

**MINUTES
VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
January 14, 2021
VILLAGE OF BERWYN COUNCIL CHAMBERS
7:00 PM**

PRESENT:

Cindy Hockley	Mayor
Ken Montie	Deputy Mayor
Kim Steeves	Councillor
Brianne Nettelfield	Councillor
John Bak	Councillor
Greg Gayton	CAO
Barb Schofield	Recorder
Kristin Dyck	Mile Zero News/Banner Post Reporter

1. CALL MEETING TO ORDER

The regular meeting of the Berwyn Village Council was held electronically with video conferencing software. The meeting was called to order at 7:07 p.m. by Mayor Hockley.

Councillor Bak was sworn in earlier in the day at the Village of Berwyn office.

2. ADOPTION OF AGENDA

RESOLUTION NO. 01-01-14-21

MOVED by Mayor Hockley that Council approve the Village of Berwyn regular Council meeting agenda with amendment. **ADDITION: Item 7.7 Council Appointments to Boards and Committees**

CARRIED

3. ADOPTION OF MINUTES

RESOLUTION NO. 02-01-14-21

MOVED by Councillor Nettelfield that Council adopt the minutes from the December 10, 2020 Regular Council meeting as amended. **CARRIED**

11. In Camera Correction: Councillor Steeves did not participate in the in-camera discussion.

4. BUSINESS ARISING FROM MINUTES

None

5. PUBLIC HEARINGS

None

6. DELEGATIONS

None

7. NEW BUSINESS

7.1 Review of Arena Operation

Council discussed the issue of paying for power and gas bills for an arena that was not allowed to be opened. Businesses will have to wait until January 21, 2021 announcement before they can make any decisions on re-opening. The cost of utilities is high to operate the arena, and if there is no income to operate, it is possible it will close until the Fall of 2021.

At the December 10, 2020 Council meeting a discussion was held regarding having an outdoor rink. The arena society was contacted and, they declined opening an outdoor rink. It was discussed at this meeting, administration will contact the Town of Grimshaw and the public works supervisor to discuss how long an outdoor rink should last in the spring.

RESOLUTION NO. 03-01-14-21

MOVED by Councillor Bak that we will wait until the January 21, 2021 announcement and review the closing of the arena accordingly. **CARRIED**

7.2 LED Streetlighting Agreement

CAO had a meeting with ATCO Power on the streetlighting proposal. There will be no up-front costs for the conversion, the power consumption will offset the conversion cost, it will pay for itself over five or six years.

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RESOLUTION NO. 04-01-14-21

MOVED by Mayor Hockey to have administration speak with ATCO again and have them clarify numbers and the information they have provided. **CARRIED**

7.3 Communications Policy

CAO presented a new communications policy for Council to review. Discussions were held and a few changes and additions were requested.

RESOLUTION NO. 05-01-14-21

MOVED by Councillor Nettelfield to table until Councillors' recommended additions and changes are made. **CARRIED**

7.4 WSP Engineering – Cost Estimates

CAO discussed the cost estimates with Council and informed them the road repair and paving estimate does not break down the cost by project and has asked WSP to revise the letter to do that. There is time for further research as WSP does not require a response back until March 1, 2021.

RESOLUTION NO. 06-01-14-21

MOVED by Deputy Mayor Montie made motion to table until more accurate information for the project is provided. **CARRIED**

7.5 Rural Crimewatch – Training Session

Upcoming virtual training is being held by the Canadian Municipal Network on Crime Prevention (CMNCP). This one-of-a-kind training is developed and led by Canadian Municipal Network on Crime Prevention. The training provides participants with the necessary understanding, knowledge, and practice implications to prepare a rural community safety plan collaboration with policing and community partners that proactively addresses locally identified priority risks. The training is a 12-hour virtual training session and is delivered in three 4-hour sessions.

It was discussed to have a Citizens on Patrol member and a Council member to attend the virtual training. Mayor Hockley is making herself available to attend and will contact Neil Sandboe to see if he is available to attend.

RESOLUTION NO. 07-01-14-21

MOVED by Councillor Bak to have Mayor Hockley and one Citizens on Patrol member to attend the online Rural Crime Prevention and Community Safety training course. **CARRIED**

7.6 Policy Re: Wearing Masks

CAO drafted an internal policy for Wearing of masks in the administration and FCSS workplace.

