

**VILLAGE OF BERWYN  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, January 27, 2022**

The regular meeting of the council of the Municipality of Berwyn was held in council chambers in the municipality office on January 27, 2022, commencing at 7:00 p.m.

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**IN ATTENDANCE**

Mayor Cindy Hockley  
Deputy Mayor Ken Montie  
Councillor John Bak

Chief Administrative Officer - Matthew Norburn  
Recording Secretary - Barb Schofield

Councillor Steeves, Councillor Nettelfield and the Mile Zero/Banner Post Reporter, Kristin Dyck attended the meeting electronically with video conferencing software.

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

**ACCEPTANCE OF**

**AGENDA**

RESOLUTION NO. 01-01-27-22

MOVED by Councillor Montie that the agenda be adopted with the following additions.

Additions – 11.3 Farm Safety – Consider Donation

**CARRIED**

**APPROVAL OF MINUTES**

RESOLUTION NO. 02-01-27-22

MOVED by Councillor Steeves that the minutes of the regular meeting of council held on January 13, 2022, be approved as amended.

**CARRIED**

The following amendment made:

Signing Authority Transfer – 07-01-13-22 Added “Matthew” to CAO Norburn.

Committee Reports: 14-01-13-22 – Added Councillor in front of Nettelfield.

Adjournment: Being that agenda matters have been concluded the meeting adjourned meeting at 8:55 p.m. - Being that agenda matters have been concluded the meeting was adjourned at 8:55 p.m.

**BUSINESS ARISING FROM THE MINUTES**

None

**PUBLIC HEARING**

None

**DELEGATIONS**

None

**COMMITTEE OF THE WHOLE**

Water Meter Updates

RESOLUTION NO. 03-01-27-22

MOVED by Councillor Bak to accept the administrations recommendation to provide regular updates to Council about the functionality of the water meters. **CARRIED**

Councillor Nettelfield left the meeting at 7:18 p.m. and returned at 7:22 p.m.

Yami Babalola, MSc- Municipal Planner from MMSA arrived at Council Chamber at 7:22 p.m.

Community Standards Bylaw

RESOLUTION NO. 04-01-27-22

MOVED by Councillor Steeves to request the administration to compile a few Community Standards bylaws from discussed communities. **CARRIED**

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**RESOLUTION NO. 05-01-27-22**

MOVED by Councillor Nettelfield to have administration draft an update for Bylaw 661 Community Standards Bylaw. **CARRIED**

**BYLAWS**

None

**NEW BUSINESS**

MMSA Letter of Commitment

**RESOLUTION NO. 06-01-27-22**

MOVED by Councillor Steeves that Council sign the resolution letter instructing administration to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Regional Data Acquisition and Asset Management Project. **CARRIED**

Yami Babalola, MSc- Municipal Planner from MMSA left Council Chamber at 7:52 p.m.

**FINANCIALS**

Budget Variance Report

**RESOLUTION NO. 07-01-27-22**

MOVED by Councillor Montie to accept the Budget Variance Report as presented. **CARRIED**

Cash Position Report

**RESOLUTION NO. 08-01-27-22**

MOVED by Mayor Hockley to accept the Cash Position Report as presented.

**CARRIED**

Cheque Report –

**RESOLUTION NO. 09-01-27-22**

MOVED by Councillor Nettelfield to accept the Cheque Report from January 1, 2021 to December 31, 2021, cheques #'s 14908 to 15882 as presented. **CARRIED**

**CORRESPONDENCE and INFORMATION**

Robert E. Walter – Memorial Scholarship

**RESOLUTION NO. 10-01-27-22**

MOVED by Councillor Montie to accept the information about the Robert E. Walter – Memorial Scholarship as information. **CARRIED**

Long Lake Regional Waste Management Services Commission – 2022 Budget and 2022 Requisition

**RESOLUTION NO. 11-01-27-22**

MOVED by Mayor Hockley to table the 2022 Budget and 2022 Requisition from Long Lake Regional Waste Management Services Commission until the budget. **CARRIED**

Farm Safety – Consider Donation

**RESOLUTION NO. 12-01-27-22**

MOVED by Councillor Montie to table the Farm Safety donation request until the budget. **CARRIED**

**COMMITTEE REPORTS**

None

**CHIEF ADMINISTRATIVE OFFICER and DEPARTMENT REPORTS**

CAO Report

**RESOLUTION NO. 13-01-27-22**

MOVED by Councillor Steeves to accept the CAO report as information. **CARRIED**

**RESOLUTION NO. 14-01-27-22**

MOVED by Councillor Nettelfield to discuss the Regional Water Operator In-Camera at the February 10, 2022 Council meeting. **CARRIED**

**IN-CAMERA**

No In-Camera Session

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QUESTIONS FROM THE MEDIA

Kristin Dyck of the Mile Zero/Banner Post had no questions for Council.

ADJOURNMENT

Being that agenda matters have been concluded the meeting was adjourned at 8:05 p.m.

These minutes approved this 10 day of February, 2022

  
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Mayor  
Cindy Hockley

  
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Chief Administrative Officer  
Matthew Norburn