



**AGENDA  
VILLAGE OF BERWYN  
COUNCIL MEETING  
February 23, 2023  
BERWYN VILLAGE OFFICE COUNCIL CHAMBER  
7:00 PM**

**Reminder: Operating Budget be held at 6:00 p.m.  
before the Regular Council Meeting.**

1. **CALL TO ORDER** at

2. **ACCEPTANCE OF AGENDA**

**ADDITIONS TO AGENDA:**

**CHANGES TO AGENDA:**

3. **APPROVAL OF MINUTES**

3.1 RFD - Council Meeting Minutes – 3.1 Minutes of the Regular Council Meeting held February 9, 2023

4. **BUSINESS ARISING FROM THE MINUTES**

4.1

5. **PUBLIC HEARINGS**

5.1

6. **DELEGATIONS**

6.1

7. **COMMITTEE OF THE WHOLE**

7.1

8. **BYLAWS**

8.1 RFD – Bylaw and Animal Control Officer

9. **NEW BUSINESS**

9.1

10. **FINANCIALS**

10.1 General Ledger Trial Balance Report

10.2 Budget Variance Report

11. **CORRESPONDENCE and INFORMATION**

11.1

12. **COMMITTEE REPORTS**

12.1

13. **STAFF REPORTS**

13.1 CAO Report

14. **CLOSED SESSION**

14.1 Intergovernmental Relations – FOIP Section 21

15. **ADJOURNMENT**

# VILLAGE OF BERWYN

## Request for Decision

Council Meeting Date: February 23<sup>th</sup>, 2023

**Topic:** Council Meeting Minutes

**Background:** February 9, 2023 Council Meeting

**CAO Recommendation:** That Council adopts February 9, 2023, Regular Council Meeting Minutes as presented or amended.

Moved by \_\_\_\_\_ that the minutes of the regular meeting of council held on February 9, 2023, be approved as presented.

### IMPLICATION OF DECISION

**Financial Implications:** None

**Alternative Options:**

**Report Summary:** Pursuant to section 208 (1) (iii) of the *Municipal Government Act*, the minutes of February 9, 2023, Regular Council Meeting are given to Council for adoption.

### REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

**Chief Administrative Officer:**  
CAO Matthew Norburn

**Date:** \_\_\_\_\_

**VILLAGE OF BERWYN  
REGULAR COUNCIL MEETING  
MINUTES  
February 9, 2023**

The regular meeting of the council of the Municipality of Berwyn was held in council chambers in the municipality office on February 9, 2023, commencing at 7:00 p.m.

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**IN ATTENDANCE**

Councillor Bak  
Councillor Sawan  
Councillor Johnson  
Councillor Weber

Chief Administrative Officer - Matthew Norburn  
Recording Secretary - Barb Schofield

Kristin Dyck, Mile Zero/Banner Post Reporter, attended the meeting.  
CBC News Reporter, Luke Ettinger, attended the meeting.

**CALL TO ORDER** The meeting was called to order at 7:14 p.m. by Deputy Mayor, Nicole Johnson

**ACCEPTANCE OF AGENDA**

RESOLUTION NO. 01-02-09-23

MOVED by CouncillorBak that the agenda be adopted as amended. **CARRIED**

**ADDITIONS:** 7.1 Town Hall Meeting

9.8 Letter from Colleen Stewart – Request to be reinstated to the Berwyn Municipal Library Board

**CHANGE TO AGENDA:** 8.1 Procedural Bylaw was moved to 9.9.

**APPROVAL OF MINUTES**

RESOLUTION NO. 02-02-09-23

MOVED by Councillor Bak that the minutes of the regular meeting Council Meeting held on January 26, 2023, be adopted as presented. **CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

4.1 None

**PUBLIC HEARING**

5.1 None

**DELEGATIONS**

6.1 None

**COMMITTEE OF THE WHOLE**

7.1 Town Hall Meeting

RESOLUTION NO. 03-02-09-23

MOVED by Deputy Mayor Johnson to enter Committee of the Whole at 7:18 p.m. **CARRIED**

RESOLUTION NO. 04-02-09-23

MOVED by Councillor Bak to have the Town Hall meeting on March 30, 2023 at 7:00 p.m. **CARRIED**

RESOLUTION NO. 05-02-09-23

MOVED by Deputy Mayor Johnson to leave Committee of the Whole at 7:22 p.m. **CARRIED**

**BYLAWS**

8.1 Procedural Bylaw – **MOVED** to New Business 9.9

VILLAGE OF BERWYN  
REGULAR COUNCIL MEETING MINUTES  
February 9, 2023

**NEW BUSINESS**

9.1 Appointment of Mayor

The floor was declared open for nominations for Mayor, for the 2023 term and Councillor Weber nominated Councillor Bak.

There were no further nominations for Mayor.

Councillor Bak was declared elected as Mayor of the Village of Berwyn by Deputy Mayor Johnson.

RESOLUTION NO. 06-02-09-23

MOVED by Deputy Mayor Johnson that Councillor Bak be declared as Mayor of the Village of Berwyn.

