

**MINUTES
VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
March 12, 2020
VILLAGE OF BERWYN COUNCIL CHAMBERS
7:00 PM**

PRESENT:

Ken Montie
Lisa Johnson
Kimberly Steeves
Cindy Hockley
Brianna Nettelfield

Mayor
Deputy Mayor
Councillor
Councillor
Councillor

Greg Gayton
Barb Schofield
Kristin Dyck

CAO
Recorder
Mile Zero News/Banner Post Reporter

Johnathan McLeod
Gail Sandboe

1. CALL MEETING TO ORDER

The regular meeting of the Berwyn Village Council was called to order at 7:00 p.m. in the Village Council Chambers by Mayor Montie.

2. ADOPTION OF AGENDA

RESOLUTION NO. 01-03-12-20

MOVED by Deputy Mayor Johnson that Council approve the Village of Berwyn regular Council meeting agenda with additions.

**ADDITIONS: 4.1 Meter update
10.3 PREDA Meeting
10.4 Budget Meeting**

CARRIED

3. ADOPTION OF MINUTES

Amendment: Name change from Mayor Montie to Councillor Steeves on Resolution No. 15-02-27-20.

RESOLUTION NO. 02-03-12-20

MOVED by Councillor Hockley that Council adopt the minutes from the February 27, 2020 Regular Council meeting as amended.

CARRIED

4. BUSINESS ARISING FROM MINUTES

4.1 Meter Update

CAO gave council an update, he informed them that public works has been having issues with some of the meters. Kyle St. Laurent has been in touch with McKay Water Works.

5. PUBLIC HEARINGS

5.1 Hearings for Bylaws #668

Council had a Public Hearing regarding Bylaws #668, amendment to Land Use Bylaw #601. No delegations were present at the Public Hearing.

Mayor Montie recessed the Public Hearing and, council moved on to next agenda item.

6. DELEGATIONS

6.1 Johnathan McLeod – Arena matters

Johnathan shared information with council regarding cost of lighting with the current 400 Watt Metal Halide lighting in the arena and the cost with replacing the lights with 180 Watt LED lights; combining two different electrical services into one, he said there is no need for two because one can meet the buildings requirements; he discussed some pricing and asked if the Village could cost share to do the upgrade.

Johnathan left at 7:22 p.m.

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7. NEW BUSINESS

7.1 Bylaw #668 – Land Use Bylaw amendment

Bylaw #668, This bylaw is intended to update our Land Use Bylaw so that it is consistent with changes in the Municipal Government Act, be given second and third readings.

RESOLUTION NO. 03-03-12-20

Moved by Deputy Mayor Johnson to pass the second reading of Bylaw No.668 Land Use Bylaw amendment.

CARRIED

RESOLUTION NO. 04-03-12-20

Moved by Councillor Steeves to pass the third and final reading of Bylaw No.668 Land Use Bylaw amendment.

CARRIED

7.2 Deputy Mayor Position – Section 152 of the Municipal Government Act (MGA)

It is suggested at the last council meeting that interim Deputy Mayor be considered. To be consistent with the wording in Section 152 (3), the interim position should be referred to as an “Acting Deputy Mayor”.

RESOLUTION NO. 05-03-12-20

Moved by Deputy Mayor Johnson that Councillor Hockley will be appointed as Acting Deputy Mayor if Deputy Mayor Johnson is absent.

CARRIED

8. CORRESPONDENCE

8.1 North Peace Housing – Tax exemptions

CAO Gayton has consulted with the assessor regarding North Peace Housings request to be tax exempt on their properties, the assessor commented that Section 362 of the Municipal Government Act determines assessment exemptions.

RESOLUTION NO. 6-03-12-20

MOVED by Deputy Mayor Johnson that roll numbers #373000 and #412000, owned by North Peace Housing Foundation, remain taxable. And that roll # 340000 and # 414000 remain exempt. In the event that roll # 340000 and # 414000 property titles change before the end of a tax year, Village of Berwyn will be notified and taxes will be levied for part of the year.

CARRIED

Roll #273000 is a small strip of undeveloped land, and owned by Alberta Health Services it would also be exempt.

8.2 Peace Palliative Care Society

CAO Gayton discussed the information in the letter provided by the Peace Palliative Care Society: Asking for a donation; requesting assistance from our Community Services Director; Community Services Director reviewed the letter and is willing to help.

