

MINUTES
VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
June 11, 2020
VILLAGE OF BERWYN COUNCIL CHAMBERS
7:00 PM

PRESENT:

Ken Montie
Kimberly Steeves
Cindy Hockley
Brianna Nettelfield

Mayor
Councillor
Councillor
Councillor

Greg Gayton
Barb Schofield
Kristin Dyck

CAO
Recorder
Mile Zero News/Banner Post Reporter

Councillor Johnson did not attend the meeting.
Delegation Komiete Tetteh - MMSA

1. CALL MEETING TO ORDER

The regular meeting of the Berwyn Village Council was held electronically with video conferencing software. The meeting was called to order at 7:20 p.m. by Mayor Montie. Due to technical problems the meeting started late.

The technical problems could not be solved so Council reconvened at Council Chambers at 8:20 p.m. with the same attendance as noted above.

2. ADOPTION OF AGENDA

RESOLUTION NO. 01-06-11-20

MOVED by Councillor Nettelfield that Council approve the Village of Berwyn regular Council meeting agenda with additions.

ADDITIONS:

Item 4.1 MMSA – Re: Age of Mobile Homes

Item 4.2 Councillor leave of absence

Item 7.4 Accounts Payable Cheque List May 9 – June 8, 2020

Item 7.6 Village of Berwyn Relaunch Strategy

Item 9.2 North Peace Housing – Board Meeting Synopsis June 3, 2020;

Long Lake Regional; Doctor Retention Committee Meeting

11.2 Personnel

CARRIED

3. ADOPTION OF MINUTES

RESOLUTION NO. 02-06-11-20

MOVED by Councillor Nettelfield that Council adopt the minutes from the May 14, 2020 Regular Council meeting with amendments.

CARRIED

4. BUSINESS ARISING FROM MINUTES

Komiete Tetteh from the Mackenzie Municipal Services Agency (MMSA) joined Council via telephone conference call. Mr. Tetteh reviewed the current provisions on Manufactured (Mobile) Homes in Land Use Bylaw No.601. Council has requested MMSA provide advice on the matter, and a memo had been supplied to Council. The memo proposed a change suggesting that, mobile homes older than 10 years old could be allowed by the Development Officer subject to a Safety Codes Inspection and a stamped report by a structural engineer, along with other conditions.

4. Appointments – MMSA – Re: Age of Mobile Homes

RESOLUTION NO. 03-06-11-20

MOVED by Councillor Steeves to direct administration to work with MMSA to amend Land Use Bylaw #601 as proposed by MMSA Section 1.2 of the revising Land Use provisions on age limit for relocated Manufactured Homes in the Village of Berwyn, date June 11, 2020.

CARRIED

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4.2 Councillor leave of Absence

RESOLUTION NO. 04-06-11-20

Councillors noted that, while they had discussed the extended absence with Councillor Johnson before she left, a resolution had not been passed to authorize the absence.

MOVED by Mayor Montie to authorize the absence of Councillor Johnson as noted under Section 174(2) of the Municipal Government Act.

CARRIED

5. PUBLIC HEARINGS

None

6. DELEGATIONS

None

7. NEW BUSINESS

7.1 Bylaw #671 – Mill Rates – 2nd & 3rd Readings

A bylaw to authorize the rates of taxation to be levied against assessable property for the 2020 taxation year.

RESOLUTION NO. 05-06-11-20

MOVED by Councillor Hockley to pass the 2nd reading of Bylaw #671 Mill Rates. **CARRIED**

RESOLUTION NO. 06-06-11-20

MOVED by Councillor Steeves to pass the 3rd and final reading of the Bylaw #671 Mill Rates. **CARRIED**

7.2 2020 Budget Approval

Council discussed the 2020 budget, Councillor Steeves voiced her concerns regarding reducing areas of the proposed budget to encourage fiscal responsibility and eliminate additional spending.