**CARRIED**

9.2 Signing Authority

RESOLUTION NO. 07-02-09-23

Moved by Councillor Johnson that Mayor Bak and Councillor Weber be added to have signing authority at ATB Financial for the Village of Berwyn.

**CARRIED**

RESOLUTION NO. 08-02-09-23

Moved by Councillor Weber that Kim Steeves be removed from ATB signing authority for the Village of Berwyn.

**CARRIED**

9.3 Boards and Committees

RESOLUTION NO. 09-02-09-23

Moved by Dan Weber that Councillors be appointed to Boards and Committees as noted on the attached document: *Council Appointments to Boards and Committees 2022/2023*.

**CARRIED**

9.4 Set a Date for By-Election

RESOLUTION NO. 10-02-09-23

MOVED by Councillor Johnson that the suggested dates for the By-Election will be Nomination period begin on February 10, 2023, Nomination Day will be April 17, 2023 and Election Day will be May 15, 2023.

**CARRIED**

RESOLUTION NO. 11-02-09-23

MOVED by Bak that CAO Matthew Norburn will be Returning Officer for the May 15, 2023 By-Election.

**CARRIED**

9.5 Northern Alberta Elected Leaders Meeting

RESOLUTION NO. 12-02-09-23

MOVED by Councillor Sawan to have CAO Norburn and Councillor Weber attend the Northern Alberta Elected Leaders Meeting in Grande Prairie on February 24, 2023.

**CARRIED**

9.6 Asset Management Courses

RESOLUTION NO. 13-02-09-23

MOVED by Councillor Weber to have Councillor Johnson attend the Asset Management Course being offered in Grande Prairie on April 20, 2023 in Grande Prairie.

**CARRIED**

9.7 2023 Spring Municipal Leaders Caucus

RESOLUTION NO. 14-02-09-23

MOVED by Councillor Johnson to have CAO Norburn and Mayor Bak attend the 2023 Spring Municipal Leaders Caucus in Edmonton on March 31 & 31, 2023.

**CARRIED**

9.8 Letter from Colleen Stewart – Request to be reinstated to the Berwyn Municipal Library Board

RESOLUTION NO. 15-02-09-23

MOVED by Mayor Bak to reinstate Colleen Stewart to the Berwyn Municipal Library Board.

**CARRIED**

VILLAGE OF BERWYN  
REGULAR COUNCIL MEETING MINUTES  
February 9, 2023

9.9 Procedural Bylaw

RESOLUTION NO. 16-02-09-23

MOVED by Councillor Sawan to give First Reading to Bylaw No. 698 Procedural Bylaw.

**CARRIED**

RESOLUTION NO. 17-02-09-23

MOVED by Councillor Johnson to give Second Reading to Bylaw No. 698 Procedural Bylaw.

**CARRIED**

RESOLUTION NO. 18-02-09-23

UNANIMOUS consent to proceed with Third and Final Reading to No. 698 Procedural Bylaw.

**CARRIED**

RESOLUTION NO. 19-02-09-23

MOVED by Councillor Weber to give Third and Final Reading Bylaw No. 698 Procedural Bylaw.

**CARRIED**

**FINANCIALS**

10.1 None

**CORRESPONDENCE and INFORMATON**

11.1 Letter from Neil Sandboe – Citizens on Patrol (COP)

RESOLUTION NO. 20-02-09-23

MOVED by Mayor Bak that Councillor Weber will be a Council Representative for Citizens on Patrol.

**CARRIED**

**COMMITTEE REPORTS**

12.1 Councillor Sawan – 2023 Budget for Berwyn Municipal Library

RESOLUTION NO. 21-02-09-23

MOVED by Councillor Weber accepted the 2023 Budget from Berwyn Municipal Library as information.

**CARRIED**

**CHIEF ADMINISTRATIVE OFFICER and DEPARTMENT REPORTS**

13.1 CAO Report

RESOLUTION NO. 22-02-09-23

MOVED by Councillor Sawan to accept the CAO Report as presented.

**CARRIED**

**CLOSED SESSION**

14.1 Draft Fire Service Agreement - Enter into a closed session to discuss items pertaining to the Freedom of Information and Protection of Privacy (FOIP) Act, section 26.

RESOLUTION NO. 23-02-09-23

MOVED by Councillor Johnson to enter into a Closed Session at 8:09 p.m., Draft Fire Service Agreement - Enter into a closed session to discuss items pertaining to the Freedom of Information and Protection of Privacy (FOIP) Act, section 26.

**CARRIED**

RESOLUTION NO. 24-02-09-23

MOVED by Councillor Bak to come out of the Closed Session at 8:24 p.m.

**CARRIED**

RESOLUTION NO. 25-02-09-23

MOVED by Councillor Sawan to accept the Lac Cardinal Regional Fire Service Agreement as information.

**CARRIED**

**ADJOURNMENT**

Being that agenda matters have been concluded the meeting was adjourned by Mayor Bak at 8:26 p.m.

