

**MINUTES**  
**VILLAGE OF BERWYN**  
**REGULAR COUNCIL MEETING**  
**September 23, 2021**  
**VILLAGE OF BERWYN COUNCIL CHAMBERS**  
**7:00 PM**

**PRESENT:**

Cindy Hockley  
Ken Montie  
Kim Steeves  
Brienne Nettelfield  
John Bak

Mayor  
Deputy Mayor  
Councillor  
Councillor  
Councillor

Barb Schofield  
Kristin Dyck

Recorder  
Mile Zero News/Banner Post Reporter

CAO Gayton did not attend.

Councillor Montie joined the meeting by speaker phone at 7:11 p.m.

Councillor Nettelfield joined the meeting in person at 7:22 p.m.

**1. CALL MEETING TO ORDER**

The regular meeting of the Berwyn Village Council was held in the Village Council Chambers. The meeting was called to order by Mayor Hockley at 7:06 p.m. Kristin Dyck attended the meeting via speaker phone.

**2. ADOPTION OF AGENDA**

**RESOLUTION NO. 01-09-23-21**

**MOVED** by Councillor Steeves that Council approve the Village of Berwyn regular Council meeting agenda as amended.                   **ADDITIONS:** 6.1 Scott Knuttila – Fire Department Update

**CARRIED**

**3. ADOPTION OF MINUTES**

**RESOLUTION NO. 02-09-23-21**

**MOVED** by Councillor Steeves that Council adopt the minutes from the September 9, 2021, Regular Council meeting as amended.

**Amendment to:** Resolution 15-09-09-21 add name of person who made motion, the person was Mayor Hockley.

**RESOLUTION NO. 03-09-23-21**

**MOVED** by Councillor Steeves to accept the August 19, 2021 amended minutes as presented.

**CARRIED**

**4. BUSINESS ARISING FROM MINUTES**

None

**5. PUBLIC HEARINGS**

None

**6. DELEGATIONS**

6.1 Scott Knuttila – Fire Department Update

Scott gave Council an update on the Fire Department.

To date forty-one calls have been attended; Berwyn Fire Department has only three active members at this time.

Fire Chief Scott Knuttila has been in charge of the Municipal District #135 Fire Hall since August 2021 as well as looking after Berwyn Fire Department; All three departments: Municipal District #135, Berwyn and Grimshaw Fire Departments need volunteers to join the Fire Departments; COVID seems to be a problem with getting volunteers.

Fire Chief Knuttila is working with FCSS/Community Services Director, Kristy Rees, they are working together to produce ideas for a recruitment push; Councillor Nettelfield suggested she could do a video

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showing the Fire Department in action for our Facebook page; the use of the Community magnet board next to the Post Office could be put to use in advertising for Fire Department volunteers.

Scott Knuttila left Council Chambers at 7:29 p.m.

**7. NEW BUSINESS**

**7.1 Rezoning Bylaw #681**

A landowner has requested a rezoning of at 4911-50 Street. The proposed rezoning (from C-2 to R-2) would permit more residential use. MMSA provided additional information.

Councillor Montie declared pecuniary interest and will abstain from voting as he is the landowner of the property in question.

Ken Montie spoke as a delegate, explaining the rezoning request.

Ken Montie's phone was put on mute as he was excluded from the councillors' discussion.

The motion was made by Council on the rezoning Bylaw #681 and was carried.

Councillor Montie returned to the meeting by phone at 7:37 p.m.

**RESOLUTION NO. 04-09-23-21**

**MOVED** by Councillor Nettelfield to pass the 1<sup>st</sup> reading of Bylaw #681, rezoning the property at 4911-50 Street from C-2 to R-2. **CARRIED**

Councillor Steeves stepped out of Council Chambers at 7:38 p.m. and returned at 7:39 p.m.

**7.2 Advertising Bylaw #682**

During our MAP inspection, Municipal Affairs determined that our Public Notification bylaw, also referred to as the advertising bylaw, was defective and needed replaced. MMSA prepared a new bylaw for the Village of Berwyn and the existing Bylaw #655 will be rescinded.

The primary intent is to allow the Village to place advertising on our web page or Facebook page. This advertising will have legal standing.

CAO has recommended that Council pass the first reading, then the new bylaw will be advertised as noted in Section 606 of the Municipal Government Act.

