

VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
MINUTES

Thursday, March 24, 2022

The regular meeting of the council of the Municipality of Berwyn was held in council chambers in the municipality office on March 24, 2022, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Cindy Hockley
Councillor John Bak
Councillor Montie

Chief Administrative Officer - Matthew Norburn
Recording Secretary - Barb Schofield

Councillor Steeves, and Kristin Dyck, Mile Zero/Banner Post Reporter, attended the meeting electronically with video conferencing software.
Councillor Nettelfield, did not attend the meeting.

CALL TO ORDER

The meeting was called to order at 7:02 p.m.

ACCEPTANCE OF AGENDA

RESOLUTION NO. 01-03-24-22

MOVED by Councillor Bak that the agenda be adopted as amended. **CARRIED**

Additions 7.2 Kristy Rees – Community Leader Award

12.2 Mayor Hockley – Alberta Municipalities Elected Leaders Caucus Report

Deletion: 11.1 Councillor Nettelfield – Update on RCMP and Regional Mental Health Supports

APPROVAL OF MINUTES

RESOLUTION NO. 02-03-24-22

MOVED by Councillor Montie that the minutes of the regular meeting of council held on March 10, 2022, be approved as presented. **CARRIED**

BUSINESS ARISING FROM THE MINUTES

4.1 None

PUBLIC HEARING

5.1 None

DELEGATIONS

6.1

COMMITTEE OF THE WHOLE

7.1 Community Proposal – Streamlined Program for Agenda's, Minutes, etc.

7.2 Kristy Rees – Community Leader Award

RESOLUTION NO. 03-03-24-22

MOVED by Councillor Steeves to enter Committee of the Whole at 7:03 p.m. **CARRIED**

7.1 Community Proposal – Streamlined Program for Agenda's, Minutes, etc.

RESOLUTION NO. 04-04-24-22

MOVED by Councillor Steeves to accept the information for the Community Proposal, Streamlined Program for Agenda's, Minutes, etc. as information.

7.2 Kristy Rees, FCSS/Community Services Director – Community Leader Award

FCSS/Community Services Director, Kristy Rees gave a report to Council about a previous discussion held at the March 10, 2022 Council meeting regarding choosing one resident in the Village of Berwyn to receive a Community Leadership Award.

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Kristy presented Council with the information she compiled and Council discussed and chose a Nominee from the list of seven nominees that were provided. Kristy removed the names and organizations of the nominees to aid in an unbiased decision. It was also decided to give an award to a person for the longevity of Volunteer service they have given in the Village of Berwyn.
No motion made.

RESOLUTION NO. 05-03-24-22

MOVED by Councillor Montie to leave Committee of the Whole at 7:21 p.m.

CARRIED

FCSS/Community Services Director, Kristy Rees left the meeting at 7:21 p.m.

BYLAWS

8.1 None

NEW BUSINESS

9.1 Regional Water Operator – updated contract

RESOLUTION NO. 06-03-24-22

MOVED by Councillor Montie that Council approve the agreement with the Town of Grimshaw to provide a qualified water operator to the Village for a period of three years.

CARRIED

9.2 MMSA – Contract for Mills Property

RESOLUTION NO. 07-03-24-22

MOVED by Councillor Bak that council sign the agreement with the current landowner and upon sale of the property, administration will reach out to the new landowner with a similar agreement before installing the services.

CARRIED

9.3 RFD – Berwyn Municipal Incentives

RESOLUTION NO. 08-03-24-22

MOVED by Mayor Hockley to approve the new Resident Attraction and Residential Improvement Policy with the maximum rebate up to \$2500.00 dollars and the term of the policy be April 1 to December 31, 2022.

CARRIED

RESOLUTION NO. 09-03-24-22

MOVED by Councillor Steeves to have the Resident Attraction and Residential Improvement Policy be revised annually.

CARRIED

FINANCIALS

10.1 Budget Variance Report

RESOLUTION NO. 10-03-24-22

MOVED by Councillor Montie to accept the Budget Variance Report as presented.

CARRIED

10.2 Cash Position Report

RESOLUTION NO. 11-03-24-22

MOVED by Councillor Bak to accept the Cash Position Report as presented.

CARRIED

10.3 Cheque Report – 15980 last cheque number

RESOLUTION NO. 12-03-24-22

MOVED by Councillor Bak to accept the Cheque Report as presented.

CARRIED

CORRESPONDENCE and INFORMATON

11.1 **Removed** 11.1 Councillor Nettelfield – Update on RCMP and Regional Mental Health Supports this will be put the on April 14, 2022, Council Meeting agenda.

11.2 BLOOM – 12 Part Elected Officials on Demand Webinar Series

RESOLUTION NO. 13-03-24-22

MOVED by Councillor Steeves to accept the BLOOM, 12 Part Elected Officials on Demand Webinar Series as information and to have CAO Norburn continue on with the Level two NACLA course.

CARRIED

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11.3 Message from Chief Paramedic – Help Shape EMS in Alberta
RESOLUTION NO. 14-03-24-22

MOVED by Councillor Bak to accept the email message from the Chief Paramedic, Darren Sandbeck to Help Shape EMS in Alberta as information. **CARRIED**

11.4 Berwyn Elk's Recreation Development Society Board Consideration
RESOLUTION NO. 15-03-24-22

MOVED by Mayor Hockley to have administration advertise for a Berwyn organization to operate the Village campground for the Summer of 2022. **CARRIED**

Kristin Dyck, Mile Zero/Banner Post Reporter left the meeting and returned in less than one minute at 7:58 p.m.

COMMITTEE REPORTS

12.1 Councillor Montie – North Peace Housing Foundation; Grimshaw Regional Healthcare Attraction and Retention Committee: Car Show Committee.

RESOLUTION NO. 16-03-24-22

MOVED by Councillor Bak to accept the North Peace Housing Foundation; Grimshaw Regional Healthcare Attraction and Retention Committee and the Car Show Committee reports from Councillor Montie as information. **CARRIED**

12.2 Mayor Hockley – Alberta Municipalities Elected Leaders Caucus Report
RESOLUTION NO. 17-03-24-22

MOVED by Councillor Montie to accept the Alberta Municipalities Elected Leaders Caucus Report from Mayor Hockley as information. **CARRIED**

CHIEF ADMINISTRATIVE OFFICER and DEPARTMENT REPORTS

13.1 CAO Report

RESOLUTION NO. 18-03-24-22

MOVED by Councillor Bak to accept the CAO report as information. **CARRIED**

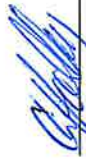
CLOSED SESSION

14.1 None

ADJOURNMENT

Being that agenda matters have been concluded Councillor Montie made motion the meeting be adjourned at 8:20 p.m.

These minutes approved this 14th day of April, 2022



Mayor
Cindy Hockley



Chief Administrative Officer
Matthew Norburn