

MINUTES
VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
June 24, 2021
VILLAGE OF BERWYN COUNCIL CHAMBERS
7:00 PM

PRESENT:

Cindy Hockley
Ken Montie
Kim Steeves
John Bak
Brienne Nettelfield

Mayor
Deputy Mayor
Councillor
Councillor
Councillor

Greg Gayton
Barb Schofield
Kristin Dyck

CAO
Recorder
Mile Zero News/Banner Post Reporter

1. CALL MEETING TO ORDER

The regular meeting of the Berwyn Village Council was held electronically with video conferencing software. The meeting was called to order at 7:00 p.m. Mayor Hockley.

2. ADOPTION OF AGENDA

RESOLUTION NO. 01-06-24-21

MOVED by Councillor Nettelfield that Council approve the Village of Berwyn regular Council meeting agenda as amended. **ADDITIONS:** 9.1 PREDA Report – Councillor Nettelfield

9.3 North Peace Housing Foundation – Councillor Montie

9.3 Long Lake Regional Waste – Councillor Montie

9.3 Grimshaw Regional Healthcare Attraction and Retention Committee – Councillor Montie

6.1 Website Proposal

6.1b Municipal Branding Proposal

CARRIED

3. ADOPTION OF MINUTES

RESOLUTION NO. 02-06-24-21

MOVED by Councillor Montie that Council adopt the minutes from the June 10, 2021, Regular Council meeting as presented. **CARRIED**

4. BUSINESS ARISING FROM MINUTES

None

6. DELEGATIONS

6.1 All-Net Solutions – 7:15 p.m. – Website Proposal - Lana Bavie and Payce Williams

6.1b Municipal Branding Proposal

Mayor Hockley moved ahead to agenda items 7.1 Dates for July & August Council Meetings and to Committee Reports 9.1 to 9.3 while waiting for Delegations to arrive at 7:15 p.m.

After finishing the Committee Reports Mayor Hockley paused the meeting, during the short break Councillor Steeves spoke to Council about the revamping of the Village website.

Lana Bavie and Payce Williams from All-Net Solutions arrived at their allotted time so Council returned to 6.1 All-Net Solutions.

Lana Bavie and Payce Williams gave a presentation to Council. Lana Bavie spoke about the Municipal Branding Proposal which has three package options and price estimates. She also discussed the information in the website proposal package provided. She reviewed other municipalities where All-Net had developed a website.

Councillors had a few questions which Ms. Bavie answered.

Lana Bavie and Payce Williams left the meeting at 7:46 p.m.

RESOLUTION NO. 03-06-24-21

MOVED by Councillor Steeves to table until the July 15, 2021 council meeting for Councillors will have time to do research and look around at other website developers. **CARRIED**

5. PUBLIC HEARINGS

None

7. NEW BUSINESS

7.1 Dates for July & August Council Meetings

During the summer months council usually only does one meeting a month. CAO gave suggested dates for decision.

RESOLUTION NO. 04-06-24-21

MOVED by Councillor Steeves to have one Council meeting on July 15th, 2021 and one Council meeting on August 19th, 2021. **CARRIED**

7.2 Hydrogeological Consultants – Groundwater Monitoring Program

CAO spoke to Council regarding information provided. Hydrogeological Consultants Ltd. (HCL) will review the water level data collected by the Level TROLL data logger installed in WSW 3 and WSW 4; the data will be uploaded to HCL's water well database hourly by the Remote Telemetry Unit (RTU) that is currently installed inside the building adjacent to WSW 3; Berwyn has access to the data through a portal account (HCL LIVE).

RESOLUTION NO. 05-06-24-21

MOVED by Mayor Hockley to accept the information provided by Hydrogeological Consultants Ltd. (HCL) as information. **CARRIED**

7.3 Utility Policy Update

CAO is requesting that the utility policy be amended and brought back to the July Council meeting.

RESOLUTION NO. 06-06-24-21

MOVED by Councillor Nettelfield to reach out to Velocity Engineering Group for advice and table until information is made available. **CARRIED**

7.4 Village Speed Limit – 50 km

Council discussed lowering the speed limit to 30 km in the Village. Many issues were brought forward regarding lowering the speed limit i.e.: who was going to monitor this as the RCMP are only here a couple times a day and are not here long, signs that need to be in place making people aware of the speed limit, lack of sidewalks and people walk on the street and vehicles are going too fast.

Council thought that a survey to the residence of Berwyn should be sent out with the August utility bill and on Survey Monkey for they can be involved and give their opinions before any decision is made.

RESOLUTION NO. 07-06-24-21

MOVED by Councillor Bak to have a speed limit questionnaire in with the August utility bill. **CARRIED**

RESOLUTION NO. 08-06-24-21

MOVED by Councillor Montie that residents are made aware of the cost to implement changes if speed limits are lowered. **CARRIED**

8. CORRESPONDENCE

8.1 Municipal Populations Estimates

Alberta is the only province that has relied on municipal census figures to allocate municipal grant funding. Grant allocations were closely tied to the Municipal Affairs Population List. Council reviewed information on how the census system will change.

RESOLUTION NO. 09-06-24-21

MOVED by Councillor Nettelfield to accept Municipal Populations Estimates item as information. **CARRIED**

8.2 Town of Grimshaw

Medical Grants

An invoice was sent to the Village to collect payment of fees to be part of regional organizations.

The fee for the Medical Bursary and the Medical Clinic are \$4,101.00.