**RESOLUTION NO. 05-09-23-21**

**MOVED** by Councillor Montie to pass the 1<sup>st</sup> reading of Bylaw #682 – Public Notification Bylaw.

**CARRIED**

**7.3 Memorandum of Understanding**

The Memorandum of Understanding is an Agreement regarding the Development of a Regional Fire Services between Municipal District of Peace #135, Town of Grimshaw and the Village of Berwyn.

The Town of Grimshaw sent a draft of the Memorandum of Understanding agreement. The intent of the agreement is to preserve continuity and maintain commitments.

CAO recommended that Council pass a resolution authorizing the Mayor and CAO to sign the memorandum of understanding.

**RESOLUTION NO. 06-09-23-21**

**MOVED** by Councillor Steeves to accept the CAO recommendation to authorize Mayor Hockley and CAO Gayton to sign the Memorandum of Understanding.

**CARRIED**

**8. CORRESPONDENCE**

**8.1 Sale of Land Titles Office**

The Government is planning to sell Alberta Land Titles to a private corporation. This is not a municipal decision, but you wonder how this government action may impact municipalities. The Government has stated that they have been and will be in contact with all Land Titles stakeholders. Municipalities are in fact stakeholders of Alberta Land Titles.

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**RESOLUTION NO. 07-09-23-21**

**MOVED** by Mayor Hockley to have CAO Gayton draft a letter voicing opposition to privatising the Alberta Land Titles Office. **CARRIED**

**9. COMMITTEE REPORTS**

None

**10. CHIEF ADMINISTRATIVE OFFICER REPORT**

**10.1 CAO Report**

E-Construction has requested with Council's permission to delay the paving project until next spring.

Due to COVID-19, they are experiencing difficulty in getting sufficient staff to complete projects this fall. Update: an email received on September 21, 2021 advising CAO Gayton that they will be proceeding with the 2021 road work, they expected to begin on September 22, 2021.

In the past the Village of Berwyn has had a 911 and fire dispatch contract with the City of Grande Prairie, and the MD of Peace had a separate contract. We are looking at amalgamating those two contracts into one contract. The Village and MD would then negotiate on how to cost share the one contract.

GWST Water check out the lagoon, and provided advice on our problem with the anaerobic cells. Taylor Rudrum will come out to the October 14<sup>th</sup> meeting, and he will speak on the matter further.

Staff commenced draining the large cells at the lagoon on September 13<sup>th</sup>, Alberta Environment and the MD of Peace were notified of the draining at the lagoon.

Mayor Hockley informed Council that CAO Gayton passed on to her that he had talked with John McLeod regarding the ice allocation meeting he attended on September 9, 2021 in Grimshaw, no interest from other clubs was shown regarding ice rentals in Berwyn.

The contractor finished pouring sidewalks, but they will be returning to do grinding on tripping problems.

**RESOLUTION NO. 08-09-23-21**

**MOVED** by Councillor Montie to accept the CAO Report as presented. **CARRIED**

**10.2 Cash Position Report**

**RESOLUTION NO. 09-09-23-21**

**MOVED** by Councillor Nettelfield to accept the Cash Position Report as presented. **CARRIED**

**10.3 Budget Variance Report**

**RESOLUTION NO. 10-09-23-21**

**MOVED** by Councillor Nettelfield to accept the Budget Variance Report as presented. **CARRIED**

**10.4 Cheque Report #15558 - 15635**

**RESOLUTION NO. 11-09-23-21**

**MOVED** by Councillor Montie to accept the Cheque Report #15558 – 15635 as presented. **CARRIED**

Reporter, Kristin Dyck from Mile Zero News/Banner Post attended the meeting via speaker phone, Mayor Hockley asked if she had any questions, she had none at this time.

Kristin Dyck left the meeting at 7:52 p.m.

**11. CLOSED SESSION**

**11.1 Residential Land Offer**

**RESOLUTION NO. 12-09-23-21**

**MOVED** by Mayor Hockley to move into a closed session.

Discussions as permitted under the Freedom of Information Act Section 25 disclose harmful to economic interest of a public body.

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Land Purchase Offer.

**RESOLUTION NO. 13-09-23-21**

**MOVED** by Mayor Hockley to move back into open session.

**CARRIED**

**RESOLUTION NO. 14-09-23-21**

**MOVED** by Councillor Nettelfield that the Village of Berwyn counter offer is \$7000.00 Firm on the residential land purchase contract #GR-P22 DE.

**CARRIED**

Moved by Mayor Hockley to adjourn the meeting.

**CARRIED**

Time of adjournment 8:05 p.m.



Cindy Hockley  
Mayor



Greg Gayton  
Chief Administrative Officer