RESOLUTION NO. 08-01-14-21

MOVED by Deputy Mayor Montie to accept the policy with one change in the last paragraph. Change to test all staff on a daily basis rather than on a three-day per week basis. **CARRIED**

7.7 Council Appointments to Boards and Committees

Council made some adjustments to the Council Appointments to Boards and Committees as Councillor Bak joined Council and it needed to be updated.

Councillor Bak took over the position from Councillor Nettelfield as appointee for Grimshaw Gravels Aquifer Management Advisory Association. Councillor Bak is now an alternate for the Arena Society and Family & Community Support Services Advisory Board. He also took the place as appointee for the Lac Cardinal Regional Economic Development Board. Deputy Mayor Montie took the alternate position on the Peace Region Economic Development Alliance.

RESOLUTION NO. 09-01-14-21

MOVED by Councillor Nettelfield to accept the new appointments to the Council Appointments to Boards and Committees. **CARRIED**

8. CORRESPONDENCE

8.1 Water North Coalition

CAO informed Council what the Water North Coalition was about, they are a large organization that was established in 2014. The Water North Coalition seeks to ensure that sustainable water systems are available to every northern community. It implements northern solutions to water sourcing and water challenges through advocacy, education and awareness, and recruitment.

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RESOLUTION NO. 10-01-14-21

MOVED by Councillor Bak to accept the email information provided by the Water North Coalition as information. **CARRIED**

8.2 City of Cold Lake – AB Trace App.

The City of Cold Lake has sent a letter to Honorable Tyler Shandro, Minister of Health regarding the ABTrace Together app. It is their hope that a solution be found that would allow the Government of Alberta to enable the federal government's application, or to harmonize the Alberta tracing application with the federal one.

RESOLUTION NO. 11-01-14-21

MOVED by Councillor Bak made motion to accept the City of Cold Lakes letter to Honorable Tyler Shandro, Minister of Health as information. **CARRIED**

8.3 Peace Regional Victims Services – Request for Contribution

Peace Regional Victims Services is requesting financial support in the amount of \$2.00 per capita for 2021.

RESOLUTION NO. 12-01-14-21

MOVED by Mayor Hockley to table the Peace Regional Victims Services – Request for Contribution until budget discussions. **CARRIED**

8.4 Peace Library System – 2021 Budget

Peace Library System sent a copy of the 2021 Operating Budget along with budget projections for 2022-2023.

RESOLUTION NO. 13-01-14-21

MOVED by Deputy Mayor Montie that the Village contribute to Peace Library Systems the \$6.37 per capita as requested. **CARRIED**

9. COMMITTEE REPORTS

No Committee Reports

10. CHIEF ADMINISTRATIVE OFFICER REPORT

10.1 CAO Report

CAO Gayton advised the review of COVID enforcement measures announced in December will be reviewed on January 21, 2021, not during the week of January 11-15 as hoped.

In terms of businesses or facilities that are closed, (such as our arena), the Premier advised that they will be given one week's notice of any change of status.

We had a quiet Christmas in public works, there were no callouts or other emergency issues.

CAO had suggested dates for the Strategic Plan with Melaine Bekevich, CAO will contact Melaine to advise her that Council choose the date for February 4, 2021.

Reminder letters were sent out to property owners owing taxes, encouraging them to pay before the 12% penalty is added.

CAO is applying for the Canada Job Grant to help with summer employee hire.

RESOLUTION NO. 14-01-14-21

MOVED by Councillor Bak to accept the CAO Report as presented. **CARRIED**

10.2 Budget Variance Report

RESOLUTION NO. 15-01-14-21

MOVED by Councillor Nettelfield to accept the Budget Variance Report as presented.

10.3 Cheque Listing

RESOLUTION NO. 16-01-14-21

MOVED by Deputy Mayor Montie to accept the Cheque Listing from November 12, 2020 to December 23, 2020 as presented. **CARRIED**

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10.4 Cash Position Report
RESOLUTION NO. 17-01-14-21

MOVED by Councillor Bak to accept the Cash Position Report as presented.

CARRIED

11. IN CAMERA

No In Camera items

No questions from Kristin Dyck, Mile Zero News/Banner Post Reporter.

Moved by Deputy Mayor Montie that the meeting adjourn.

CARRIED

Time of adjournment 8:49 p.m.



Ken Montie
Deputy Mayor



Greg Gayton
Chief Administrative Officer

