

VILLAGE OF BERWYN  
REGULAR COUNCIL MEETING  
MINUTES

Thursday, April 14, 2022

The regular meeting of the council of the Municipality of Berwyn was held in council chambers in the municipality office on April 14, 2022, commencing at 7:00 p.m.

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**IN ATTENDANCE**

Mayor Cindy Hockley  
Councillor John Bak  
Councillor Montie  
Councillor Nettelfield

Chief Administrative Officer - Matthew Norburn  
Recording Secretary - Barb Schofield

Councillor Steeves, and Kristin Dyck, Mile Zero/Banner Post Reporter, did not attend the meeting.

**CALL TO ORDER**

The meeting was called to order at 7:02 p.m.

**ACCEPTANCE OF AGENDA**

RESOLUTION NO. 01-04-14-22

MOVED by Councillor Montie that the agenda be adopted as amended.

**CARRIED**

Amendments: 9.3 RFD Budget Approval has been moved to 9.2 and 9.3 is now under Closed Session as 14.1 RFD – Councillor Steeves Request.

**APPROVAL OF MINUTES**

RESOLUTION NO. 02-04-14-22

MOVED by Councillor Bak that the minutes of the regular meeting of council held on March 24, 2022, be approved as amended.

**CARRIED**

Amendment: 11.2 MACLA to NACLA

**BUSINESS ARISING FROM THE MINUTES**

4.1 None

**PUBLIC HEARING**

5.1 None

**DELEGATIONS**

6.1 Marc Boychuk and the RCMP - Mental Health Supports at Peace River Hospital RCMP, Constable Mitch was unable to attend.

Marc Boychuk left at 7:31 p.m.

6.2 MNP – 2020 Financial Statement, with Cheri Peterson and Joey Sutton

Cheri Peterson and Joey Sutton left at 7:58 p.m.

RESOLUTION NO. 03-04-14-22

MOVED by Councillor Montie that the Village of Berwyn Council support the Mental Health Task Force by appointing a Councillor and adding the Task Force to the Council Appointments Boards and Committees list.

**CARRIED**

RESOLUTION NO. 04-04-14-22

MOVED by Mayor Hockley to appoint Councillor Nettelfield as our representative for the Mental Health Task Force and have Councillor Montie as our alternate.

**CARRIED**

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**RESOLUTION NO. 05-04-14-22**

MOVED by Councillor Nettelfield to accept the Village of Berwyn, Consolidated Financial Statements for the Fiscal year ending December 31, 2021 provided by MNP.

**CARRIED**

**COMMITTEE OF THE WHOLE**

7.1 Councillor Code of Conduct – Bylaw 643

7.2 Future of Arena – Agreement attached – Councillor Montie

**RESOLUTION NO. 06-04-14-22**

MOVED by Councillor Bak to enter Committee of the Whole at 7:21 p.m.

**CARRIED**

7.1 Councillor Code of Conduct – Bylaw 643

7.2 Future of Arena – Councillor Montie

**RESOLUTION NO. 07-04-24-22**

MOVED by Councillor Montie to leave Committee of the Whole at 8:12 p.m.

**CARRIED**

Discussions were had, and no resolutions were made.

**BYLAWS**

8.1 None

**NEW BUSINESS**

9.1 RFD Procurement/Purchasing Policy

**RESOLUTION NO. 08-04-14-22**

MOVED by Councillor Bak that Council approve the Procurement Policy with the changes requested by Council.

**CARRIED**

9.2 RFD – Budget Approval

**RESOLUTION NO. 09-04-14-22**

MOVED by Councillor Montie that Council approve the 2022 budget, as presented.

**CARRIED**

**FINANCIALS**

10.1 None

**CORRESPONDENCE and INFORMATON**

11.1 Councillor Nettelfield – Update on RCMP and Regional Mental Health Supports

**RESOLUTION NO. 10-04-14-22**

MOVED by Mayor Hockley to accept the update on the RCMP and Regional Mental Health Supports from Councillor Nettelfield.

**CARRIED**

11.2 Proposal to Join Our Call to Action – National Police Federation

**RESOLUTION NO. 11-04-14-22**

MOVED by Councillor Nettelfield that the Village of Berwyn send our logo to the Call to Action for the National Police Federation.

**CARRIED**

11.3 Town of Fox Creek - Letter to Alberta Utilities Commission - Re Increasing Utility Fees

**RESOLUTION NO. 12-04-14-22**

MOVED by Councillor Bak to accept the letter from the Town of Fox Creek re: increasing utility fees as information.

**CARRIED**

11.4 National Accessibility Week

**RESOLUTION NO. 13-04-14-22**

MOVED by Mayor Hockley to have Councillor Nettelfield sign on to the National Accessibility Week.

**CARRIED**

**COMMITTEE REPORTS**

12.1

**CHIEF ADMINISTRATIVE OFFICER and DEPARTMENT REPORTS**

13.1 CAO Report

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RESOLUTION NO. 14-04-14-22  
MOVED by Councillor Bak to accept the CAO report as information. **CARRIED**

Barb Schofield left at 9:44 p.m.

**CLOSED SESSION**  
14.1 RFD – Councillor Steeves Request

RESOLUTION NO. 15-04-14-22  
MOVED by Mayor Hockley to enter into a Closed Session at 9:45 p.m. **CARRIED**

RESOLUTION NO. 16-04-14-22  
MOVED by Councillor Nettelfield to come out of the Closed Session at 9:55 p.m. **CARRIED**

RESOLUTION NO. 17-04-14-22  
MOVED by Councillor Montie to approve Councillor Steeves leave of absence for the second quarter of 2022 as requested by Councillor Steeves. **CARRIED**

**ADJOURNMENT**

Being that agenda matters have been concluded Mayor Hockley adjourned the meeting at 9:59 p.m.

These minutes approved this 28<sup>th</sup> day of April, 2022



Mayor  
Cindy Hockley



Chief Administrative Officer  
Matthew Norburn