

**VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
MINUTES
Thursday, October 27, 2022**

The regular meeting of the council of the Municipality of Berwyn was held in council chambers in the municipality office on October 27, 2022, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Steeves
Councillor Nettelfield
Councillor Johnson

Recording Secretary - Barb Schofield

Kristin Dyck, Mile Zero/Banner Post Reporter, attended the meeting.
Douglas Lagore attended the meeting.

CALL TO ORDER

The meeting was called to order at 7:47 p.m.

ACCEPTANCE OF AGENDA

RESOLUTION NO. 01-10-27-22

MOVED by Councillor Nettelfield that the agenda be adopted as amended. **CARRIED**

Additions and Changes: 3.2 Special Council Meeting Minutes held on September 26, 2022

9.2 Change to Rescinding Returning Officer Matthew Norburn

9.3 RFD - Appoint Returning Officer - Heather Fawcett

9.4 Accept Resignations from Mayor Cindy Hockley and Councillor John Bak

11.10 Special Meeting Agenda from October 11, 2022 – Cancelled Meeting

14.1 Human Resources – FOIP Section 17

14.2 CAO

Moved to Delegations 6.1 as Douglas Lagore had a meeting scheduled for 8:00 p.m.

APPROVAL OF MINUTES

RESOLUTION NO. 02-10-27-22

MOVED by Mayor Steeves that the minutes of the regular meeting of council held on August 25, 2022, be adopted as amended. **CARRIED**

Resolution 10-08-25-22 Amendment: For: Mayor Steeves, Councillor Nettelfield
Against: Mayor Hockley, Councillor Bak **DEFEATED**

3.2 Special Council Meeting

Minutes had already been approved by Official Administrator Douglas Lagore and CAO Matthew Norburn
It was put on the agenda for information, no resolution required.

BUSINESS ARISING FROM THE MINUTES

None

PUBLIC HEARING

None

DELEGATIONS

6.1 Douglas Lagore

Mr. Lagore informed Council that the Provincial Government provided an extension to the Village of Berwyn. The 10 year Capital Plan must be completed and submitted by November 30, 2022.

A joint funding meeting was supposed to be held with MD of Peace, Mr. Lagore asked that they postpone when he was acting as Official Administrator until after this Organizational Meeting, someone has to find out what the status is of that.

A number of requests from residents that they would like to see a Public Meeting held after the By-election.

VILLAGE OF BERWYN
REGULAR COUNCIL MEETING MINUTES
October 27, 2022

BYLAWS

8.1 Report from Bylaw Officer, Angie Konowalyk for July to September 2022
RESOLUTION NO. 03-10-27-22

MOVED by Councillor Nettelfield to discuss with the bylaw officer the relationship between unsightly yards and grass complaints and the contractor hired.

CARRIED

NEW BUSINESS

9.1 RFD – Council to Appoint Acting CAO
RESOLUTION NO. 04-10-27-22

MOVED by Mayor Steeves to move 9.1 Council to Appoint Acting CAO to Closed Session 14.2.

CARRIED

9.2 Rescind Returning Officer Matthew Norburn
RESOLUTION NO. 05-10-27-22

MOVED by Mayor Steeves to rescind resolution of Returning Officer Matthew Norburn, Resolution # 03-09-26-22.

CARRIED

9.3 RFD – Appoint Returning Officer – Heather Fawcett
RESOLUTION NO. 06-10-27-22

MOVED by Councillor Johnson to appoint Heather Fawcett as the Returning Officer for the by-election on November 14, 2022.

CARRIED

9.4 Councillor Resignation

RESOLUTION NO. 07-10-27-22

MOVED by Councillor Nettelfield to accept the resignations of Cindy Hockley on August 31, 2022 and John Bak on September 1, 2022.

CARRIED

FINANCIALS

None

CORRESPONDENCE and INFORMATION

11.1.1 Upcoming Meetings for Northern Elected Alberta Leaders delegates
RESOLUTION NO. 08-10-27-22

MOVED by Councillor Nettelfield to accept the Northern Elected Alberta Leaders delegates upcoming meeting as information.