VILLAGE OF BERWYN  
REGULAR COUNCIL MEETING MINUTES  
February 9, 2023

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
Mayor  
John Bak

\_\_\_\_\_  
Chief Administrative Officer  
Matthew Norburn

# VILLAGE OF BERWYN

## Request for Decision

Council Meeting Date Feb 23<sup>rd</sup>, 2023

### Topic: Entering into a Contract for a Bylaw and Animal Control Officer

Background: The Village of Berwyn currently uses the services of the Town of Grimshaw Bylaw officer at a cost of \$50 per hour. The current contract provides for 1 hour of patrol per month along with animal control. It has been suggested that the animal control section of the position be contracted out to someone else. The administration advertised the position of Animal Control and received one applicant.

The Village of Berwyn also received a proposal from Peace Country Enforcement Services to provide Bylaw and Animal Control Officer services for the Village of Berwyn. The proposed contract would provide 6 hours of patrol per calendar month at an estimated cost of \$500 to \$600 per month.

Council may consider increasing the current patrol rate to meet the increasing demands of bylaw enforcement and animal control services.

### Attachment:

1. Peace Country Enforcement Services.

CAO Recommendation: The council continues to use the services of the Town of Grimshaw Bylaw officer and looks at increasing the patrol rate to meet the needs of the Village of Berwyn.

Moved by \_\_\_\_\_ that

### IMPLICATION OF DECISION

### Financial Implications:

Option 1 will increase the costs for Bylaw and Animal Control Officer services based on the hourly rate of the Town of Grimshaw Bylaw officer.

Option 2 will cost an estimated \$500 to \$600 per month based on the proposal from Peace Country Enforcement Services.

**Alternative Options:**

1. That Council contract with Peace Country Enforcement Services.
2. That council accepts for information.

**REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL**

**Chief Administrative  
Officer:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_



# CASH POSITION

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
ATB OPERATING	373,599.03											
T-BILL SAVINGS-RESERVES	55,948.88											
T-BILL SAVINGS-TAX SALE SURPLUS	27,754.76											
NOTICE ACCOUNT	141,545.88											
TOTAL	\$ 598,848.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

AS OF January 31, 2023



# Village of Berwyn

10.2

## General Ledger Trial Balance 3 (by Account Type)

2023-Feb-15  
11:51:39AM

### Current Year Actuals

2023

General Ledger	Account Type	Description	January	YTD
3-00-00-111	A	Cash On Hand	0.00	150.00
3-00-00-120	A	Capital Reserves	0.00	54,411.58
3-00-00-121	A	ATB Financial	(98,926.34)	306,085.42
3-00-00-210	A	Taxes Receivable Current	7,204.92	150,449.33
3-00-00-211	A	Taxes Receivable Arrears	(3,931.94)	27,987.21
3-00-00-240	A	Provincial Accounts Receivable	0.00	0.00
3-00-00-251	A	Cash Receipts Suspense Account	395.46	395.46
3-00-00-252	A	Gst Receivable	(1,419.40)	96,659.63
3-00-00-253	A	Suspense Clearing Account	(395.46)	(534.66)
3-00-00-254	A	Accounts Payable Suspense	0.00	(312.97)
3-00-00-271	A	Accounts Receivable Other	0.00	482,746.96
3-00-00-272	A	Capital Grants Receivable	0.00	0.00
3-00-00-273	A	Loan Receivable	0.00	0.00
3-00-00-299	A	Advance Payroll	0.00	3,300.00
3-00-00-320	A	Term Deposits	0.00	137,433.05
3-00-00-322	A	Investment Shares Amfc	0.00	0.00
3-00-00-323	A	Equity Investment Aamd&c's	0.00	0.00
3-00-00-477	A	Tax Sale Surplus	0.00	26,990.56
3-00-00-490	A	Prepaid Expenditures	0.00	1,000.00
3-00-00-610	A	Engineering Structures	0.00	6,248,677.48
3-00-00-611	A	Engineered Structures Accum Amortiz	0.00	(3,765,609.08)
3-00-00-620	A	Buildings	0.00	568,801.19
3-00-00-621	A	Buildings Accumulated Amortization	0.00	(425,015.80)
3-00-00-630	A	Machines & Equipment	0.00	497,613.85
3-00-00-631	A	Equipment Accumulated Amortization	0.00	(246,733.14)
3-00-00-640	A	Land	0.00	191,834.61
3-00-00-650	A	Vehicles	0.00	166,091.45
3-00-00-651	A	Vehicles Accumulated Amortization	0.00	(154,493.22)
3-00-00-670	A	Land Improvement	0.00	159,735.34
3-00-00-671	A	Land Improvement Accum Amortization	0.00	(127,563.14)
3-00-00-672	A	Work In Progress	0.00	0.00
3-41-00-274	A	Accounts Receivable Water	6,110.75	(7,393.84)
3-42-00-274	A	Accounts Receivable Sewer	0.00	0.00
3-43-00-274	A	Accounts Receivable Garbage	0.00	0.00
3-66-00-570	A	Inventory Land For Resale	0.00	47,387.74
3-66-00-575	A	Inventory - Supplies	0.00	0.00
<b>Assets Operating Sub Total</b>			<b>(90,962.01)</b>	<b>4,440,095.01</b>
2-00-00-510	E	COVID Supplies	0.00	0.00
2-00-00-741	E	M.m.s.a. Contract Services	27,313.65	27,313.65
2-00-00-742	E	School Foundation - Requisition	0.00	0.00
2-00-00-745	E	North Peace Foundation Requisition	0.00	0.00
2-11-00-130	E	Employer contributions	0.00	0.00
2-11-00-150	E	Professional Development	0.00	0.00
2-11-00-151	E	Council Meeting Fees	0.00	0.00
2-11-00-152	E	Committee Meeting Fees - Council	0.00	0.00
2-11-00-211	E	Travel & Subsistance Councillors	(190.00)	(190.00)
2-11-00-212	E	Supervisory Expenses Councillors	0.00	0.00



