

**VILLAGE OF BERWYN  
REGULAR COUNCIL MEETING  
MINUTES  
April 13, 2023**

The regular meeting of the council of the Municipality of Berwyn was held in council chambers in the municipality office on April 13, 2023, commencing at 7:00 p.m.

**IN ATTENDANCE**

Councillor Bak  
Councillor Sawan  
Councillor Johnson  
Councillor Weber

Chief Administrative Officer - Matthew Norburn  
Recording Secretary - Barb Schofield

Kristin Dyck, Mile Zero/Banner Post Reporter, attended the meeting.

**CALL TO ORDER** The meeting was called to order at 7:00 p.m.

**ACCEPTANCE OF AGENDA**

RESOLUTION NO. 01-04-13-23

MOVED by Mayor Bak that the agenda be adopted as amended. **CARRIED**

**ADDITIONS:** 14.1 ICF – Local Public Body Confidence Section 23

14.2 Tax Incentive Reviewed Section 16.1 Harmful to Interest of a 3rd Party

**APPROVAL OF MINUTES**

RESOLUTION NO. 02-04-13-23

MOVED by Councillor Johnson that the minutes of the regular meeting Council Meeting held on March 23, 2023, be adopted as presented. **CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

4.1 None

**PUBLIC HEARING**

5.1 None

**DELEGATIONS**

6.1 Derrel Johnson, Water Operator

RESOLUTION NO. 03-04-13-23

MOVED by Councillor Weber to accept the information from Derrel Johnson as presented. **CARRIED**

Mayor Bak left the Chambers at 7:32 p.m. and returned at 7:35 p.m.

6.2 Neil Sandboe

RESOLUTION NO. 04-04-13-23

MOVED by Councillor Johnson to accept the information from Neil Sandboe as presented. **CARRIED**

Derrel Johnson left at 7:30 p.m.

Neil Sandboe left at 8:00 p.m.

**COMMITTEE OF THE WHOLE**

7.1 None

**BYLAWS**

8.1 Berwyn Bylaw Report

RESOLUTION NO. 05-04-13-23

MOVED by Councillor Sawan to accept the Berwyn Bylaw Report for January to March 2023. **CARRIED**

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8.2 Regional Assessment Review Board

RESOLUTION NO. 06-04-13-23

MOVED by Councillor Johnson to pass the first reading of the Regional Assessment Review Board Bylaw No. 704. **CARRIED**

RESOLUTION NO. 07-04-13-23

MOVED by Councillor Sawan to pass the second reading of the Regional Assessment Review Board Bylaw No. 704. **CARRIED**

RESOLUTION NO. 08-04-13-23

UNANIMOUS consent to proceed with the Third and Final Reading of the Regional Assessment Review Board Bylaw No. 704. **CARRIED**

RESOLUTION NO. 09-04-13-23

MOVED by Councillor Sawan to pass the third and final reading of the Regional Assessment Review Board Bylaw No. 704. **CARRIED**

8.3 New Bylaw No. 702 – Repealing Bylaw No. 699

RESOLUTION NO. 10-04-13-23

MOVED by Councillor Johnson to pass the first reading of Bylaw No. 702, Utility Bylaw. **CARRIED**

RESOLUTION NO. 11-04-13-23

MOVED by Councillor Sawan to pass the second reading of Bylaw No. 702, Utility Bylaw. **CARRIED**

RESOLUTION NO. 12-04-13-23

UNANIMOUS consent to proceed with the Third and Final Reading of Bylaw No. 702, Utility Bylaw. **CARRIED**

RESOLUTION NO. 13-04-13-23

MOVED by Councillor Sawan to pass the third and final reading of Bylaw No. 702, Utility Bylaw. **CARRIED**

8.3 New Bylaw # 703 - Repealing Bylaw No. 699

RESOLUTION NO. 14-04-13-23

MOVED by Councillor Johnson to pass the first reading of Bylaw No. 703, User Fees. **CARRIED**

RESOLUTION NO. 15-04-13-23

MOVED by Councillor Sawan to pass the second reading of Bylaw No. 703, User Fees. **CARRIED**

RESOLUTION NO. 16-04-13-23

UNANIMOUS consent to proceed with the Third and Final Reading of Bylaw No. 703, User Fees. **CARRIED**

