

**VILLAGE OF BERWYN COUNCIL  
SPECIAL MEETING AGENDA  
September 26, 2021  
1:00 p.m.**

1. Call to Order – Official Administrator - Douglas Lagore  
Time:
2. Signing Authority
3. Date for second by-election

ADJOURNMENT:

# VILLAGE OF BERWYN

## Request for Decision

Special Council Meeting Date: Sept 26<sup>th</sup>, 2022

**Topic: Signing Authority**

**Background:** The Village of Berwyn needs to add the Official Administrator, Doug Lagore as a signing authority for the Village of Berwyn

**CAO Recommendation:** That approve the addition of Doug Lagore as a signing authority for the Village of Berwyn

Moved by \_\_\_\_\_ that

### IMPLICATION OF DECISION

**Financial Implications:**

**Alternative Options:**

1. That council accepts for information.

### REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

**Chief Administrative  
Officer:**

**Date:**

\_\_\_\_\_

# VILLAGE OF BERWYN

## Request for Decision

Special Council Meeting Date: September 26<sup>th</sup>, 2022

### Topic: Councillor Resignations

**Background:** On August 31<sup>st</sup> Mayor Hockley presented her resignation as a Councillor for the Village of Berwyn. On September 1<sup>st</sup>, 2022 Councillor John Bak submitted his resignation from the council. Council will need to appoint someone as the Returning Officer, a role usually filled by the CAO. The MGA states;

**165 Unless a council sets an earlier date, election day for a by-election under section 162 or 163 is 120 days after the vacancy occurs.**

**RSA 2000 cM-26 s165;2019 c22 s10(4)**

It is recommended that Council set the following dates for the By-Election

1. Nomination date October 17<sup>th</sup>, 2022
2. Election date November 14<sup>th</sup>, 2022.

**CAO Recommendation:** That council appoint the CAO as the Returning Officer and then the council set to approve the November 14<sup>th</sup> date for the by-election to fill 2 positions on the council.

Moved by \_\_\_\_\_ that

### IMPLICATION OF DECISION

**Financial Implications: Minor**

**Alternative Options:**

**REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL**

**Chief Administrative  
Officer:**

**Date:**

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