RESOLUTION NO. 7-03-12-20

MOVED by Councillor Hockley to accept the letters as information and that the funding request be deferred to the budget meeting.

CARRIED

8.3 MSI and GTF Funding Allocation – 2020

In December 2019, the Government passed the Local Government Fiscal Framework Act. The Act includes a legislated commitment of \$2.5 billion in capital funding for the last three years placed of the Municipal Sustainable Initiative (MSI), which will then be replaced with the Local Government Fiscal Framework (LGFF). Municipal Sustainable Initiative (MSI) and Gas Tax Fund (GTF) is subject to the Alberta Legislature’s approval of Budget 2020.

RESOLUTION NO. 8-03-12-20

MOVED by Deputy Mayor Johnson to accept the information regarding the 2020 Municipal Sustainable Initiative (MSI) grant and Gas Tax Fund (GTF) grant, provided by Minister of Municipal Affairs.

CARRIED

8.4 Lac Cardinal Economic Development – 2020 Membership

An e-mail was received from Lac Cardinal Regional Economic Development they understand the financial challenges that municipalities are facing with the tighter provincial budget and increased costs. The board looked at three options and has decided to reduce fees by 10%.

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RESOLUTION NO. 9-03-12-20

MOVED by Councillor Steeves to accept the information from Lac Cardinal Regional Economic Development regarding membership fees.

CARRIED

8.5 AUMA update

In January, hosted a President's Summit to discuss the state of municipal finances, share ideas, and help inform AUMA's conversations with the provincial government; the Throne Speech and Provincial Budget; another survey to be aware of is the new Fair Deal Panel Survey; Municipal Leaders Caucus in Edmonton, March 25 & 26; check the website and sign up to stay informed.

RESOLUTION NO. 10-03-12-20

MOVED by Councillor Steeves to accept the information from AUMA as presented.

CARRIED

9. COMMITTEE REPORTS

9.1

10. CHIEF ADMINISTRATIVE OFFICER REPORT

10.1 CAO Report

Assessment roll numbers submitted by KCL Consulting; Meeting with Randy Morden, discussed Subdivision and Appeal Board member appointment and some water training; Municipal Clerk is in the process of trying to renew her Assessment Review Board Clerk training; Paperwork for tax sale forfeitures sent to Land Titles Office, finished paperwork for Intermunicipal Collaboration Frameworks, Recycling information sent to MD of Peace for cost-sharing arrangement; Public Works Department painted one of our trucks at the shop; 27 meter replacement heads received, PW Supervisor had discussions with a local plumber about assistance to install them.

RESOLUTION NO. 11-03-12-20

MOVED by Councillor Nettelfield to accept the CAO Report as presented.

CARRIED

CAO showed Council a Fire Department a recruitment poster for MD of Peace, Town of Grimshaw and Village of Berwyn from Acting Fire Chief Scott Knutilla; CAO meeting at MMSA re: Alberta Municipal Data Sharing Partnership program a \$35.00 fee to join the program; discussed COVID 19, hazard assessment, communications plan in place.

10.2 Account Payable Cheque List

RESOLUTION NO. 12-03-12-20

MOVED by Deputy Mayor Johnson to accept the accounts payable cheque list for the month of February 2020.

CARRIED

10.3 PREDA for Economics Meeting

Councillor Nettelfield spoke to council about the PREDA meeting and asked council for any input.

10.4 Budget Meeting

Council will be having a budget meeting on Thursday, March 19, 2020 at 7:00 p.m.

Barb Schofield, Kristin Dyck and Gail Sandboe left at 8:04 p.m.

11. IN CAMERA

11.1 Bylaw Enforcement

11.2 Land for Sale Inventory

RESOLUTION NO. 13-03-12-20

MOVED by Councillor Deputy Mayor Johnson that Council move into an In-Camera meeting at 8:04 p.m.

CARRIED

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RESOLUTION NO. 14-03-12-20

MOVED by Deputy Mayor Johnson that Council revert to an open session at 8:35 p.m. **CARRIED**

While in camera council discussed Bylaw enforcement and Land for Sale Inventory.

12. ADJOURNMENT

Mayor Montie adjourned the Council meeting at 8:40 p.m.



Ken Montie
Mayor



Greg Gayton
Chief Administrative Officer