

**VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
MINUTES
March 9, 2023**

The regular meeting of the council of the Municipality of Berwyn was held in council chambers in the municipality office on March 9, 2023, commencing at 7:00 p.m.

IN ATTENDANCE

Councillor Bak
Councillor Sawan
Councillor Johnson
Councillor Weber

Chief Administrative Officer - Matthew Norburn
Recording Secretary - Barb Schofield

Kristin Dyck, Mile Zero/Banner Post Reporter, attended the meeting.

CALL TO ORDER The meeting was called to order at 7:00 p.m.

ACCEPTANCE OF AGENDA

RESOLUTION NO. 01-03-09-23

MOVED by Councillor Johnson that the agenda be adopted as presented. **CARRIED**

ADDITIONS: None

CHANGE TO AGENDA: None

APPROVAL OF MINUTES

RESOLUTION NO. 02-03-09-23

MOVED by Councillor Sawan that the minutes of the regular meeting Council Meeting held on February 22, 2023, be adopted as presented. **CARRIED**

BUSINESS ARISING FROM THE MINUTES

4.1 None

PUBLIC HEARING

5.1 None

DELEGATIONS

6.1 Sgt. Dave Browne – Peace Regional RCMP

Sgt. Browne gave the council a RCMP quarterly Community Policing Report.

Sgt. Browne left at 7:50 p.m.

COMMITTEE OF THE WHOLE

7.1 Town Meeting Date Change

The Council of the Village of Berwyn changed the date of the public meeting from March 30, 2023, to April 6, 2023, the meeting will be from 7:00 – 9:00 p.m. at the AG Hall.

7.2 Update on Tax Incentive Program

7.3 Discuss 2023 Capital Projects

RESOLUTION NO. 03-03-09-23

MOVED by Councillor Weber to enter Committee of the Whole at 8:50 p.m. **CARRIED**

RESOLUTION NO. 04-03-09-23

MOVED by Councillor Johnson to leave Committee of the Whole at 8:06 p.m. **CARRIED**

RESOLUTION NO. 05-03-09-23

MOVED by Councillor Johnson to accept 7.2 Tax Incentive Program and 7.3 2023 Capital Projects as information. **CARRIED**

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BYLAWS

8.1 RFD – New Utility Bylaw
RESOLUTION NO. 06-03-09-23

MOVED by Councillor Weber to pass the first reading of Utility Bylaw No. 699. **CARRIED**

RESOLUTION NO. 07-03-09-23

MOVED by Councillor Sawan to pass the second reading of Utility Bylaw No. 699. **CARRIED**

RESOLUTION NO. 08-03-09-23

UNANIMOUS consent to proceed with Third and Final Reading of Utility Bylaw No. 699. **CARRIED**

RESOLUTION NO. 09-03-09-23

MOVED by Councillor Weber to pass the third and final reading of Utility Bylaw No. 699. **CARRIED**

NEW BUSINESS

9.1 Bylaw Enforcement Services Agreement

RESOLUTION NO. 10-03-09-23

MOVED by Councillor Weber that Council accept the new Bylaw Enforcement Services Agreement with the Town of Grimshaw for a period of two years, beginning on April 1st, 2023, and ending on March 31, 2025. **CARRIED**

9.2 RFD – Sewer Line Inspection

RESOLUTION NO. 11-03-09-23

MOVED by Mayor Bak that council approve the inspection of the Main St. sewer line using a camera before any projects are planned for Main Street. Council choose Quote 2, which is \$4,185 with a contingency of 15% with money coming from reserves. **CARRIED**

9.3 Municipal Borrowing Bylaw

RESOLUTION NO. 12-03-09-23

MOVED by Councillor Sawan that Council approved the updated borrowing bylaw, allowing the municipality to borrow short-term credit for the 2023 fiscal year. **CARRIED**

FINANCIALS

10.1 None

CORRESPONDENCE and INFORMATON

11.1 Letter from Neil Sandboe

RESOLUTION NO. 13-03-09-23

MOVED by Councillor Johnson to direct administration to research whether or not we are able to have a Closed Session visit with Mr. Sandboe as he would like to present Council with some ideas for the Village. **CARRIED**

11.2 Community Planning Association of Alberta (CPAA)

RESOLUTION NO. 14-03-09-23

MOVED by Councillor Johnson to accept the Community Planning Association of Alberta (CPAA) material as information **CARRIED**

COMMITTEE REPORTS

12.1 Village of Berwyn FCSS Update

RESOLUTION NO. 15-03-09-23

MOVED by Councillor Weber to accept the report from Tracy Halerewich, Grimshaw FCSS updating the Village on what services and programs they have been providing to Berwyn FCSS. **CARRIED**

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CHIEF ADMINISTRATIVE OFFICER and DEPARTMENT REPORTS

13.1 CAO Report

RESOLUTION NO. 16-03-09-23

MOVED by Councillor Johnson to accept the CAO Report as presented. **CARRIED**

No questions from Kristin Dyck, Mile Zero/Banner Post Reporter.
 Kristin Dyck left at 8:45

Council took a 5 - minute break at 8:45 p.m. and resumed the meeting at 8:50 p.m.

CLOSED SESSION

14.1 Local Public Body Confidences – FOIP Section 23

RESOLUTION NO. 17-03-09-23

MOVED by Councillor Weber to enter into a Closed Session at 8:50 p.m., to discuss privileged information as per FOIP Section 23. **CARRIED**

RESOLUTION NO. 18-03-09-23

MOVED by Councillor Johnson to come out of the Closed Session at 9:15 p.m. **CARRIED**

RESOLUTION NO. 19-03-09-23

MOVED by Mayor Bak to have the administration contact Fire Chief, Scott Knuttila and the Water Operator, Derral Johnson and have them attend council meetings quarterly to give Council reports on their operations. **CARRIED**

ADJOURNMENT

Being that agenda matters have been concluded Councillor Johnson adjourned the meeting at 9:17 p.m.

These minutes approved this 23 day of March, 2023


 Mayor
 John Bak


 Chief Administrative Officer
 Matthew Norburn