CARRIED

11.2 GOA – Alberta Human Rights
RESOLUTION NO. 09-10-27-22

MOVED by Councillor Nettelfield to table this until administration can check to see if the Village of Berwyn has a non-discrimination policy or bylaw.

CARRIED

11.3 Peace Library System – Board Meeting Highlights, September 2022
RESOLUTION NO. 10-10-27-22

MOVED by Mayor Steeves to accept Peace Library System – Board Meeting Highlights, September 2022 as information.

CARRIED

11.4 Alberta Municipalities letter to the Honorable Tyler Shandro
RESOLUTION NO. 11-10-27-22

MOVED by Councillor Nettelfield to accept the letter to Honorable Tyler Shandro from Alberta Municipalities as information.

CARRIED

11.5 Second Edition: Call to Action to the Government of Alberta
RESOLUTION NO. 12-10-27-22

MOVED by Councillor Nettelfield to accept the Second Edition: Call to Action to the Government of Alberta update letter as information.

CARRIED

VILLAGE OF BERWYN
REGULAR COUNCIL MEETING MINUTES
October 27, 2022

11.6 ATCO Gas and Pipelines Ltd. Franchise Fee
RESOLUTION NO. 13-10-27-22

MOVED by Mayor Steeves to direct administration to inform ATCO Gas that we will not be making any changes to the franchise fees for the 2023 year. **CARRIED**

11.7 RCMP letter to all local Alberta Government and Community Leaders
RESOLUTION NO. 14-10-27-22

MOVED by Councillor Nettelfield to accept the letter to all local Alberta Government and Community Leaders as information. **CARRIED**

11.8 Long Lake Regional Waste Management Services Commission Minutes from Regular Meeting
RESOLUTION NO. 15-10-27-22

MOVED by Mayor Steeves to accept the agenda and minutes from Long Lake Regional Waste Management Services Commission as information. **CARRIED**

11.9 Peace Regional Restorative Justice AGM – November 7, 2022
RESOLUTION NO. 16-10-27-22

MOVED by Mayor Steeves to table the Peace Regional Restorative Justice 11.9 until we have a full council to discuss Boards and Committees. **CARRIED**

Suggestion to have the same person who is on the Mental Health Task Force to be an appointee.

11.10 Special Meeting Agenda from October 11, 2022 – Meeting was Cancelled
RESOLUTION NO. 17-10-27-22

MOVED by Councillor Johnson to accept the Special Meeting Agenda as presented. **CARRIED**

COMMITTEE REPORTS

12.1 None

CHIEF ADMINISTRATIVE OFFICER and DEPARTMENT REPORTS

13.1 CAO Report - None

Questions from Kristin Dyck, Mile Zero/Banner Post Reporter – Mayor Steeves and Councillor Nettelfield answered the questions she asked.

Kristin Dyck, Mile Zero/Banner Post Reporter and Recorder, Barb Schofield left the meeting at 8:42 p.m.

CLOSED SESSION

14.1 Human Resources

14.2 Acting CAO

RESOLUTION NO. 18-10-27-22

MOVED by Mayor Steeves to enter into a Closed Session under FOIP Section 17 at 8:44 p.m. **CARRIED**

RESOLUTION NO. 19-10-27-22

MOVED by Mayor Steeves to come out of the Closed Session at 9:30 p.m. **CARRIED**

RESOLUTION NO. 20-10-27-22

MOVED by Councillor Nettelfield to proceed with CAO performance review as discussed. **CARRIED**

RESOLUTION NO. 21-10-27-22


MOVED by Councillor Nettelfield to proceed with the hiring of acting CAO as discussed. **CARRIED**

ADJOURNMENT

Being that agenda matters have been concluded Councillor Johnson adjourned the meeting at 9:37 p.m.

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October 27, 2022

These minutes approved this 24th day of November, 2022



Mayor
Kim Steeves



Acting Chief Administrative Officer
~~Kelly Burr~~  Matt Norburn