

**MINUTES**  
**VILLAGE OF BERWYN**  
**REGULAR COUNCIL MEETING**  
**March 25, 2021**  
**VILLAGE OF BERWYN COUNCIL CHAMBERS**  
**7:00 PM**

**PRESENT:**

Cindy Hockley  
Ken Montie  
Kim Steeves  
Brienne Nettelfield  
John Bak

Mayor  
Deputy Mayor  
Councillor  
Councillor  
Councillor

Greg Gayton  
Barb Schofield  
Kristin Dyck

CAO  
Recorder  
Mile Zero News/Banner Post Reporter

**1. CALL MEETING TO ORDER**

The regular meeting of the Berwyn Village Council was held electronically with video conferencing software. The meeting was called to order at 7:00 p.m. Mayor Hockley.

**2. ADOPTION OF AGENDA**

**RESOLUTION NO. 01-03-25-21**

**MOVED** by Councillor Bak that Council approve the Village of Berwyn regular Council meeting agenda as presented. **CARRIED**

**3. ADOPTION OF MINUTES**

**RESOLUTION NO. 02-03-25-21**

**MOVED** by Councillor Montie that Council adopt the minutes from the March 11, 2021 Regular Council meeting as presented. **CARRIED**

**4. BUSINESS ARISING FROM MINUTES**

**4.1 Media Reports – Severing ties with RCMP.**

Alberta's UCP government has selected a company that will study whether the province should move towards establishing its own police force.

**RESOLUTION NO. 03-03-25-21**

**MOVED** by Mayor Hockley to have administration draft a letter of support for the retention of the RCMP. **CARRIED**

**4.2 Submissions to Municipal Affairs – Capital Plan**

The Minister of Municipal Affairs requested additional information for the Capital Plan, CAO Gayton prepared the requested information for Council's review and a cover letter to send to the Minister of Municipal Affairs. Council discussed road repair over the ten-year period, water and sewer needs to be completed before road repair and paving can begin.

In the short term, we have sufficient MSI Capital funds (and Gas Tax Funds) to cover the short-term projects. Over the long term, there needs to be some discussion about how property taxes and utility taxes will fit into the mix.

**RESOLUTION NO. 04-03-25-21**

**MOVED** by Councillor Montie to accept the draft submission to Municipal Affairs and forward it to the Minister. **CARRIED**

**5. PUBLIC HEARINGS**

None

**6. DELEGATIONS**

None

**7. NEW BUSINESS**

**7.1 HCL Consulting Groundwater Report**

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HCL hydrogeological consultants Ltd. sent the Village a report on the 2020 Groundwater Monitoring. The data is informative and explains the where the water table is at and the consumption that we've had out of both wells. CAO will email the Councillors a full copy of the report.

**RESOLUTION NO. 05-03-25-21**

**MOVED** by Councillor Nettelfield accepted the HCL Consulting Groundwater Report as information.

**CARRIED**

**7.2 Bylaw #677 – Line of Credit Borrowing**

This is done yearly in order to keep the banking arrangement in place, if the Village needs to borrow money for

a line of credit.

**RESOLUTION NO. 06-03-25-21**

**MOVED** by Councillor Bak to pass the 1<sup>st</sup> reading of Bylaw #677 – Line of Credit Borrowing.

**CARRIED**

**RESOLUTION NO. 07-03-25-21**

**MOVED** by Councillor Nettelfield to pass the 2<sup>nd</sup> reading of Bylaw #677 – Line of Credit Borrowing.

**CARRIED**

**RESOLUTION NO. 08-03-25-21**

**MOVED** by Councillor Montie to consider for 3<sup>rd</sup> reading at this meeting for Bylaw #677 – Line of Credit Borrowing.

**CARRIED UNANIMOUSLY**

**RESOLUTION NO. 09-03-25-21**

**MOVED** by Councillor Steeves to pass the 3<sup>rd</sup> and final reading of Bylaw #677 – Line of Credit Borrowing.

**CARRIED**

**7.3 Bylaw #678 – Amendment to Animal Control Bylaw #659**

This bylaw allows the Village Bylaw Officer to enforce by issuing fines to residents if they harbour or keep more than three cats or dogs and no more than four hens at any time.

**RESOLUTION NO. 10-03-25-21**

**MOVED** by Councillor Bak to pass the 1<sup>st</sup> reading of Bylaw #678 – Amendment to Animal Control Bylaw.

**CARRIED**

**RESOLUTION NO. 11-03-25-21**

**MOVED** by Councillor Montie to pass the 2<sup>nd</sup> reading of Bylaw #678 – Amendment to Animal Control Bylaw.

**CARRIED**

**RESOLUTION NO. 12-03-25-21**

**MOVED** by Councillor Steeves to consider for 3<sup>rd</sup> reading at this meeting for Bylaw #678 – Amendment to Animal Control Bylaw

**UNANIMOUSLY CARRIED**

**RESOLUTION NO. 13-03-25-21**

**MOVED** by Councillor Bak to pass the 3<sup>rd</sup> and final reading of Bylaw #678 – Amendment to Animal Control Bylaw.

