak and Councillor Weber be added to have signing authority at ATB Financial for the Village of Berwyn. **CARRIED**

RESOLUTION NO. 08-02-09-23

Moved by Councillor Weber that Kim Steeves be removed from ATB signing authority for the Village of Berwyn. **CARRIED**

9.3 Boards and Committees

RESOLUTION NO. 09-02-09-23

Moved by Dan Weber that Councillors be appointed to Boards and Committees as noted on the attached document: *Council Appointments to Boards and Committees 2022/2023*. **CARRIED**

9.4 Set a Date for By-Election

RESOLUTION NO. 10-02-09-23

MOVED by Councillor Johnson that the suggested dates for the By-Election will be Nomination period begin on February 10, 2023, Nomination Day will be April 17, 2023 and Election Day will be May 15, 2023. **CARRIED**

RESOLUTION NO. 11-02-09-23

MOVED by Bak that CAO Matthew Norburn will be Returning Officer for the May 15, 2023 By-Election. **CARRIED**

9.5 Northern Alberta Elected Leaders Meeting

RESOLUTION NO. 12-02-09-23

MOVED by Councillor Sawan to have CAO Norburn and Councillor Weber attend the Northern Alberta Elected Leaders Meeting in Grande Prairie on February 24, 2023. **CARRIED**

9.6 Asset Management Courses

RESOLUTION NO. 13-02-09-23

MOVED by Councillor Weber to have Councillor Johnson attend the Asset Management Course being offered in Grande Prairie on April 20, 2023 in Grande Prairie. **CARRIED**

9.7 2023 Spring Municipal Leaders Caucus

RESOLUTION NO. 14-02-09-23

MOVED by Councillor Johnson to have CAO Norburn and Mayor Bak attend the 2023 Spring Municipal Leaders Caucus in Edmonton on March 31 & 31, 2023. **CARRIED**

9.8 Letter from Colleen Stewart – Request to be reinstated to the Berwyn Municipal Library Board
RESOLUTION NO. 15-02-09-23

MOVED by Mayor Bak to reinstate Colleen Stewart to the Berwyn Municipal Library Board. **CARRIED**

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REGULAR COUNCIL MEETING MINUTES
February 9, 2023

9.9 Procedural Bylaw
RESOLUTION NO. 16-02-09-23
MOVED by Councillor Sawan to give First Reading to Bylaw No. 698 Procedural Bylaw. **CARRIED**

RESOLUTION NO. 17-02-09-23
MOVED by Councillor Johnson to give Second Reading to Bylaw No. 698 Procedural Bylaw. **CARRIED**

RESOLUTION NO. 18-02-09-23
UNANIMOUS consent to proceed with Third and Final Reading to No. 698 Procedural Bylaw. **CARRIED**

RESOLUTION NO. 19-02-09-23
MOVED by Councillor Weber to give Third and Final Reading Bylaw No. 698 Procedural Bylaw. **CARRIED**

FINANCIALS

10.1 None

CORRESPONDENCE and INFORMATON

11.1 Letter from Neil Sandboe – Citizens on Patrol (COP)
RESOLUTION NO. 20-02-09-23
MOVED by Mayor Bak that Councillor Weber will be a Council Representative for Citizens on Patrol. **CARRIED**

COMMITTEE REPORTS

12.1 Councillor Sawan – 2023 Budget for Berwyn Municipal Library
RESOLUTION NO. 21-02-09-23
MOVED by Councillor Weber accepted the 2023 Budget from Berwyn Municipal Library as information. **CARRIED**

CHIEF ADMINISTRATIVE OFFICER and DEPARTMENT REPORTS

13.1 CAO Report
RESOLUTION NO. 22-02-09-23
MOVED by Councillor Sawan to accept the CAO Report as presented. **CARRIED**

CLOSED SESSION

14.1 Draft Fire Service Agreement - Enter into a closed session to discuss items pertaining to the Freedom of Information and Protection of Privacy (FOIP) Act, section 26.
RESOLUTION NO. 23-02-09-23
MOVED by Councillor Johnson to enter into a Closed Session at 8:09 p.m., Draft Fire Service Agreement - Enter into a closed session to discuss items pertaining to the Freedom of Information and Protection of Privacy (FOIP) Act, section 26. **CARRIED**

RESOLUTION NO. 24-02-09-23
MOVED by Councillor Bak to come out of the Closed Session at 8:24 p.m. **CARRIED**

RESOLUTION NO. 25-02-09-23
MOVED by Councillor Sawan to accept the Lac Cardinal Regional Fire Service Agreement as information. **CARRIED**

ADJOURNMENT


Being that agenda matters have been concluded the meeting was adjourned by Mayor Bak at 8:26 p.m.

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These minutes approved this 22 day of February, 2023



Mayor
John Bak



Chief Administrative Officer
Matthew Norburn