RESOLUTION NO. 07-06-11-20

MOVED by Mayor Montie to accept the 2020 budget as proposed with the expectation to continually monitor it to reduce costs for moving forward. **CARRIED**

RESOLUTION NO. 08-06-11-20

MOVED by Councillor Nettelfield to have the CAO provide quarterly budget updates, to assist Council with its fiscal responsibilities. **CARRIED**

7.3 Elected Officials Training

Administration provided information for Elected Officials Courses plus an Emergency Management course for elected officials; there are no online courses available at this time; Administration will continue checking for online courses and provide Council with updated information.

RESOLUTION NO. 09-06-11-20

MOVED by Mayor Montie to have administration to continue researching for the elected officials education program course costs. **CARRIED**

RESOLUTION NO. 10-06-11-20

MOVED by Mayor Montie to have administration register Councillors Hockley & Nettelfield for the next available Munis 101 course. **CARRIED**

Councillor Nettelfield left at 10:14 p.m.

7.4 Accounts Payable Cheque List May 9 – June 8, 2020

RESOLUTION NO. 11-06-11-20

MOVED by Councillor Steeves to have administration contact Telus in regards to beneficial rate plan changes to implement cost saving measures. **CARRIED**

RESOLUTION NO. 12-06-11-20

MOVED by Councillor Hockley to accept the accounts payable cheque list May 9 – June 8, 2020 as information. **CARRIED**

7.5 Village of Berwyn Relaunch Strategy

RESOLUTION NO. 13-06-11-20

MOVED by Councillor Hockley to hold Council meetings in Council Chambers with COVID health guidelines set by the Province of Alberta. **CARRIED**

RESOLUTION NO. 14-06-11-20

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MOVED by Councillor Hockley to authorize the Berwyn Library and Arts & Craft Club to reopen while following the Government of Alberta COVID guidelines. **CARRIED**

RESOLUTION NO. 15-06-11-20

MOVED by Councillor Steeves that the Village of Berwyn campground will remain closed for the 2020 season due to the response of COVID 19. **CARRIED**

8. CORRESPONDENCE

8.1 Peace Library System – Annual Report

Peace Library Systems 2019 Annual Report was sent to council as well as a copy of their 2019 Audited Financial Statement

RESOLUTION NO. 16-06-11-20

MOVED by Mayor Montie to accept the Peace Library Systems Annual Report as information. **CARRIED**

9. COMMITTEE REPORTS

9.1 Councillor Hockley – Committee Report

9.2 Mayor Montie – Committee Report

9.3 Councillor Steeves – Committee Report

Councillor Hockley

Councillor Hockley spoke on her Lac Cardinal Regional Economic Development Board Meeting: North Peace Housing Foundation is going forward with the Autumn Lodge demolition; Survey being prepared regarding the pandemic shutdown; Community Futures will be administering a new business support loan project announced by the Federal Government.

Peace Library System Meeting: Publishers were going to institute an eBook embargo on new releases to libraries but it was cancelled due to the COVID situation; All Alberta libraries were going to transfer to the SuperNet service but it has been put on hold due to the COVID situation; Use of eResources has increased dramatically; Summer Reading Program for Children will go forward but will be entirely online this year; Interlibrary loans were shut down completely due to the COVID situation.

RCMP Peace Regional Advisory Committee Meeting: January & February statistics year to year for 2020 to 2019 showed a 21% decrease in criminal code offences, Break & Enters, vehicle thefts are down; Major property crimes arrests made in Berwyn in May; RCMP will be conducting a discussion platform for area residents to express their concerns and thoughts; Officer programs with community interaction will be rethought and restructured due to COVID; Peace Library Board Meeting Highlights: reviewed 2019 accomplishments, update on the impact of COVID-19, approved the 5 year capital plan.