# Village of Berwyn

## General Ledger Trial Balance 3 (by Account Type)

2023-Feb-15  
11:51:39AM

### Current Year Actuals

2023

General Ledger	Account Type	Description	January	YTD
2-11-00-232	E	Council Insurance	0.00	0.00
2-11-00-510	E	Council Meeting Expenses	0.00	0.00
2-12-00-110	E	Salaries CAO	6,924.20	6,924.20
2-12-00-111	E	Salaries Municipal Clerks	6,911.91	6,911.91
2-12-00-130	E	Employer Contributions	1,937.02	1,937.02
2-12-00-140	E	Worker's Compensation	0.00	0.00
2-12-00-211	E	Travel & Subsistance Office	0.00	0.00
2-12-00-212	E	Training/Professional Development	0.00	0.00
2-12-00-215	E	Postage (all departments)	180.00	180.00
2-12-00-216	E	Freight Office	0.00	0.00
2-12-00-217	E	Telephone	(215.70)	(215.70)
2-12-00-218	E	Internet/Website Services	0.00	0.00
2-12-00-220	E	Advertising	(75.00)	(75.00)
2-12-00-221	E	Membership & Association Fees	123.48	123.48
2-12-00-222	E	Promotions & Sponsorships	0.00	0.00
2-12-00-223	E	Economic Development	0.00	0.00
2-12-00-230	E	Auditor Fees	0.00	0.00
2-12-00-231	E	Legal Services	0.00	0.00
2-12-00-232	E	Insurance	0.00	0.00
2-12-00-233	E	Consulting	0.00	0.00
2-12-00-234	E	Census Taking	0.00	0.00
2-12-00-270	E	Janitorial Services	(245.52)	(245.52)
2-12-00-272	E	Election & Plebiscite Costs	(180.00)	(180.00)
2-12-00-274	E	Other Miscellaneous Expenditures	0.00	0.00
2-12-00-340	E	Land Titles Office	0.00	0.00
2-12-00-341	E	Assessment Services	0.00	0.00
2-12-00-510	E	Supplies Office	384.44	384.44
2-12-00-520	E	Repairs - Office	0.00	0.00
2-12-00-521	E	Photocopy count	0.00	0.00
2-12-00-522	E	Software Support	0.00	0.00
2-12-00-541	E	Atco Gas - Office	257.28	257.28
2-12-00-542	E	Atco Electric - Office	282.52	282.52
2-12-00-610	E	Allowance For Uncollectable Taxes	0.00	0.00
2-12-00-761	E	Intermunicipal Care Grant expenses	0.00	0.00
2-12-00-762	E	Capital Purchases - Office	0.00	0.00
2-12-00-763	E	Reserve For Equipment - Office	0.00	0.00
2-12-00-771	E	Grants To Organizations	0.00	0.00
2-12-00-810	E	Bank Charges (all departments)	(0.01)	(0.01)
2-12-00-910	E	Tax Cancellations & Rebates	0.00	0.00
2-21-00-742	E	RCMP Requisition cost	0.00	0.00
2-21-00-745	E	Police Funding Model	0.00	0.00
2-23-00-151	E	Honorariums - Fire	(1,615.00)	(1,615.00)
2-23-00-211	E	Travel & Subsistance - Fire	0.00	0.00
2-23-00-212	E	Education and Training - Fire	0.00	0.00
2-23-00-216	E	Freight - Fire	0.00	0.00
2-23-00-217	E	Telephone - Fire	0.00	0.00
2-23-00-218	E	Fire - Communications	0.00	0.00
2-23-00-232	E	Fire Insurance	0.00	0.00
2-23-00-274	E	Membership fees	0.00	0.00
2-23-00-510	E	Supplies - Fire	(13,214.76)	(13,214.76)



