

**MINUTES
VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
April 22, 2021
VILLAGE OF BERWYN COUNCIL CHAMBERS
7:00 PM**

PRESENT:

Cindy Hockley
Ken Montie
Kim Steeves
Brienne Nettelfield
John Bak

Mayor
Deputy Mayor
Councillor
Councillor
Councillor

Greg Gayton
Barb Schofield
Kristin Dyck

CAO
Recorder
Mile Zero News/Banner Post Reporter

1. CALL MEETING TO ORDER

The regular meeting of the Berwyn Village Council was held electronically with video conferencing software. The meeting was called to order at 7:00 p.m. Mayor Hockley.

2. ADOPTION OF AGENDA

RESOLUTION NO. 01-04-22-21

MOVED by Councillor Montie that Council approve the Village of Berwyn regular Council meeting agenda as amended.

ADDITION: 8.3 – International Economic Development Week
8.4 - Arnold Viersen, M.P. – Meeting Request
8.5 - Alberta Justice – 2020 RCMP Requisition
8.6 - 51st Street “No Exit” Sign
9.1 - Councillor Montie – Committee Reports
11.2 - Utility Customer Complaint - \$10.00 Charge –
No attachment **CARRIED**

3. ADOPTION OF MINUTES

RESOLUTION NO. 02-04-22-21

MOVED by Councillor Nettelfield that Council adopt the minutes from the April 8, 2021 Regular Council meeting as presented. **CARRIED**

4. BUSINESS ARISING FROM MINUTES

None

5. PUBLIC HEARINGS

None

6. DELEGATIONS

None

7. NEW BUSINESS

7.1 Strategic Plan – Draft

Council discussed the first draft of the Strategic Plan, this is the public part of the document. Discussions were on how to provide the information in the Strategic Plan to the public for they can comment and provide feedback to Council.

RESOLUTION NO. 03-04-22-21

MOVED by Councillor Nettelfield to accept the Strategic Planning document as a draft. **CARRIED**

7.2 Sidewalk Study

Discussions were held on sidewalk repair. The Village will have the water and sewer project completed before starting the sidewalk repairs. Council will decide where to begin by identifying major defects and repairing those first. Spring Clean-up is May 10, 11 & 12 and Council thought this was a good time for residents to cut back brush from the sidewalks as Public Works will be around to pick up the debris and branches. It was also discussed to have Public Works go out and paint the sidewalks that are tripping hazards to make residents aware.

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RESOLUTION NO. 04-04-22-21

MOVED by Councillor Steeves to have Public Works use high visibility spray paint to identify all tripping hazards as indicated in the sidewalk study. **CARRIED**

RESOLUTION NO. 05-04-22-21

MOVED by Mayor Hockley to table the sidewalk report until we have more information on the stimulus grant. **CARRIED**

7.3 Legislation for In-Camera Sessions

There was an inquiry from a Councillor about whether we are having in camera sessions in accordance with the legislation. The CAO recommended when making a motion to go into camera, we should be referring to the basis for going into camera, as noted in section 97(4)(b) of the Municipal Government Act.

RESOLUTION NO. 06-04-22-21

MOVED by Councillor Steeves to accept the Legislation for In-Camera Sessions as information. **CARRIED**

7.4 Viability Review Recommendations – Status

CAO had done up a summary of Viability Review Recommendations and what has been completed and what has to be completed.

RESOLUTION NO. 07-04-22-21

MOVED by Councillor Steeves to direct Administration to continue with the identified projects and to revisit the Viability Plan priorities at the June Council meeting. **CARRIED**

7.5 Town of Grimshaw – Fast Track Evaluation

Council reviewed information from Grimshaw regarding inclusiveness. The goal with this tool is to give municipalities a way to measure the level of inclusiveness of the municipality and the community. By using the tool on a periodic basis, you will be able to measure whether your actions are actually making an impact.

RESOLUTION NO. 08-04-22-21

MOVED by Councillor Montie to have councillors fill out the Fast-Track Evaluation and get together later and average our scores. **CARRIED**

8. CORRESPONDENCE

8.1 National Public Works Week – Declaration

The APWA Alberta Chapter is seeking support to recognize and promote National Public Works (NPWW) by acknowledging May 19-22, 2021 as National Public Works Week in your Community.

RESOLUTION NO. 09-04-22-21

MOVED by Councillor Montie to direct administration to recognize Village of Berwyn Public Works staff during National Public Works Week May 19-22, 2021. **CARRIED**

8.2 North Peace Housing Foundation - Synopsis

RESOLUTION NO. 10-04-22-21

MOVED by Councillor Nettelfield to accept the North Peace Housing Foundation – Synopsis as information. **CARRIED**

8.3 International Economic Development Week

International Economic Development Week, May 9-15, 2021 is a North America-wide celebration and recognition of economic development professionals and the essential work they are doing every day.

It was created by the International Economic Development Council (IEDC) in 2016 to increase awareness of local programs that create jobs, advance career development opportunities, and improve the quality of life in communities everywhere. Since its inception, hundreds of campaigns have been created throughout the United States and Canada, creating millions of impressions, hundreds of news stories, blog entries, videos, events and other activities.

RESOLUTION NO. 11-04-22-21

MOVED by Mayor Hockley to have Berwyn participate in International Economic Development Week, May 9-15, 2021. **CARRIED**

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8.4 Arnold Viersen, M.P. – Meeting Request

Each spring, Arnold makes a point to meet with municipal councils and hopes to meet with our council in the next few weeks.

