

**VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
MINUTES
May 25, 2023**

The regular meeting of the council of the Municipality of Berwyn was held in council chambers in the municipality office on May 25, 2023, commencing at 7:00 p.m.

IN ATTENDANCE

Councillor Bak
Councillor Sawan
Councillor Johnson
Councillor Weber
Councillor Montie

Chief Administrative Officer - Matthew Norburn
Recording Secretary - Barb Schofield

Kristin Dyck, Mile Zero/Banner Post Reporter, attended the meeting electronically with video conferencing software.

CALL TO ORDER The meeting was called to order at 7:00 p.m.

ACCEPTANCE OF AGENDA

ADDITIONS: 9.5 Requests to sit on the Berwyn Library Board.

13.2 FCSS Report

RESOLUTION NO. 01-05-25-23

MOVED by Councillor Weber to accept the additions to the agenda. **CARRIED**

RESOLUTION NO. 02-05-25-23

MOVED by Councillor Montie that the agenda be adopted as amended. **CARRIED**

APPROVAL OF MINUTES

RESOLUTION NO. 03-05-25-23

MOVED by Councillor Johnson that the minutes of the regular Council meeting held on May 11, 2023, be adopted as presented. **CARRIED**

BUSINESS ARISING FROM THE MINUTES

4.1 None

PUBLIC HEARING

5.1 None

DELEGATIONS

6.1 None

COMMITTEE OF THE WHOLE

7.1

RESOLUTION NO. 04-05-25-23

MOVED by Councillor Weber to enter Committee of the Whole at 7:02 p.m. **CARRIED**

RESOLUTION NO. 05-05-25-23

MOVED by Councillor Johnson to leave Committee of the Whole at 7:08 p.m. **CARRIED**

RESOLUTION NO. 06-05-25-23

MOVED by Councillor Johnson that Council approve having one Council meeting in July and one in August of 2023, the July meeting will be held on the 27th and the August meeting will be held on the 24th. The one meeting in December 2023 will be held on the 14th. **CARRIED**

BYLAWS

8.1 None

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NEW BUSINESS

9.1 Summer 2023 Municipal Leaders' Caucus
RESOLUTION NO. 07-05-25-23

MOVED by Councillor Montie to have CAO Norburn and Councillor Weber attend the 2023 Municipal Leaders' Caucus on June 20, 2023 in Wembley, AB. **CARRIED**

9.2 Northern Alberta Elected Leaders Meeting (NAEL)

Council discussed the meeting that is to be held on June 16, 2023, in High Prairie but no motion was made.

9.3 Extension of Operating Budget

RESOLUTION NO. 08-05-25-23

MOVED by Councillor Montie to approve the extension of the operating budget to 2026 and to comply with the Municipal Accountability Program (MAP). **CARRIED**

9.4 Fund Transfer for Approved Capital Projects in 2023

RESOLUTION NO. 09-05-25-23

MOVED by Councillor Weber that Council approve the fund transfers to the operating account for the purpose of covering the costs of capital projects. **CARRIED**

9.5 Library Board Requests

RESOLUTION NO. 10-05-25-23

MOVED by Councillor Johnson to accept the requests from Laurie Crowder and Shae-Lynn Stewart to become members of the Berwyn Municipal Library Board. **CARRIED**

FINANCIALS

10.1 Cash Position Report

RESOLUTION NO. 11-05-25-23

MOVED by Councillor Sawan to accept the Cash Position Report as presented. **CARRIED**

10.2 Cheque Report

RESOLUTION NO. 12-05-25-23

MOVED by Councillor Montie to accept the Cheque Listing Report for Council as presented. **CARRIED**

10.3 General Ledger Trial Balance

RESOLUTION NO. 13-05-25-23

MOVED by Councillor Sawan to accept the General Ledger Trial Balance Report as presented. **CARRIED**

CORRESPONDENCE and INFORMATON

11.1 BERDS letter to Council

RESOLUTION NO. 14-05-25-23

MOVED by Councillor Weber to accept the letter from BERDS as information. **CARRIED**

COMMITTEE REPORTS

12.1 None

CHIEF ADMINISTRATIVE OFFICER and DEPARTMENT REPORTS

13.1 CAO Report

RESOLUTION NO. 15-05-25-23

MOVED by Councillor Montie to accept the CAO report as presented. **CARRIED**

13.2 FCSS Report

RESOLUTION NO. 16-05-25-23

MOVED by Councillor Johnson to accept the FCSS report as presented. **CARRIED**

CLOSED SESSION

14.1 None

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No questions from Kristin Dyck, Mile Zero/Banner Post Reporter.

ADJOURNMENT

Being that agenda matters have been concluded Councillor Montie adjourned the meeting at 8:45 p.m.

These minutes approved this 8 day of June, 2023



Mayor
John Bak



Chief Administrative Officer
Matthew Norburn