**CARRIED**

**7.4 CPAA Virtual Conference**

The Community Planning Association is having a virtual conference. It is held over three days and The cost of registration is \$325.00. The Village has a councillor who would like to attend. There was some discussion about additional costs for meeting fees.

**RESOLUTION NO. 14-03-25-21**

**MOVED** by Councillor Bak to have Councillor Nettelfield attend the virtual conference as discussed.

**CARRIED**

**7.5 Community Group Grants – MOST Program**

The Municipal Operating Support Transfer Program (MOST) has provided the Village with some funds, and Council has allocated \$20,000 to assisting community groups adversely affected by the COVID shutdowns. This has been increased from the \$15,000 noted in the earlier advertising of this opportunity. Council has had some preliminary deliberative discussion on the matter.

The following was the proposed amounts to the three community groups who applied for funding:

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B.E.R.D.S (Berwyn Elks Recreation Development Society) \$10,000.00

Berwyn Arena Society \$8,000.00

Berwyn Arts and Crafts \$2,000.00

**RESOLUTION NO. 15-03-25-21**

**MOVED** by Councillor Montie to allocate the funds to the three community groups as listed.

**CARRIED**

**8. CORRESPONDENCE**

**8.1 Recall Legislation – Municipal Councillors**

The Alberta government is introducing recall legislation to allow Albertans to initiate a process that could lead to the removing and replacing elected officials, including MLAs, municipal officials, and school board officials. If passed, this legislation will strengthen democracy by allowing Albertans to hold elected officials accountable throughout their term, not just during elections.

**Municipal Officials**

If an Albertan feels an elected official is not upholding their responsibilities, they can notify the Chief Administrative Officer in their municipality of their intent to start a recall petition. If they are eligible to vote in the election for the official and meet the other requirements in the legislation, the Chief Administrative Officer would publish a notice of the petition on the municipality's website, and the petitioner would then have 60 days from the date the petition is published on the website to gather signatures from eligible voters that represent 40 per cent of the population of the municipality or ward. If the petition is successful, at the next municipal council meeting, the Chief Administrative Officer would make a declaration of the successful recall petition, and the official would be removed.

Council felt the proposed legislation wasn't appropriate for small municipalities.

**RESOLUTION NO. 16-03-25-21**

**MOVED** by Councillor Montie to have administration draft a letter to Premier Kenney, our MLA and surrounding municipalities in regard to the Recall Act.

**CARRIED**

**8.2 Village of Hythe – Viability Vote Position**

**RESOLUTION NO. 17-03-25-21**

**MOVED** by Councillor Steeves to accept the Village of Hythe – Viability Vote Position as information.

**CARRIED**

**9. COMMITTEE REPORTS**

None

**10. CHIEF ADMINISTRATIVE OFFICER REPORT**

**10.1 CAO Report**

CAO will email the sidewalk study to councillors, once the pdf is ready.

The Library Board would like to have a Zoom membership in order to conduct meetings. Councillor Steeves is on the Library Board and also B.E.R.D.S. Board, she would host the meetings. Council discussed the MOST grant being used to cover the \$210.00 fee for the Library and B.E.R.D.S. can have a shared Zoom account.

**RESOLUTION NO. 18-03-25-21**

**MOVED** by Councillor Montie to have the MOST grant cover the \$210.00 fee for the year so the Library and B.E.R.D.S. can have a shared Zoom account.

**CARRIED**

Due to a possible pecuniary interest Councillor Steeves abstained from the vote regarding the Library and B.E.R.D.S. Zoom account.

A member of the Arts and Crafts Club asked about opening its doors. According to COVID regulations all indoor social gatherings are prohibited. CAO put in an email request to AB Health for confirmation but has not heard back from them.

The Tax Recovery process has commenced. Some of the old caveats that had been put on in past years have been looked into and most have been discharged.

Public works staff have moved snow to allow for a more controlled spring melt.

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The FCSS office continues to process a lot of income tax files, this is a service that people really seem to appreciate.

CAO attended a one-hour webinar regarding our insurance service. In 2020 our municipal insurance cost was \$20,389, in 2021 it was \$21,782.

Public Works Foreman kept track of the man hours it took to prepare the outdoor rink. It took 148.5 man hours to complete the outdoor rink.

**RESOLUTION NO. 19-03-25-21**

**MOVED** by Councillor Nettelfield to accept the CAO Report as presented. **CARRIED**

Kristin Dyck, Mile Zero News/Banner Post Reporter had no questions.

Barb Schofield and Kristin Dyck left the meeting at 8:26 p.m.

**11. IN CAMERA**

**11.1 Land Offer**

**RESOLUTION NO. 20-03-25-21**

**MOVED** by Councillor Bak to move into camera session. **CARRIED**

**RESOLUTION NO. 21-03-25-21**

**MOVED** by Councillor Montie that Council revert to an open session. **CARRIED**

Moved by Mayor Hockley that the meeting adjourn. **CARRIED**

Time of adjournment 8:54 p.m.



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Cindy Hockley  
Mayor



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Greg Gayton  
Chief Administrative Officer