

**VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
MINUTES**

Thursday, August 25, 2022

The regular meeting of the council of the Municipality of Berwyn was held in council chambers in the municipality office on August 25, 2022, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Cindy Hockley
Councillor John Bak
Councillor Steeves
Councillor Nettelfield

Chief Administrative Officer - Matthew Norburn
Recording Secretary – Barb Schofield

Kristin Dyck, Mile Zero/Banner Post Reporter, attended the meeting.

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ACCEPTANCE OF AGENDA

RESOLUTION NO. 01-08-25-22

MOVED by Councillor Steeves that the agenda be adopted as amended. **CARRIED**

Additions: 9.3 Councillor Montie Resignation
14.1 Personnel

APPROVAL OF MINUTES

RESOLUTION NO. 02-08-25-22

MOVED by Councillor Steeves that the minutes of the regular meeting of council held on July 28, 2022, be adopted as amended. **CARRIED**

BUSINESS ARISING FROM THE MINUTES

None

PUBLIC HEARING

None

DELEGATIONS

6.1 Jonathan McLeod – Absent

COMMITTEE OF THE WHOLE

7.1 & 7.1a ATCO Franchise Fees

RESOLUTION NO. 03-08-25-22

MOVED by Councillor Nettelfield to enter Committee of the Whole at 7:12 p.m. **CARRIED**

RESOLUTION NO. 04-08-25-22

MOVED by Councillor Bak to leave Committee of the Whole at 7:15 p.m. **CARRIED**

RESOLUTION NO. 05-08-25-22

MOVED by Councillor Nettelfield to accept the letter from ATCO regarding the Distribution Revenue Forecast 2023 Franchise Fee as information. **CARRIED**

BYLAWS

8.1 Bylaw 695 Business License

RESOLUTION NO. 06-08-25-22

MOVED by Councillor Steeves to have Business Bylaw No. 695 draft tabled until after the public discussion meeting that will be held on October 18, 2022, for public input on this bylaw. **CARRIED**

RESOLUTION NO. 07-08-25-22

MOVED by Councillor Steeves to have a draft bylaw of Business Bylaw No. 695 made available to the public. **CARRIED**

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NEW BUSINESS

9.1 RFD – North Peace Housing Foundation, Regional Needs Assessment
RESOLUTION NO. 08-08-25-22

MOVED by Mayor Hockley that Council approve that North Peace Housing take the lead on completing a regional needs assessment and submit the completed template to the province on the Village's behalf.
CARRIED

9.2 RFD – FCSS Services
RESOLUTION NO. 09-08-25-22

MOVED by Mayor Hockley to direct administration to enter into discussions with the Town of Grimshaw to deliver FCSS programming within the Village of Berwyn.
For: Mayor Hockley, Councillor Nettelfield, Councillor Bak
Against: Councillor Steeves
CARRIED

RESOLUTION NO. 10-08-25-22

MOVED by Councillor Steeves to request CAO Norburn to explore the options of implications of hiring an FCSS Programmer for the Village of Berwyn.
For: Councillor Steeves, Councillor Nettelfield
Against: Mayor Hockley, Councillor Bak
DEFEATED

RESOLUTION NO. 11-08-25-22

MOVED by Councillor Steeves that FCSS Services are not agreed upon until after brought forward for community input at the public meeting on October 18, 2022.
For: Mayor Hockley, Councillor Steeves, Councillor Nettelfield
Against: Councillor Bak
CARRIED

9.3 RFD – Councillor Resignation
RESOLUTION NO. 12-08-25-22

MOVED by Councillor Steeves to have the Village of Berwyn hold, Nomination Day on September 12, 2022, Advanced Poll is September 26, 2022 and the By-Election is October 3, 2022.
CARRIED

RESOLUTION NO. 13-08-25-22

MOVED by Mayor Hockley to have CAO Norburn as Returning Officer.
CARRIED

RESOLUTION NO. 14-08-25-22

MOVED by Councillor Nettelfield to accept the resignation that was received on August 24, 2022, from Councillor Ken Montie.
CARRIED

FINANCIALS

10.1 Budget Variance Report
RESOLUTION NO. 12-08-25-22

MOVED by Councillor Bak to accept the Budget Variance Report as information.
CARRIED

10.2 Cheque Report

RESOLUTION NO. 13-08-25-22

MOVED by Councillor Bak to accept the Cheque Report as information.
CARRIED

10.3 Cash Position Report

RESOLUTION NO. 14-08-25-22

MOVED by Councillor Steeves to have CAO Norburn find out where the \$1099.51 difference between the Cash Position Report and the Budget Variance Report is.
CARRIED

CORRESPONDENCE and INFORMATON

11.1 Town of Ponoka — Re: Monetary Questions Concerning the RCMP Debate
RESOLUTION NO. 15-08-25-22

MOVED by Councillor Nettelfield to accept the letter sent to the Honorable Tyler Shandro from the Town of Ponoka regarding concerns and questions about the monetary side of the future of Alberta policing as information.
CARRIED

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11.2 Ukrainian Canadian Congress
RESOLUTION NO. 16-08-25-22

MOVED by Councillor Nettelfield to have the Village of Berwyn commemorate Alberta Ukrainian Canadian Heritage Day 2022 on September 7, 2022. **CARRIED**

11.3 Economic Developers Alberta (EDA) – Webinar Wednesday
RESOLUTION NO. 17-08-25-22

MOVED by Mayor Hockley to accept the Economic Developers Alberta (EDA), Webinar Wednesday as information. **CARRIED**

COMMITTEE REPORTS

12.1 None

CHIEF ADMINISTRATIVE OFFICER and DEPARTMENT REPORTS

13.1 CAO Report

RESOLUTION NO. 18-08-25-22

MOVED by Councillor Nettelfield to accept the CAO report as information. **CARRIED**

CLOSED SESSION

14.1 Personnel

RESOLUTION NO. 19-08-25-22

MOVED by Mayor Hockley to enter into a Closed Session at 8:25 p.m. **CARRIED**

RESOLUTION NO. 20-08-25-22

MOVED by Mayor Hockley to come out of the Closed Session at 8:43 p.m. **CARRIED**

ADJOURNMENT

Being that agenda matters have been concluded Mayor Hockley adjourned the meeting at 8:43 p.m.

These minutes approved this 31 day of October, 2022



Mayor



Chief Administrative Officer
Matthew Norburn

ACTIVE CAO

KELLY BROWN