# Village of Berwyn

## General Ledger Trial Balance 3 (by Account Type)

2023-Feb-15  
11:51:39AM

### Current Year Actuals

2023

General Ledger	Account Type	Description	January	YTD
2-23-00-520	E	Repairs - Fire	0.00	0.00
2-23-00-541	E	Atco Gas - Fire	508.90	508.90
2-23-00-542	E	Atco Electric - Fire	245.99	245.99
2-23-00-762	E	Capital Purchases - Fire	(14,095.24)	(14,095.24)
2-23-00-764	E	Reserve For Equipment Rep - Fire	0.00	0.00
2-23-00-771	E	Grants to Local Groups	0.00	0.00
2-25-00-522	E	Grimshaw Medical Clinic - Contract	0.00	0.00
2-26-00-130	E	Employer Contributions (Bylaw Off.)	0.00	0.00
2-26-00-215	E	Bylaw Postage	60.00	60.00
2-26-00-250	E	Dog Catcher Contracted	0.00	0.00
2-26-00-251	E	Bylaw Enforcement Officer	(400.00)	(400.00)
2-26-00-510	E	Supplies - Dog Catching	0.00	0.00
2-26-00-511	E	Bylaw Enforcement Expenses	0.00	0.00
2-32-00-110	E	Salaries Public Works	8,660.80	8,660.80
2-32-00-120	E	Seasonal Employee - Pw	0.00	0.00
2-32-00-130	E	Employer Contributions (P.W.)	1,005.87	1,005.87
2-32-00-211	E	Travel & Subsistance - Pw	0.00	0.00
2-32-00-212	E	Education & training - Public Works	0.00	0.00
2-32-00-216	E	Freight - Public Works	0.00	0.00
2-32-00-217	E	Telephone - Public Works	352.99	352.99
2-32-00-221	E	Membership Fees - Public Works	0.00	0.00
2-32-00-232	E	Public Works Insurance	0.00	0.00
2-32-00-251	E	Machines & Equipment Rented - Pw	0.00	0.00
2-32-00-270	E	Snow Removal & Street Blading	0.00	0.00
2-32-00-510	E	Supplies - Public Works	15.38	15.38
2-32-00-511	E	Street Gravelling - Pw	0.00	0.00
2-32-00-520	E	Repairs - Equipment - Pw	2,688.41	2,688.41
2-32-00-521	E	Gas & Oil - Public Works	(2,525.19)	(2,525.19)
2-32-00-522	E	Repairs - Other	(2,382.26)	(2,382.26)
2-32-00-541	E	Atco Gas - Pw	1,166.67	1,166.67
2-32-00-542	E	Atco Electric - Pw	707.01	707.01
2-32-00-543	E	Street Lighting - Pw	4,792.88	4,792.88
2-32-00-760	E	Street Paving Expense	0.00	0.00
2-32-00-761	E	Capital Purchases - Light Equipment	0.00	0.00
2-32-00-762	E	Capital Equipment - Pw	0.00	0.00
2-32-00-763	E	ATB Loan Repayment	0.00	0.00
2-32-00-764	E	Reserves For Equipment - Pw	0.00	0.00
2-32-00-765	E	Reserves For Infrastructure - Pw	0.00	0.00
2-32-00-766	E	Infrastructure Projects - P. Works	0.00	0.00
2-32-00-767	E	MSI miscellaneous. Projects	0.00	0.00
2-32-00-831	E	Loan Interest	0.00	0.00
2-32-00-840	E	Infrastructure Audit	0.00	0.00
2-41-00-110	E	Water - Wages (Contract)	(7,888.80)	(7,888.80)
2-41-00-211	E	Travel & Subsistance - Water	0.00	0.00
2-41-00-212	E	Education & Training - Water	0.00	0.00
2-41-00-215	E	Postage - Water	360.00	360.00
2-41-00-216	E	Freight - Water	(503.01)	(503.01)
2-41-00-221	E	Membership Fees - Water	0.00	0.00
2-41-00-232	E	Water-Insurance	0.00	0.00
2-41-00-250	E	Water Operator Contracted	0.00	0.00



