

**VILLAGE OF BERWYN  
REGULAR COUNCIL MEETING  
MINUTES  
March 23, 2023**

The regular meeting of the council of the Municipality of Berwyn was held in council chambers in the municipality office on March 23, 2023, commencing at 7:00 p.m.

**IN ATTENDANCE**

Councillor Bak  
Councillor Sawan  
Councillor Johnson  
Councillor Weber

Chief Administrative Officer - Matthew Norburn  
Recording Secretary - Barb Schofield

Kristin Dyck, Mile Zero/Banner Post Reporter, attended the meeting.

**CALL TO ORDER** The meeting was called to order at 7:00 p.m.

**ACCEPTANCE OF AGENDA**

RESOLUTION NO. 01-03-23-23

MOVED by Councillor Weber that the agenda be adopted as amended. **CARRIED**

**ADDITIONS:** 6.1 John McLeod – Arena

9.4 Set a date for the Operating and Capital Budget Meeting  
11.2 Audit Service Plan - MNP

**CHANGE TO AGENDA:** None

**APPROVAL OF MINUTES**

RESOLUTION NO. 02-03-23-23

MOVED by Councillor Sawan that the minutes of the regular meeting Council Meeting held on March 9, 2023, be adopted as presented. **CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

4.1 None

**PUBLIC HEARING**

5.1 None

**DELEGATIONS**

6.1 John McLeod – Arena

RESOLUTION NO. 03-03-23-23

MOVED by Councillor Johnson to accept the information from John McLeod as presented. **CARRIED**

John McLeod arrived at 7:02 p.m. and left at 7:12 p.m.

**COMMITTEE OF THE WHOLE**

7.1 None

**BYLAWS**

8.1 RFD – User Fees Schedule - Update for Bylaw 701

RESOLUTION NO. 04-03-23-23

MOVED by Councillor Johnson to pass the first reading of the Fee Schedule Bylaw No. 701. **CARRIED**

RESOLUTION NO. 05-03-23-23

MOVED by Councillor Weber to pass the second reading of the Fee Schedule Bylaw No. 701. **CARRIED**

VILLAGE OF BERWYN  
SPECIAL COUNCIL MEETING MINUTES  
March 23, 2023

**RESOLUTION NO. 06-03-23-23**

UNANIMOUS consent to proceed with the Third and Final Reading of the Fee Schedule Bylaw No. 701. **CARRIED**

**RESOLUTION NO. 07-03-23-23**

MOVED by Councillor Sawan to pass the third and final reading of the Fee Schedule Bylaw No. 701. **CARRIED**

**NEW BUSINESS**

9.1 Campsite 2023

**RESOLUTION NO. 08-03-23-23**

MOVED by Mayor Bak that the Village of Berwyn will not be opening the Berwyn campsite in 2023 and it will be reviewed again in 2024. **CARRIED**

9.2 Support for Lemonade Day Program in Berwyn

**RESOLUTION NO. 09-03-23-23**

MOVED by Councillor Weber that the Village of Berwyn support the Lemonade Day program in Berwyn by contributing up to \$500.00 to cover costs to Option Two. **CARRIED**

9.3 Renew Tax Incentives 2023

**RESOLUTION NO. 10-03-23-23**

MOVED by Councillor Dan that Council renew the Non-Residential Incentive Bylaw and the Residential Incentive Policy for the 2023 tax year. **CARRIED**

9.4 Date for Operating and Capital Budget Meeting

**RESOLUTION NO. 11-03-23-23**

MOVED by Councillor Sawan that the date for the Operating and Capital Budget Meeting be held on April 10, 2023, at 7:00 p.m. in Council Chambers. **CARRIED**

**FINANCIALS**

10.1 None

**CORRESPONDENCE and INFORMATION**

11.1 Letter to the Minister of Municipal Affairs from the Mayor of Peace River

**RESOLUTION NO. 12-03-23-23**

MOVED by Mayor Bak to accept the letter sent to the Minister of Municipal Affairs from the Mayor of Peace River as information. **CARRIED**

11.2 Audit Service Plan

**RESOLUTION NO. 13-03-23-23**

MOVED by Councillor Johnson to accept the Audit Service Plan from MNP as Information. **CARRIED**

**COMMITTEE REPORTS**

12.1 Verbal Report from Mayor Bak

12.2 Verbal Report from Councillor Weber

**RESOLUTION NO. 14-03-23-23**

MOVED by Councillor Sawan to accept Mayor Bak and Councillor Weber's verbal Committee reports. **CARRIED**

**CHIEF ADMINISTRATIVE OFFICER and DEPARTMENT REPORTS**

13.1 CAO Report – Verbal Report

**RESOLUTION NO. 15-03-23-23**

MOVED by Councillor Johnson to accept the CAO's verbal Report as presented. **CARRIED**

Kristin Dyck, Mile Zero/Banner Post Reporter had a couple of questions for Council which were answered.

**CLOSED SESSION**

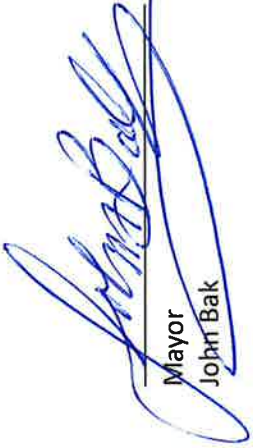
14.1 None

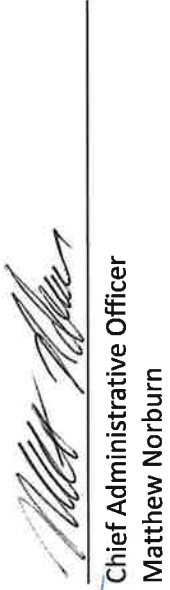
VILLAGE OF BERWYN  
SPECIAL COUNCIL MEETING MINUTES  
March 23, 2023

**ADJOURNMENT**

Being that agenda matters have been concluded Councillor Johnson adjourned the meeting at 8:04 p.m.

These minutes approved this 13 day of April, 2023

  
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Mayor  
John Bak

  
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Chief Administrative Officer  
Matthew Norburn