Lac Cardinal Economic Development

An invoice was sent to the Village to collect payment of fees to be part of this regional organization.

The fee for Lac Cardinal Economic Development is \$7,290.00.

RESOLUTION NO. 10-06-24-21

MOVED by Councillor Bak to accept the invoice from the Town of Grimshaw for the Medical Bursary, Medical Clinic and Lac Cardinal Economic Development as information. **CARRIED**

9. COMMITTEE REPORTS

9.1 PREDA Report – Councillor Nettelfield

Annual General Meeting was held on June 25, 2021, held in person in Rycroft or Councillors could attend via video conference.

The agenda for the PREDA Annual General Meeting included:

- A year in review presentation from the Northern Alberta Development Council.
- Government of Alberta Regional Economic review.
- A short presentation by MLA Todd Loewen.
- Research updates by PREDA on Agricultural Statistics and Traffic Level Counts
- A review from the Northern Alberta Transportation Advocacy Bureau.

9.2 Northern Alberta Elected Leaders (NAEL) – Mayor Hockley

- Flood mitigation trailer was housed at Donnelly. It was brought to Peace River during river breakup but it was not needed.
- BC Hydro had a meeting with High Level and County of Northern Lights and discussed their concerns, all sides are comfortable and BC Hydro has promised to be more open to discussions and concerns.
- NAEL will be asking communities to lobby the Alberta Government for more money to spend on fixing and maintaining highways in the northern area.
- MLAs Toews and Allard spoke about a forthcoming announcement about rural connectivity, no date as to when this will happen.
- MLA Williams says the government is expecting large shortages of skilled tradespeople due to the large amount of infrastructure work the government is funding.

9.3 North Peace Housing Foundation – Councillor Montie

- The new quarantine order recognizes the positive impact that vaccines have had on reducing transmission risks and can now relax requirements to quarantine.
- Renewed interest in houses for sale. The Hines Creek unit has sold and we continue to show the Bluesky, Grimshaw and Berwyn properties.
- Del Air Re-development – Presented with the first draft of the pre-award document and are working through areas that require further clarification.
- Residents and Tenant Levels – At the end of April 2021 a total of 170 lodge residents, up three from March. 116 Senior self-contained, up two from March. Garden Court Seniors apartments has 57 of the 63 units occupied, up two from March. Family Housing program had 80 of 123 units occupied up four from March.
- The Board has directed Administration to investigate options for the property previously used for the Autumn Lodge in Berwyn, including a preliminary value assessment and to contact the adjacent municipalities for their input and ideas.

9.3 Long Lake Regional Waste Management Services Commission – Councillor Montie

- Research into getting Environmental Liability insurance is being done by Long Lake Waste Management Services Commission. At this time it was tabled until more information is gathered.

9.3 Grimshaw Regional Healthcare Attraction and Retention Committee – Councillor Montie

- The Committee had a Zoom meeting with Dr. Ras as an informal meet and greet.
- Tentative start date is October.

RESOLUTION NO. 11-06-24-21

MOVED by Mayor Hockley to accept 9.1 PREDA Report from Councillor Nettelfield, 9.2 Northern Alberta Elected Leaders from Mayor Hockley and 9.3 North Peace Housing Foundation; Long Lake Regional Waste; Grimshaw Regional Healthcare Attraction and Retention Committee from Councillor Montie as presented. **CARRIED**

10. CHIEF ADMINISTRATIVE OFFICER REPORT

10.1 CAO Report

- GWST Water sent a staff member to work on the water meter issues. The radio line communication was looked into, an antenna was found to be defective and was replaced and hopefully this will help a considerably.

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- Now that the COVID regulations are relaxed a little the CAO suggested opening the campground. Suggestion of an honor box system, campers could supply their own firewood. A very basic facility. A sign with the 2021 rules could be posted.

RESOLUTION NO. 12-06-24-21

MOVED by Councillor Montie to open the campsite for the summer of 2021 on a donation basis that will be used towards the upkeep of the campground. **CARRIED**

Donations can be made through the mail slot at the Village office.

- CAO and Public Works Foreman did a walking tour of the sidewalks for a final decision can be made on what needs to be done.
- A privately owned mobile home on a lot in Berwyn where the provincial government is involved are asking us for advice. The property has had substantial flood damage some time ago and no repairs were done, we recommended demolition.
- The finance clerk has updated all the budget numbers in the budget variance report.

RESOLUTION NO. 13-06-24-21

MOVED by Councillor Nettelfield to accept the CAO Report. **CARRIED**

Mayor Hockley asked Kristin Dyck, Mile Zero News/Banner Post if she had any questions, she had no questions.

Kristin Dyck and Barb Schofield left the meeting at 9:13 p.m.

11. CLOSED SESSION

11.1 Water System Operation

11.2 Fire Department Issue

11.3 Regional Agreement Discussions

RESOLUTION NO. 14-06-24-21

MOVED by Councillor Bak to move into a closed session to discuss three separate matters pertaining to 11.1 Water System Operation, 11.2 Fire Department Issue and 11.3 Regional Agreement Discussions as permitted under Section 17 of the Freedom of Information Act. **CARRIED**

RESOLUTION NO. 15-06-24-21

MOVED by Councillor Bak that Council revert to an open session. **CARRIED**

Moved by Councillor Montie that the meeting adjourn. **CARRIED**

Time of adjournment 10:09 p.m.

Cindy Hockley
Mayor

Greg Gayton
Chief Administrative Officer