# Village of Berwyn

## General Ledger Trial Balance 3 (by Account Type)

2023-Feb-15  
11:51:39AM

### Current Year Actuals

2023

General Ledger	Account Type	Description	January	YTD
2-41-00-252	E	Railway Crossing Rent - Water	0.00	0.00
2-41-00-510	E	Supplies - Water	(180.13)	(180.13)
2-41-00-511	E	Supplies - Water Meters	0.00	0.00
2-41-00-520	E	Repairs - Water	0.00	0.00
2-41-00-521	E	Photocopy count - Utilities	0.00	0.00
2-41-00-541	E	Atco Gas - Water	285.90	285.90
2-41-00-542	E	Atco Electric - Water	1,833.93	1,833.93
2-41-00-758	E	Pumphouse Upgrades	0.00	0.00
2-41-00-759	E	Well Upgrades	0.00	0.00
2-41-00-760	E	Water Upgrades	0.00	0.00
2-41-00-761	E	New Water Upgrades - Valves	0.00	0.00
2-41-00-762	E	Water upgrades loop 1 & 2	0.00	0.00
2-41-00-763	E	Water Adjustments	895.98	895.98
2-41-00-764	E	Capital Reserves - Water	0.00	0.00
2-42-00-110	E	Sewer Wages	0.00	0.00
2-42-00-216	E	Freight - Sewer	0.00	0.00
2-42-00-221	E	Sewer line flushing	0.00	0.00
2-42-00-510	E	Supplies - Sewer	0.00	0.00
2-42-00-520	E	Repairs & Maintenance Sewer	0.00	0.00
2-42-00-762	E	Capital Purchases - Sewer	0.00	0.00
2-42-00-764	E	Capital Reserves - Sewer	0.00	0.00
2-42-00-766	E	Infrastructure Projects - Sewer	0.00	0.00
2-43-00-110	E	Solid Waste Wages	0.00	0.00
2-43-00-270	E	Garbage Pickup (Contracted)	(182.50)	(182.50)
2-43-00-271	E	Landfill Charges	0.00	0.00
2-44-00-270	E	Recycling charges	(6,816.16)	(6,816.16)
2-51-00-110	E	Salaries FCSS Coordinator	0.00	0.00
2-51-00-130	E	Employer Contributions (FCSS)	0.00	0.00
2-51-00-211	E	FCSS Travel & Subsistance	0.00	0.00
2-51-00-215	E	Postage	0.00	0.00
2-51-00-217	E	FCSS Telephone	0.00	0.00
2-51-00-220	E	FCSS Advertising	0.00	0.00
2-51-00-221	E	FCSS Membership Fees	0.00	0.00
2-51-00-235	E	FCSS Community Newsletter	0.00	0.00
2-51-00-272	E	FCSS Programming Expense	0.00	0.00
2-51-00-510	E	FCSS Supplies	0.00	0.00
2-51-00-771	E	Grants to Organizations (FCSS)	0.00	0.00
2-62-00-770	E	Handi-van Requisition NPHF	0.00	0.00
2-66-00-510	E	Land Sale Expense	0.00	0.00
2-66-00-511	E	Land Purchase	0.00	0.00
2-66-00-764	E	Reserve For Development - Land	0.00	0.00
2-72-00-112	E	Salary Recreation Coordinator	0.00	0.00
2-72-00-130	E	Employer Contributions Recreation	0.00	0.00
2-72-00-211	E	Travel & Subsistance Recreation	0.00	0.00
2-72-00-212	E	Education & Training Recreation	0.00	0.00
2-72-00-216	E	Freight Recreation	0.00	0.00
2-72-00-220	E	Advertising Recreation	0.00	0.00
2-72-00-221	E	Membership Fees - Recreation	0.00	0.00
2-72-00-232	E	Arena/Recreation Insurance	0.00	0.00
2-72-00-235	E	Tourism Expenditures	0.00	0.00



# Village of Berwyn

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2-72-00-272	E	Programming Expend - Recreation	0.00	0.00
2-72-00-510	E	Supplies - Recreation	0.00	0.00
2-72-00-511	E	Community Garden	0.00	0.00
2-72-00-520	E	Repairs - Recreation	0.00	0.00
2-72-00-521	E	Repairs - Arena	0.00	0.00
2-72-00-541	E	Atco Gas - Arena	918.09	918.09
2-72-00-542	E	Atco Electric - Arena	3,870.01	3,870.01
2-72-00-742	E	Capital Reserves - Tourism	0.00	0.00
2-72-00-762	E	Capital Purchases - Recreation	0.00	0.00
2-72-00-764	E	Capital Reserves - Recreation	0.00	0.00
2-72-00-770	E	Grants To Organizations Recreation	0.00	0.00
2-74-00-232	E	Library/Craft Centre Insurance	0.00	0.00
2-74-00-275	E	Peace Library System Requisition	1,723.09	1,723.09
2-74-00-520	E	Repairs - Library Craft Bldg	0.00	0.00
2-74-00-764	E	Capital Reserves - Library	0.00	0.00
2-74-00-770	E	Library Operating Grant	3,750.00	3,750.00
2-97-00-720	E	Contribution to Contingency reserve	0.00	0.00
6-00-00-610	E	Engineering Structures Additions	0.00	0.00
6-00-00-611	E	Engineered Structures Amort Expens	0.00	0.00
6-00-00-620	E	Buildings Fixed Assets Additions	0.00	0.00
6-00-00-621	E	Buildings Amortization Expense	0.00	0.00
6-00-00-630	E	Machines, Equipment Additions	0.00	0.00
6-00-00-631	E	Equipment Amortization Expense	0.00	0.00
6-00-00-640	E	Land Additions	0.00	0.00
6-00-00-650	E	Vehicle Additions	0.00	0.00
6-00-00-651	E	Vehicles Amortization Expense	0.00	0.00
6-00-00-671	E	Land Improvement Amortization Expense	0.00	0.00
6-00-00-761	E	Contributed To Operating Functions	0.00	0.00
6-00-00-764	E	Additions To Function Capital Rese	0.00	0.00
6-12-00-621	E	Amortization Administration	0.00	0.00
6-23-00-621	E	Amortization Fire	0.00	0.00
6-32-00-621	E	Amortization PW	0.00	0.00
6-32-00-651	E	Vehicles Amortization Expense PW	0.00	0.00
6-32-00-690	E	Gain/Loss Sale of Fixed Assets	0.00	0.00
6-41-00-621	E	Amortization water	0.00	0.00
6-42-00-621	E	Amortization Sewer	0.00	0.00
6-72-00-621	E	Amortization Recreation	0.00	0.00
6-74-00-621	E	Amortization Culture	0.00	0.00
<b>Expenses Capital Sub Total</b>			<b>27,447.12</b>	<b>27,447.12</b>
4-00-00-121	L	Short Term Bank Loans	0.00	0.00
4-00-00-230	L	Amounts Due To Other Governments	0.00	0.00
4-00-00-233	L	LAPP Payable/RRSP	(311.56)	1,079.90
4-00-00-234	L	Benefits Payable	(1,983.93)	8,276.62
4-00-00-235	L	CPP Source Deductions Payable	(2,509.96)	(3,460.39)
4-00-00-236	L	EI Source Deductions Payable	(880.06)	(1,081.25)
4-00-00-237	L	Income Tax Source Deductions Payable	(3,625.38)	(19,348.15)
4-00-00-238	L	Wages Payable	0.00	0.00
4-00-00-241	L	Payable For Homeowners	0.00	0.00
4-00-00-259	L	Payable To Others F.c.s.s.	0.00	0.00