RESOLUTION NO. 12-04-22-21

MOVED by Councillor Steeves to respond to Arnold Viersen, MP's request for meeting with our council and request a few date options that are available to him so we can bring back to council to make a decision.

CARRIED

8.5 Alberta Justice – 2020 RCMP Requisition

The Alberta Government sent a letter requesting payment for the Police Funding Model (PFM) Regulation. Each municipality contributes a portion of frontline policing based on a 10 per cent cost recovery for the fiscal year 2020-21. Total revenue generated is estimated to be \$22,281,200, and will be reinvested in Alberta policing initiatives.

RESOLUTION NO. 13-04-22-21

MOVED by Councillor Steeves to pay the invoice from the Alberta Government for the RCMP in the amount of \$9,113.00.

CARRIED

8.6 - 51st Street "No Exit" Sign

The residents on the north end of 51st Street would like to formally request council's consideration of adding a "No Exit" sign at the intersection of 51st Street & 55th Avenue.

RESOLUTION NO. 14-04-22-21

MOVED by Councillor Steeves to have administration direct public works to install the no exit and children at play signs at the corner entering 51st Street, the dead-end portion of the cul-de-sac, and have Public Works do this as soon as possible.

CARRIED

9. COMMITTEE REPORTS

9.1 Councillor Montie had provided a report regarding the

North Peace Housing Foundation (NPH) and other committees he was working on.

North Peace Housing Foundation (NPH) Strategic Planning retreat will be held virtually April 23 -24, 2021, Nolan Crouse will facilitate.

Resident and Tenant Levels

As of January 2021, a total of 166 lodge residents, down five from December. Lodge unit occupancy at the end of January was 72% of the 224 lodge units occupied.

117 occupied Senior Self-Contained units at the end of January

Garden Court Seniors Apartments had 54 of 63 units occupied at the end of January; five out of eight trailers in Cadotte were occupied at the end of January.

The Family Housing program had 75 of the 123 units occupied.

NPHF – Administration

Critical Workers Benefit program will provide a \$1,200 one-time to frontline critical staff who meet the criteria. Workers must have 300 hours for the 16-week period from October 12 – January 31.

Vaccinations

All Lodge facilities had residents vaccinated between February 22 and 24th. A total of 109 residents received the vaccination and 50 declined.

Long Lake Regional Waste Management Services

2021 budget complete; Working on Policy manuals and an Emergency response plan; Free dumping at the Grimshaw transfer station for the annual spring clean-up, April 26 – May 1; 2020.

Grimshaw Regional Healthcare Attraction and Retention

A new Doctor will be coming to the Grimshaw area in May for observer ship. Dr. Nerine Ras has plans to move to the area after the observer ship is completed.

A candidate for the NADC Bursary matched for the NADC funding grant. The candidate will attend a zoom meeting with two committee members and will be invited to come and see the Peace Region.

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RESOLUTION NO. 15-04-22-21

MOVED by Councillor Nettelfield to accept Councillors Montie's Council Reports from North Peace Housing Foundation, Long Lake Regional Waste Management Services, Grimshaw Regional Healthcare Attraction and Retention. **CARRIED**

10. CHIEF ADMINISTRATIVE OFFICER REPORT

10.1 CAO Report

Date for the Budget Meeting is set for April 29, 2021 at 7:00 p.m.

Spring Clean-Up is May 10, 11 & 12, 2021, it has been put on our website and Facebook page.

The CAO and Municipal Clerk have been putting together some information for the Municipal Accountability Program (MAP) we will be providing the information for review via Zoom on April 28, 2021.

The water and sewer project is supposed to start May 25, 2021. CAO is gathering information from the engineer in terms of the types of notices we can do in the paper as there is a lot of properties that will be affected by this, so we want to get the word out early that there will be some digging around our residents' properties.

The Highway 2 paving will be tendered shortly so we want to run our ads for our projects after Transportation's tenders close.

CAO had a discussion with the Arts and Crafts Club regarding insurance, and trying to reduce the redundancies between their insurance and ours.

RESOLUTION NO. 16-04-22-21

MOVED by Councillor Montie to accept the CAO Report as presented. **CARRIED**

Kristin Dyck, Mile Zero News/Banner Post Reporter had no questions, prior to leaving the meeting.

Kristin Dyck and Barb Schofield left the meeting at 8:32 p.m.

11. IN CAMERA

11.1 Strategic Plan – Progress Monitoring Template

11.2 Utility Customer Complaint - \$10.00 Charge

RESOLUTION NO. 17-04-22-21

MOVED by Councillor Montie that Council was moving into camera to evaluate a staff workplan for the Strategic Plan implementation, and deal with a utility account. **CARRIED**

RESOLUTION NO. 18-04-22-21

MOVED by Councillor Montie that Council to come out of camera. **CARRIED**

Council came out of camera at 9:00 p.m.

RESOLUTION NO. 19-04-22-21

MOVED by Councillor Nettelfield to table the Strategic Plan matters to the meeting on May 27, 2021. **CARRIED**

RESOLUTION NO. 20-04-22-21

MOVED by Councillor Montie to have administration look into dealing with a utility complaint brought to Council. **CARRIED**

RESOLUTION NO. 21-04-22-21

MOVED by Councillor Steeves to have administration provide all necessary Personal Protective Equipment to the Public Works staff to address the dead water meter issue. **CARRIED**

Moved by Councillor Nettelfield that the meeting adjourn. **CARRIED**

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Time of adjournment 9:03 p.m.



Cindy Hockley
Mayor



Greg Gayton
Chief Administrative Officer