

MINUTES
VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
May 28, 2020
VILLAGE OF BERWYN COUNCIL CHAMBERS
7:00 PM

PRESENT:

Ken Montie	Mayor
Kimberly Steeves	Councillor
Cindy Hockley	Councillor
Brianne Nettelfield	Councillor
Greg Gayton	CAO
Barb Schofield	Recorder
Kristin Dyck	Mile Zero News/Banner Post Reporter

Lisa Johnson, Deputy Mayor did not attend as she is on approved leave.
Delegation of residents: Pat Coates, Vivian Henderson, Brenda Cottrell, Jean Rasmussen, Merna Mills and Angie Konowalyk attended the Council Meeting to discuss a possible legal matter.
Kristen Dyck joined the meeting at 7:45 p.m.

1. CALL MEETING TO ORDER

The regular meeting of the Berwyn Village Council was held electronically with video conferencing software. The meeting was called to order at 7:00 p.m. by Mayor Montie.

2. ADOPTION OF AGENDA

RESOLUTION NO. 01-05-28-20

MOVED by Councillor Steeves that Council approve the Village of Berwyn regular Council meeting agenda with additions.

ADDITIONS:

Item 9.1 Lac Cardinal Economic Development – Survey (attached)

Item 9.2 Councillor Nettelfield – PREDA Report

Item 10.2 Playground – Recreation Areas re-opening

Item 11.3 Budget Items – Bylaw #671

CARRIED

3. ADOPTION OF MINUTES

RESOLUTION NO. 02-05-28-20

MOVED by Councillor Steeves that Council adopt the minutes from the May 14, 2020 Regular Council meeting with amendments.

CARRIED

11. IN CAMERA

11.1 Delegation

RESOLUTION NO. 03-05-28-20

MOVED by Mayor Montie that Council move into an In-Camera meeting with Village residents attending for a discussion on possible legal matters at 7:10 p.m.

CARRIED

RESOLUTION NO. 04-05-28-20

MOVED by Mayor Montie that Council revert to an open session at 7:36 p.m.

CARRIED

Pat Coates, Vivian Henderson, Brenda Cottrell, Jean Rasmussen and Angie Konowalyk left at 7:37 p.m.

4. BUSINESS ARISING FROM MINUTES

CAO discussed possibly having some flexibility to the sewer line maintenance/repair in the utility policy.

4.1 Review of Utility Policy

RESOLUTION NO. 05-05-28-20

MOVED by Councillor Steeves to accept the review of the sewer line maintenance/repair in the utility policy as information.

CARRIED

4.2 Age Limit for relocated buildings – For review

Council discussed Land Use Bylaw #601's requirements for mobile homes. The way the bylaw reads we cannot allow a mobile home over 10 years old to move into a neighborhood zoned Residential General .

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RESOLUTION NO. 06-05-28-20

MOVED by Mayor Montie to direct administration to contact MMSA and ask for advice on a possible Land Use Bylaw amendment. **CARRIED**

5. PUBLIC HEARINGS

None

6. DELEGATIONS

6.1 New Tax System in the Village

Resident, Merna Mills spoke to Council about minimum taxes and utility bills. She said that a lot of homeowners were not aware of the minimum tax, Mayor Montie told Merna that it was advertised in the newsletter and on our website. Ms. Mills said she had a signed petition from residents regarding the minimum taxes, but no petition was received.

RESOLUTION NO. 07-05-28-20

MOVED by Mayor Montie to accept as information. **CARRIED**

Merna Mills left at 8:32 p.m.

7. NEW BUSINESS

7.1 Bylaw #672 – Property Tax Penalties

A proposed bylaw regarding mailing tax notices and the date penalty is applied was reviewed.

RESOLUTION NO. 08-05-28-20

MOVED by Councillor Steeves to change proposed Bylaw #672 Property Tax Penalties residential tax deadline from August 17, 2020 to September 15, 2020. **CARRIED**

RESOLUTION NO. 09-05-28-20

MOVED by Councillor Hockley to pass the first reading of the Bylaw #672 as amended. **CARRIED**

Commercial taxes are in place; property tax bylaw to be done yearly; Due date change from August to September is feasible.

7.2 Sylvia Ciurysek – Parking

Business owner of Berwyn Athletic and Physical Therapy Inc., Sylvia Ciurysek is inquiring about having a dedicated parking spot for people with disabilities.

RESOLUTION NO. 10-05-28-20

MOVED by Councillor Steeves to have administration get a couple of quotes for the sidewalk repair for Berwyn Athletic and Physical Therapy Inc. as well as the Post Office, and have a parking spot designated for people with disabilities. **CARRIED**

7.3 FCSS – Community Garden

Kristy Rees, Director of Community Services is requesting the approval of the Berwyn Village Council to proceed with the Village Community Garden.

The Director has informed CAO Gayton of the grants, donated funds and land the Village contributed, along with having grants, etc. in place, she has some volunteer Village residents willing to help. Kristy asked that Public Works have a worker to mow the grass as well as fill the water tank when needed.