# Village of Berwyn

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General Ledger	Account Type	Description	January	YTD
4-00-00-290	L	Trade Accounts Payable	132,806.06	(59,008.07)
4-00-00-291	L	Accounts Payable-Accured Interest	0.00	0.00
4-00-00-298	L	Accrual Account Payable System	0.00	(34,419.00)
4-00-00-310	L	Debenture Payable	0.00	0.00
4-00-00-320	L	Loans Payable	0.00	0.00
4-00-00-477	L	Tax Sale Surplus	0.00	(14,926.55)
4-00-00-478	L	Deferred Accounts	0.00	(711,476.72)
4-00-00-480	L	Deposit On Land	0.00	0.00
4-00-00-491	L	Accounts Payable Excess Collection	0.00	0.00
4-00-00-762	L	Reserve For Land Replacement	0.00	(1,000.00)
4-00-00-800	L	Equity In Fixed Assets	0.00	(3,113,227.23)
4-00-00-910	L	Surplus/deficit	0.00	(276,324.40)
4-00-00-920	L	Surplus/Deficit-Capital Fund	0.00	0.00
4-12-00-220	L	Community Fundraiser	0.00	(150.00)
4-12-00-225	L	Oktoberfest Funding	0.00	(5,066.08)
4-12-00-610	L	Reserve For Doubtful Accounts	0.00	(9,334.02)
4-12-00-611	L	Allowance For Doubtful Acc. Utilit	0.00	0.00
4-12-00-720	L	Capital Reserve Office Equipment	0.00	(1,400.00)
4-23-00-764	L	Reserve For Equipment Rep. - Fire	0.00	(4,800.00)
4-25-00-720	L	Reserve for RCMP Requisition	0.00	0.00
4-25-00-764	L	Reserve For Equipment Rep.-ambulanc	0.00	(590.00)
4-32-00-763	L	Public Works Building Reserve	0.00	0.00
4-32-00-764	L	Capital Reserve For P.w. Equipment	0.00	(5,800.49)
4-32-00-765	L	Capital Reserve For Street Paving	0.00	(3,315.00)
4-41-00-490	L	Water Meter Deposits	0.00	0.00
4-41-00-725	L	Reserve For Water System Repairs	0.00	(5,942.00)
4-42-00-725	L	Reserve For Sewer Repairs-replace	0.00	(1,000.00)
4-43-00-725	L	Reserve For Garbage Repairs/replace	0.00	0.00
4-43-00-764	L	Reserve For Landfill & Transfer Sit	0.00	(1,000.00)
4-72-00-720	L	Reserve Recreation Projects	0.00	(3,651.72)
4-72-00-742	L	Reserve For Tourism Projects	0.00	(1,979.41)
4-72-00-743	L	Reserve for Berwyn 100th Anniversary	0.00	0.00
4-72-00-761	L	Reserve For Plant Repairs/replace	0.00	(4,000.37)
4-72-00-764	L	Reserve Arena Projects	0.00	0.00
4-73-00-720	L	Reserve For Tourism Projects	0.00	0.00
4-74-00-720	L	Reserve For Culture Projects	0.00	(1,500.00)
4-97-00-710	L	Operating Contingency Reserve	0.00	(62,297.83)
4-97-00-720	L	Reserve For Contingencies	0.00	0.00
<b>Liabilities Operating Sub Total</b>			<b>123,495.17</b>	<b>(4,336,742.16)</b>
1-00-00-110	R	Taxes Residential	0.00	0.00
1-00-00-111	R	Taxes Commercial	0.00	0.00
1-00-00-112	R	Taxes Industrial	0.00	0.00
1-00-00-115	R	Taxes Linear	0.00	0.00
1-00-00-120	R	Minimum Tax	0.00	0.00
1-00-00-130	R	Taxes School ASFF	0.00	0.00
1-00-00-135	R	Taxes Seniors Foundation	0.00	0.00
1-00-00-510	R	Penalties & Costs On Taxes	(22,493.27)	(22,493.27)
1-00-00-541	R	Franchise Rebate Atco Gas	0.00	0.00
1-00-00-542	R	Franchise Rebate Atco Electric	0.00	0.00



