

MINUTES
VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
April 9, 2020
VILLAGE OF BERWYN COUNCIL CHAMBERS
7:00 PM

PRESENT:

Ken Montie	Mayor
Lisa Johnson	Deputy Mayor
Kimberly Steeves	Councillor
Cindy Hockley	Councillor
Brianne Nettelfield	Councillor
Greg Gayton	CAO
Kristin Dyck	Mile Zero News/Banner Post Reporter

1. CALL MEETING TO ORDER

The regular meeting of the Berwyn Village Council was held electronically with video conferencing software, there was a slight delay due to technical difficulties. The meeting was called to order at 7:15 p.m. by Mayor Montie.

2. ADOPTION OF AGENDA

RESOLUTION NO. 01-04-09-20

MOVED by Councillor Steeves that Council approve the Village of Berwyn regular Council meeting agenda with additions. **ADDITIONS:** Item 7.2 Cancellation of April 16 Joint meeting with MD of Peace
Item B-1, B-2, B-3 for Budget Meeting
Item 11.3 Legal Advice **CARRIED**

3. ADOPTION OF MINUTES

RESOLUTION NO. 02-04-09-20

MOVED by Councillor Nettelfield that Council adopt the minutes from the March 26, 2020 Regular Council meeting as presented. **CARRIED**

4. BUSINESS ARISING FROM MINUTES

None

5. PUBLIC HEARINGS

None

6. DELEGATIONS

None

7. NEW BUSINESS

Councillor Steeves and CAO Gayton had an e-mail conversation about closing our outdoor parks, i.e. Glenmeyer and Tower Parks. The towns of Grimshaw and Peace River have already done this.

7.1 RFD – Closure of Outdoor Parks

RESOLUTION NO. 03-04-09-20

MOVED by Councillor Hockley that closure of the Village of Berwyn's outdoor parks be approved as part of our COVID prevention program, as it discourages unnecessary social contact during our present situation. **CARRIED**

Councillor Steeves added that administration have Public Works put yellow caution tape around the parks, and have the Facebook and website updated with the closure of the parks information.

7.2 M.D. of Peace – Joint Meeting

A joint meeting was to be held with the MD of Peace and the Village of Berwyn on April 16, 2020 but, due to technical difficulties the meeting was cancelled until further notice.

RESOLUTION NO. 04-04-09-20

MOVED by Councillor Steeves to accept the email from the MD of Peace as information. **CARRIED**

Deputy Mayor Johnson joined the video conference meeting at 7:25 p.m.

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7.3 HCL Consulting – water level measurement

Council discussed the cost of the Hydrogeological Consultants Ltd. (HCL). Hydrogeological Consultants Ltd. (HCL) will review the water level data collected by the data logger installed in WSW 3 and WSW 4 pumphouses.

RESOLUTION NO. 05-04-09-20

MOVED by Deputy Mayor Johnson to accept the information from Hydrogeological Consultants Ltd. (HCL).

CARRIED

RESOLUTION NO. 06-04-09-20

MOVED by Mayor Montie to have administration check with Public Works employees to insure they are following proper procedures regarding COVID.

CARRIED

8. CORRESPONDENCE

None

9. COMMITTEE REPORTS

None

10. CHIEF ADMINISTRATIVE OFFICER REPORT

CAO has been working on the 2020 budget with a goal for approval by the April 23, 2020 meeting; As DEM's (Directors of Emergency Management) we have been receiving conference call briefings every Tuesday and Friday regarding the pandemic; Public Works crew are moving snow and cleaning out ditches to ensure orderly melt in the spring; Community Services Director has completed her year-end FCSS reporting for the province; the newsletter will be out at the end of April; a detailed review on minimum tax spreadsheet was done.

10.1 CAO Report

RESOLUTION NO. 07-04-09-20

MOVED by Deputy Mayor Johnson to accept the CAO Report.

CARRIED

Council has learned that the Arts & Craft Club members were continuing to use the Arts & Craft room for crafting and meetings. Some discussion followed.

RESOLUTION NO. 08-04-09-20

MOVED by Councillor Steeves to have administration draft a letter to the Berwyn Arts and Crafts Club informing them they are no longer allowed to use the arts and craft facility due to the COVID issue.

CARRIED

This measure would be taken for the protection of the people involved, and to be consistent with the closure of other community facilities due to the pandemic.

10.2 March 2020 Cheque List

RESOLUTION NO. 09-04-09-20

MOVED by Councillor Hockley to accept the March 2020 cheque list for information.

CARRIED

Kristin Dyck left the meeting at 7:46 p.m.

11. IN CAMERA

11.1 2020 Budget

11.2 Minimum tax spreadsheet updated (separate attachment)

11.3 Legal Matter (no attachment)

RESOLUTION NO. 10-04-09-20

MOVED by Mayor Montie that Council move into an In-Camera meeting at 7:46 p.m.

CARRIED

RESOLUTION NO. 11-04-09-20

MOVED by Mayor Montie that Council revert to an open session at 8:24 p.m.

CARRIED

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RESOLUTION NO. 12-04-09-20

MOVED by Mayor Montie to proceed with the legal matter.

CARRIED

RESOLUTION NO. 13-04-09-20

MOVED by Mayor Montie to have a special budget meeting on April 16, 2020 at 7:00 p.m.

CARRIED

Mayor Montie adjourned the meeting at 8:29 p.m.



Ken Montie
Mayor



Greg Gayton
Chief Administrative Officer