RESOLUTION NO. 11-05-28-20

MOVED by Mayor Montie to provide Parcel A, Plan 1040 EO, (roll # 127000 and 128000) as the designated area for the Community Gardens Project. **CARRIED**

RESOLUTION NO. 12-05-28-20

MOVED by Mayor Montie to accept as information and will have Public Works provide assistance as requested at the discretion of administration. **CARRIED**

The curb cock will be replaced so water will not have to be hauled; fencing will be installed; if no grant funding is available in the future its important to have community support so the project can continue.

7.4 Village of Hines Creek – Mutual Aid

A request was made by letter in April to the CAO of Hines Creek to have a mutual aid arrangement for water operators in the event of a COVID-19 related illness. Hines Creek responded positively to the

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request.

RESOLUTION NO. 13-05-28-20

MOVED by Councillor Nettelfield to accept the letter from the Village of Hines Creek as information.
CARRIED

7.5 COVID Guidance – Campgrounds

COVID-19 information – Guidance for Private and Municipal campgrounds; the Government of Alberta is providing information online and is intended to support operators in reducing the risk of transmission of COVID-19 in private and municipal campgrounds.

RESOLUTION NO. 14-05-28-20

MOVED by Councillor Steeves to accept the COVID-19 information - Guidance for Private and Municipal campgrounds as information.
CARRIED

Council has concerns about opening the campground as there is a lot involved in running it safely during the pandemic. It will be researched further before a decision can be made.

8. CORRESPONDENCE

None

9. COMMITTEE REPORTS

9.1 Lac Cardinal Economic Development – Survey

9.2 PREDA Report – Councillor Nettelfield

RESOLUTION NO. 15-05-28-20

MOVED by Councillor Hockley to accept the Lac Cardinal Economic Development – Survey and the PREDA Report from Councillor Nettelfield as information.
CARRIED

Lac Cardinal Economic Development sent a draft survey to CAO's in Berwyn, Grimshaw and MD of Peace so they could share with their Councils to see if they had suggestions or any revisions to the survey. The survey is regarding business operations during COVID and the impact it has had on the businesses.

Councillor Nettelfield shared her information from the PREDA, (Peace Regional Economic Development Association) meeting she attended. She informed council that the PREDA budget had been cut quite significantly. She was looking for feedback from council regarding membership fees, at the PREDA meeting an increase was suggested from .50 to .75 cents per capita or a \$1000.00 charge for small communities. Councillor Nettelfield will email PREDA and inform them that Village of Berwyn would agree to the .25 cent increase and not the \$1000.00 fee for small communities.

10. CHIEF ADMINISTRATIVE OFFICER REPORT

Kyle St. Laurent went to Calgary to write his Level One water exams on May 23, Calgary was the only place available at this time to write the exam; CAO spoke with Mackenzie Municipal Services about our sidewalk study, it will be completed in late June or early July; campground highway signs were ordered, they will be put up once the Village has the in town direction to campground signs up; Public Works said the volume of shrubs and branches picked up during Spring Clean-up were no more than usual; Public Works staff have been working on cleaning up the tax sale properties; CAO, Public Works Foreman and Osmond Tree service toured our problem treed areas and will be having a crew come and clean up three separate areas in the Village that have aging tree issues.

10.1 CAO Report

RESOLUTION NO. 16-05-28-20

MOVED by Mayor Montie to accept the CAO report.
CARRIED

CAO informed Council how Kyle St. Laurent did on his water exams; two directional signs have been received for the campground; Village clean-up will be reviewed and a policy developed regarding the amount of tree branches and other material to pick up.

Street sweeping quotes were received, one for \$3250.00 and the other for \$17,000.00.

RESOLUTION NO. 17-05-28-20

MOVED by Councillor Steeves to accept the street sweeping bid from La Prairie Group for \$3250.00 To clean the paved streets in town.
CARRIED

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Mayor Montie refrained from discussion and voting on the matter.

10.2 Playground and Recreation areas reopening

RESOLUTION NO. 18-05-28-20

MOVED by Councillor Hockley to have the playgrounds open effective June 3rd, 2020 with the required signage posted.

CARRIED

Kristin Dyck asked Council when they are going to have the second and third reading of Bylaw #672. Bylaw # 672 will be brought back to the June 11, 2020 Council meeting.

Barb Schofield and Kristin Dyck left the meeting at 9:56 p.m.

11. IN CAMERA

11.1 Delegation

11.2 Mobile Home relocation (no attachment)

11.3 Budget Items – To be circulated with Bylaw #671 on Wednesday

RESOLUTION NO. 19-05-28-20

MOVED by Mayor Montie that Council move into an In-Camera meeting at 9:57 p.m.

CARRIED

RESOLUTION NO. 20-05-28-20

MOVED by Mayor Montie that Council revert to an open session at 10:20 p.m.

CARRIED

Mayor Montie adjourned the meeting at 10:21 p.m.

Ken Montie
Mayor

Greg Gayton
Chief Administrative Officer