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1-00-00-550	R	Interest On Term Deposits	0.00	0.00
1-00-00-551	R	Current Account Interest	0.00	0.00
1-00-00-552	R	Dividends RMA	0.00	0.00
1-00-00-740	R	Fines Provincial	0.00	0.00
1-00-00-750	R	COVID Grant - Provincial	0.00	0.00
1-00-00-760	R	Intermunicipal CARES Grant	0.00	0.00
1-00-00-840	R	Intermunicipal CARES Grant	0.00	0.00
1-00-00-850	R	M.D. Unconditional Grant	0.00	0.00
1-12-00-410	R	Sale Of Goods, Maps, Pins, Etc.	(60.00)	(60.00)
1-12-00-412	R	Photo Copier Sales	(14.00)	(14.00)
1-12-00-520	R	Vending Licences	0.00	0.00
1-12-00-590	R	Other Revenue	(11.71)	(11.71)
1-12-00-920	R	Transfers From Capital Reserves	0.00	0.00
1-12-00-921	R	Transfers From Operating Reserves	0.00	0.00
1-23-00-840	R	Provincial Conditional Grant	0.00	0.00
1-23-00-850	R	Local Firehall Grant	0.00	0.00
1-23-00-920	R	Transfers From Reserves	0.00	0.00
1-23-00-990	R	Contributed From Other Sources	0.00	0.00
1-26-00-510	R	Bylaw revenue	0.00	0.00
1-26-00-520	R	Dog Tags	0.00	0.00
1-26-00-530	R	Municipal Fines By-law Violation	0.00	0.00
1-32-00-120	R	Step Grant Public Works	0.00	0.00
1-32-00-590	R	Lease & Rental Of P.W. Equipment	0.00	0.00
1-32-00-591	R	Other Revenue - P. W.	(190.00)	(190.00)
1-32-00-830	R	Gas Tax Fund - Infrastructure	0.00	0.00
1-32-00-840	R	Provincial/Federal Grant-Summer job	0.00	0.00
1-32-00-841	R	MSI - Capital	0.00	0.00
1-32-00-842	R	MSI - Operating	0.00	0.00
1-32-00-920	R	Transfers From Capital Reserves	0.00	0.00
1-41-00-120	R	Frontage Tax Water	0.00	0.00
1-41-00-410	R	Water Service Fees & Charges Levied	(10,883.00)	(10,883.00)
1-41-00-411	R	Water Shutoff & Bulk Sales	0.00	0.00
1-41-00-560	R	Water & Sewer Penalties	(1,681.30)	(1,681.30)
1-41-00-590	R	Other revenue - Water	(1,500.00)	(1,500.00)
1-41-00-840	R	Provincial Grant - Water	0.00	0.00
1-41-00-920	R	Transfers From Reserves	0.00	0.00
1-42-00-410	R	Sewage Services Fees & Charges	(4,202.00)	(4,202.00)
1-42-00-920	R	Transfers From Reserves	0.00	0.00
1-43-00-410	R	Garbage Fees Levied	(5,592.00)	(5,592.00)
1-43-00-920	R	Transfers From Reserves	0.00	0.00
1-44-00-850	R	Recycle - Local Gov't Grant	0.00	0.00
1-51-00-410	R	F.c.s.s. User Fees	0.00	0.00
1-51-00-590	R	Other F.c.s.s. Revenue	0.00	0.00
1-51-00-840	R	F.c.s.s. Grants	0.00	0.00
1-51-00-850	R	F.C.S.S Other Grants	(13,353.00)	(13,353.00)
1-61-00-520	R	Development Permit Fees	0.00	0.00
1-66-00-464	R	Sale Of Serviced Land Lots	0.00	0.00
1-66-00-470	R	Sale Of Other Land Lots	0.00	0.00
1-66-00-590	R	Lease/Rental of Lots	0.00	0.00
1-66-00-600	R	Tax Sale Surplus	0.00	0.00





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1-72-00-411	R	Programming Revenue	0.00	0.00
1-72-00-590	R	Community Garden	0.00	0.00
1-72-00-811	R	Recreation Grants Other	0.00	0.00
1-72-00-850	R	Local Government Grant	0.00	0.00
1-72-00-920	R	Transfers From Capital Reserves	0.00	0.00
1-72-00-921	R	Transfer From Operating Reserves	0.00	0.00
1-73-00-840	R	Tourism Grants	0.00	0.00
1-73-00-920	R	Transfer From Reserves (tourism)	0.00	0.00
1-74-00-921	R	Transfers From Reserves - Library	0.00	0.00
5-00-00-840	R	Provincial Capital Grants	0.00	0.00
5-00-00-850	R	Local Government Capital Grants	0.00	0.00
5-00-00-930	R	Contributed From Operating Function	0.00	0.00
5-00-00-990	R	Other Capital Acquired	0.00	0.00
<b>Revenue Capital Sub Total</b>			<b>(59,980.28)</b>	<b>(59,980.28)</b>
<b>Grand Total</b>			<b>0.00</b>	<b>70,819.69</b>

\*\*\* End of Report \*\*\*