Mayor Montie

Mayor Montie gave his written report to Council regarding North Peace Housing: The amount of residents and tenants occupying the Seniors facilities and houses; Administration discussion re: COVID challenges, Phase 1 of the provincial relaunch and other related business; demolition of the Autumn Lodge; providing handi-van meeting minutes and annual reports to the Autumn Lodge Comfort Club; due to COVID the Foundation is encouraging residents to stay at the facility except in case of necessity and to follow COVID requirements; The Foundation received two donations from regional companies, hand sanitizer, face masks and face shields also donated was an Ipad and three iPhones to assist residents in contacting with their families; Alberta Housing business plans have changed to a three year plan.

Long Lake Regional Waste Management Services: a draft letter sent to MD 135 for them to join Long Lake; discussions about regarding different insurances; budget was adjusted; received quotes for grain bag storage building; main site survey completed; changes made for COVID compliance and employee safety; water monitoring program quote was reviewed.

Doctor Retention Committee Meeting: Discussion about Rural Health Week, baskets were given to Health Care facilities; Dr. Botha is retiring at the end of June and Dr. Marx is now at the Peace River Hospital; discussed the need for new doctors; The Emergency Room Nursing Team at the Grimshaw/Berwyn & District Health Center had been nominated for the Rhapsody Health-care Award this year, unfortunately, they were not selected.

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Councillor Steeves

Councillor Steeves gave a written report from the Berwyn Municipal Library: Due to COVID-19 the Library has been closed since March 16, 2020; action was taken to suspend additional spending; employees were reduced to a as needed basis; Librarian remained working 10 hours a week; a new printer will be purchased with grant money received from MD of Peace; Librarian will apply quarterly for an MD grant to assist with operating costs; Friends of the Library not established at this time but will be advertised; Due to an increase in donations and reduced operating hours in response to COVID-19 the librarian indicated the funds from the Village of Berwyn were not needed at this time; email communications with the library board continue around preventative measures and reopening strategies as outlined by the province.

RESOLUTION NO. 17-06-11-20

MOVED by Councillor Hockley to accept the Committee Reports.

CARRIED

10. CHIEF ADMINISTRATIVE OFFICER REPORT

10.1 CAO Report

Reopened Tower Park recreation area and Glenmeyer Park on June 4th, advertised the opening on Facebook and posters were placed around town; The office reopened on June 8th was advertised on Facebook and posters around town; purchased plexiglass for the front counter and staff are following Alberta Government COVID guidelines; Municipal clerk is continuing her training modules with iCity; The tax sale advertisements will be prepared next week and a date will be set for tax sales; First phase of tree removal completed and Public Works Foreman and CAO will see what needs done for the final phase; CAO contacted a contractor for a sidewalk quote, should have it for the week of June 15th; CAO talked with a mobile home mover to get a quote for moving some mobile homes from tax sale lots; Target date for mailing out taxes is June 18th; Fire Department have started practises, Berwyn Fire truck went in for Commercial Vehicle Inspection (CVIP).

RESOLUTION NO. 18-06-11-20

MOVED by Councillor Hockley to accept the CAO report.

CARRIED

RESOLUTION NO. 19-06-11-20

MOVED by Councillor Hockley to have a draw for Residential Property taxpayers that are paid by August 15th, 2020, the prize is one month free Village utilities (max \$60.00) This contest does not apply to Village employees or Councillors.

CARRIED

Barb Schofield and Kristin Dyck left the meeting at 11:10 p.m.

11. IN CAMERA

11.1 Land Issue

11.2 Personnel

RESOLUTION NO. 20-06-11-20

MOVED by Mayor Montie that Council move into an In-Camera meeting at 11:10 p.m.

CARRIED

RESOLUTION NO. 21-06-11-20

MOVED by Mayor Montie that Council revert to an open session at 11:41 p.m.

CARRIED

Mayor Montie adjourned the meeting at 11:42 p.m.



Ken Montie
Mayor



Greg Gayton
Chief Administrative Officer