

MINUTES
VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
January 28, 2021
VILLAGE OF BERWYN COUNCIL CHAMBERS
7:00 PM

PRESENT:

Ken Montie
Kim Steeves
Brianna Nettelfield
John Bak

Deputy Mayor
Councillor
Councillor
Councillor

Greg Gayton
Barb Schofield
Kristin Dyck

CAO
Recorder
Mile Zero News/Banner Post Reporter

Cindy Hockley was absent with notice.

1. CALL MEETING TO ORDER

The regular meeting of the Berwyn Village Council was held electronically with video conferencing software. The meeting was called to order at 7:00 p.m. by Deputy Mayor Montie.

2. ADOPTION OF AGENDA

RESOLUTION NO. 01-01-28-21

MOVED by Councillor Steeves that Council approve the Village of Berwyn regular Council meeting agenda as amended. **ADDITION: Item 4.2 Garbage Collection/Recycle Survey Results**

CARRIED

3. ADOPTION OF MINUTES

RESOLUTION NO. 02-01-28-21

MOVED by Councillor Steeves that Council adopt the minutes from the January 14, 2021 Regular Council meeting as presented.

CARRIED

4. BUSINESS ARISING FROM MINUTES

4.1 Arena Closure

CAO Gayton sent out an email to Councillors on January 21st and received a consensus back from four out of five Councillors saying yes to closing the arena. Jonathan McLeod spoke with CAO asking if we would consider holding off on the closure. Jonathan feels it would be a possible lost opportunity to get some revenue if the Government changed things by the first of March. Council felt with the cost to keep it running and no definite time to reopen to the public that it would be best to close it.

RESOLUTION NO. 03-01-28-21

MOVED by Councillor Bak to proceed with the closure of the arena for the remainder of the current season, and to have the plant shutdown as soon as possible.

CARRIED

The Village would like to acknowledge Jonathan's contribution to the arena society. It is very much appreciated.

4.2 Garbage Collection/Recycle Results

The results were 45 people would favor changing to curbside system and 59 chose to continue using the existing garbage and recycle system. Two people wanted only recycling with curbside pickup only and two people asked for curbside pickup for garbage only.

RESOLUTION NO. 04-01-28-21

MOVED by Councillor Steeves to proceed with the current services as we are currently using in response to the survey results.

CARRIED

5. PUBLIC HEARINGS

None

6. DELEGATIONS

None

7. NEW BUSINESS

7.1 Plans Municipal Stimulus Red Tape Reduction

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The Municipal Stimulus Red Tape Reduction Program Reduction now has changed a little bit and they want us to develop a plan on Red Tape reduction. They have sent a format on areas of Municipal work that they are interested in seeing in the Red Tape Reduction. CAO has put together a plan. CAO spoke a little more on what the government requires, and he will complete the requirements and send it to the government. Work done to date on the plan was reviewed.

RESOLUTION NO. 05-01-28-21

MOVED by Councillor Steeves to have administration complete and submit the Red Tape Reduction to Alberta Municipal Affairs. **CARRIED**

7.2 AUMA – On-line Summit on Policing

These online sessions will be held on February 4, 2021: Updates on the Police Act Review and the work of the Alberta Police Advisory Board; February 17, 2021: Information and discussion on the feasibility of establishing a provincial police service. The summit is an opportunity to share your thoughts and guide AUMA's advocacy on policing in Alberta. Council are unable to attend due to prior commitments.

RESOLUTION NO. 06-01-28-21

MOVED by Deputy Mayor Montie to accept the invitation to the 2021 AUMA's President's Summit on policing as information. **CARRIED**

7.3 Long Lake Waste Management – January 21, 2021 Meeting

Long Lake Regional Waste Management Services Commission sent the Meeting Minutes from their January 18, 2021 meeting for information.

RESOLUTION NO. 07-01-28-21

MOVED by Councillor Nettelfield to accept the minutes from Long Lake Regional Waste Management Services Commission as information. **CARRIED**

7.4 Environment Annual Alberta Inspection

A yearly inspection is done to our Waterworks System. This year due to the pandemic, Alberta Environment and Parks (AEP) are conducting waterworks inspections remotely. They have sent the Village a checklist of the required inspection information that needs to be supplied to Alberta Environment and Parks.

RESOLUTION NO. 08-01-28-21

7.5 MOVED by Councillor Steeves to accept the Environment Annual Alberta Inspection information as information. **CARRIED**

7.6 Emergency Management Course Completion

Councillor Nettelfield completed the online Emergency Management Course. She shared with Council some of her thoughts on the information she got from the course.

Councillor Nettelfield received a Municipal Elected Officials certificate for the successful completion of Alberta Emergency Management course.

RESOLUTION NO. 09-01-28-21

MOVED by Deputy Mayor Montie to accept the information on the Emergency Management Course Completion. **CARRIED**

7.6 Bylaw #673 – Delegations

Bylaw #673 is an amendment to the Procedural Bylaw #607 regarding time allowance for delegations.