RESOLUTION NO. 17-04-13-23

MOVED by Councillor Sawan to pass the third and final reading of Bylaw No. 703, User Fees. **CARRIED**

**NEW BUSINESS**

9.1 Peace Regional Mutual Aid Agreement

RESOLUTION NO. 18-04-13-23

MOVED by Councillor Sawan that the Village of Berwyn renew the Mutual Aid Agreement. **CARRIED**

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9.2 Boards and Committee Review  
RESOLUTION NO. 19-04-13-23

MOVED by Mayor Bak that Councillor Sawan be the new Appointee to the Mackenzie Municipal Agency Board and Councillor Johnson be the Alternate. **CARRIED**

9.3 Land Donation  
RESOLUTION NO. 20-04-13-23

MOVED by Councillor Weber that Council direct administration enter into an agreement on the donation of lots. **CARRIED**

9.4 Seniors Foundation 2022 Requisition  
RESOLUTION NO. 21-04-13-23

MOVED by Councillor Johnson that the Village of Berwyn will absorb the deficit for the Seniors Foundation 2022. **CARRIED**

**FINANCIALS**

10.1 None

**CORRESPONDENCE and INFORMATION**

11.1 ATCO – Report to Communities  
RESOLUTION NO. 22-04-13-23

MOVED by Councillor Sawan to accept the Report to Communities from ATCO as information. **CARRIED**

11.2 Peace Regional Economic Development Alliance  
RESOLUTION NO. 23-04-13-23

MOVED by Councillor Weber to agree that Child & Youth Mental Health are needed in our Community and we support the program. **CARRIED**

11.3 Town of Barrhead letter  
RESOLUTION NO. 24-04-13-23

MOVED by Councillor Johnson to accept the letter from the Town of Barrhead regarding a letter they sent to Minister Savage as information. **CARRIED**

11.4 Regional Gathering Invite from Grande Prairie  
RESOLUTION NO. 25-04-13-23

MOVED by Councillor Sawan to accept the Regional Gathering Invite from Grande Prairie as information. **CARRIED**

11.5 Proposed Expansion of Physician Training  
RESOLUTION NO. 26-04-13-23

MOVED by Mayor Bak that Council accept the Proposed Expansion of Physician Training as information. **CARRIED**

11.6 ATB – Current Loan Application Date and Application  
RESOLUTION NO. 27-04-13-23

MOVED by Councillor Johnson to accept the ATB – Current Loan Application Date and Application as information. **CARRIED**

**COMMITTEE REPORTS**

12.1 Verbal Report from Mayor Bak  
RESOLUTION NO. 28-04-13-23

MOVED by Councillor Johnson to accept Mayor Bak's verbal report on the President's Summit and Spring Leaders Caucus he and CAO Noburn attended. **CARRIED**

**CHIEF ADMINISTRATIVE OFFICER and DEPARTMENT REPORTS**

13.1 CAO Report  
RESOLUTION NO. 29-04-13-23

MOVED by Councillor Weber to accept the CAO Report as presented. **CARRIED**

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13.2 Fire Department Report  
RESOLUTION NO. 30-04-13-23

MOVED by Councillor Johnson to accept the Fire Department report from Fire Chief, Scott Knuttilla as presented. **CARRIED**

**CLOSED SESSION**

14.1 ICF – Local Public Body Confidence Section 23

14.2 Tax Incentive Reviewed Section 16.1 Harmful to Interest of a 3rd Party

RESOLUTION NO. 31-04-13-23

MOVED by Mayor Bak to enter into a Closed Session at 8:58 p.m. **CARRIED**

RESOLUTION NO. 32-04-13-23

MOVED by Councillor Johnson to come out of the Closed Session at 9:41 p.m. **CARRIED**

RESOLUTION NO. 33-04-13-23

MOVED by Mayor Bak to have the administration arrange a meeting with the MD of Peace. **CARRIED**


RESOLUTION NO. 34-04-13-23

MOVED by Councillor Weber to deny the request for a new residential tax incentive. **CARRIED**

**ADJOURNMENT**

Being that agenda matters have been concluded Mayor Bak adjourned the meeting at 9:43 p.m.

These minutes approved this 27 day of April, 2023

  
Mayor  
John Bak

  
Chief Administrative Officer  
Matthew Norburn