RESOLUTION NO. 10-01-28-21

MOVED by Councillor Steeves to pass the second reading of the proposed Bylaw No. 667, amendment to procedural bylaw #607. **CARRIED**

RESOLUTION NO. 11-01-28-21

MOVED by Deputy Mayor Montie to pass third and final reading of the proposed Bylaw No. 667 an amendment to procedural bylaw #607. **CARRIED**

8. CORRESPONDENCE

8.1 Housing North Peace Foundation – 2021 Requisition

North Peace Housing sent the Village the 2021 Requisition. In accordance with Ministerial Order H:062/95 and The Management Body Operation and Administration Regulation, the requisition is shared

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amongst the regional tax base and collected by member municipalities in a manner similar to the Alberta Education Property Tax.

RESOLUTION NO. 12-01-28-21

MOVED by Deputy Mayor Montie to accept the North Peace Housing Foundation 2021 Requisition as information. **CARRIED**

8.2 Statistics Canada – 2021 Census

Statistics Canada are asking for municipalities to help in making your community aware that they will be doing an online census starting in May of 2021.

RESOLUTION NO. 13-01-28-21

MOVED by The Council of the Village of Berwyn supports the 2021 Census and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community. **CARRIED**

8.3 Provincial CO-VID Funding – Non-Profit Organizations

Information was sent to CAO to inform the Council and community about Funding Programs. Small and Medium Enterprise Relaunch Grant (SMERG) has New Guidelines. The program has expanded applications to businesses that started operating between MARCH 1 AND October 31, 2020. The Village will put a link on their Facebook page to follow. This information will be in the Village monthly newsletter. **CARRIED**

RESOLUTION NO. 14-01-28-21

MOVED by Councillor Bak to proceed with advertising both in the Provincial COVID funding and the Municipal COVID funding.

9. COMMITTEE REPORTS

No Committee Reports

10. CHIEF ADMINISTRATIVE OFFICER REPORT

10.1 CAO Report

It was discussed in 2020 that we would be having a public meeting in early February. The Strategic Plan process will be starting in early February; the Municipal budget has not been completed yet. The Village will have to postpone the public meeting until further notice, due to the pandemic. A 30-day notice will be provided to residents when we are able to have the meeting.

RESOLUTION NO. 15-01-28-21

MOVED by Councillor Nettelfield that due to the pandemic the public meeting will be postponed until further notice. **CARRIED**

The new budget templates are completed for the operating budget. Budget meetings were held with public works; the fire department; and FCSS. The capital budget is the only budget left to complete.

The fire department expenditures came in well under budget in 2020, our fire chief is requesting that \$3000.00 of that under expenditure be carried forward into his 2021 budget year.

RESOLUTION NO. 16-01-28-21

MOVED by Deputy Mayor Montie to carry forward \$3000.00 to the 2021 budget in an operating reserve for the Fire Department. **CARRIED**

A request for proposals for the basement upgrading should be drafted soon.

Public Works foreman has started work on the outdoor skating rink with help from a volunteer. Advertisements for volunteers to help with the rink have been placed around the Village and, on our Facebook and website as well. We will place two or three picnic tables by the rink for people can sit down.

Confirmation for attendance was confirmed to have Mayor Hockley and Councillor Nettelfield attend the School Board regional meeting online in February.

RESOLUTION NO. 17-01-28-21

MOVED by Councillor Bak to accept the CAO Report as presented. **CARRIED**

No questions from Kristin Dyck, Mile Zero News/Banner Post Reporter.

Barb Schofield and Kristen Dyck left the meeting at 8:10 p.m.

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11. IN CAMERA

11.1 Tax Recovery Matter

RESOLUTION NO. 18-01-28-21

MOVED by Councillor Bak to move into camera session at 8:11 p.m. **CARRIED**

RESOLUTION NO. 19-01-28-21

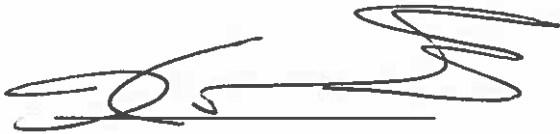
MOVED by Councillor Bak that Council revert to an open session. **CARRIED**

RESOLUTION NO. 20-01-28-21

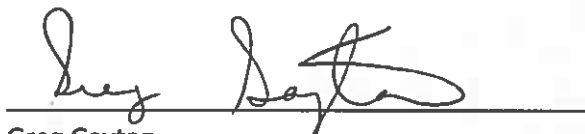
MOVED by Deputy Mayor Montie to have administration deal with the Tax Recovery matter as discussed. **CARRIED**

Moved by Councillor Steeves that the meeting adjourn. **CARRIED**

Time of adjournment 8:42 p.m.



Ken Montie
Deputy Mayor



Greg Gayton
Chief Administrative Officer