

MINUTES
VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
October 8, 2020
VILLAGE OF BERWYN COUNCIL CHAMBERS
7:00 PM

PRESENT:

Ken Montie
Kim Steeves
Cindy Hockley
Brienne Nettelfield

Mayor
Councillor
Councillor
Councillor

Greg Gayton
Barb Schofield
Kristin Dyck

CAO
Recorder
Mile Zero News/Banner Post Reporter

Sterling Andrews delegation, attended by speaker phone
Councillor Johnson did not attend the meeting.

1. CALL MEETING TO ORDER

The regular meeting of the Berwyn Village Council was called to order at 7:01 p.m. in the Village Council Chambers by Mayor Montie.

2. ADOPTION OF AGENDA

RESOLUTION NO. 01-10-08-20

MOVED by Councillor Nettelfield that Council approve the Village of Berwyn regular Council meeting agenda with additions. **ADDITIONS:** Item 7.6 Organizational Meeting Information

Item 7.7 Prairie Disposal – Recycling Program

Item 9.1 Councillor Nettelfield – PREDA Report

Item 9.2 Councillor Steeves – Berwyn Municipal Library Report

Item 10.3 Cheque Listing – Cheque #'s 14893 - 14977

CARRIED

3. ADOPTION OF MINUTES

RESOLUTION NO. 02-10-08-20

MOVED by Councillor Steeves that Council adopt the minutes from the September 24, 2020 Regular Council meeting as presented.

CARRIED

4. BUSINESS ARISING FROM MINUTES

4.1 Utilities Policy Review

Council discussed the utility policy and discussed items in the policy that need clarification.

RESOLUTION NO. 03-10-08-20

MOVED by Councillor Hockley to have administration make the discussed changes to the utility policy and bring it back to a future meeting.

CARRIED

5. PUBLIC HEARINGS

None

6. DELEGATIONS

6.1 Sterling Andrews – Online Zoom Link

Sterling Andrews sent an email to Council requesting to make council meetings more accessible during and post COVID-19. He requested that he would like to see the Village host their meetings through a publicly shared online platform such as Zoom so residents can attend meetings. It is becoming a common practice in municipalities, including some local municipalities.

RESOLUTION NO. 04-10-08-20

MOVED by Mayor Montie to have administration research what equipment we would need and the best Platform for the Village.

CARRIED

6.2 Gail Sandboe – Various Matters

Gail Sandboe was unable to attend the meeting.

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7. NEW BUSINESS

7.1 Municipal Operating Support Grant – Guidelines and Agreement

The Government of Alberta (GOA) and the Government of Canada are providing funding to support municipalities, which have experienced significant operating impacts due to the COVID-19 pandemic. Funding will be used for incremental operating costs incurred due to COVID-19 response and restart, as well as other operating losses or deficits incurred as a result of COVID-19 impacts on revenues and operations.

RESOLUTION NO. 05-10-08-20

MOVED by Councillor Hockley to proceed with the application for the Municipal Operating Support Transfer Grant. **CARRIED**

7.2 Recreation Facilities and COVID-19 Procedures

Councillors reviewed the document that was developed to support operators of interactive attractions and entertainment venues to help reduce the risk of transmission of COVID-19 among attendees of all ages (including workers, patrons, and the general public).

Information was shared about the possible opening of the Berwyn arena; the arena society needs to provide Council with a plan before they can move forward with opening. It was suggested that a copy of the COVID-19 Government of Alberta Guidance for Recreation Facilities and the Guidance for Sport, Physical Activity and Recreation Facilities be provided to the arena society.

RESOLUTION NO. 06-10-08-20

MOVED by Councillor Hockley to accept the Guidance for Indoor Recreation, Entertainment and Play Centres procedures as information. **CARRIED**

7.3 Annual Report for Municipal Affairs

CAO Gayton provided Council with a copy of the report he sent to Alberta Municipal Affairs re: The Village of Berwyn Viability Plan that had been updated on October 1, 2020.

RESOLUTION NO. 07-10-08-20

MOVED by Councillor Nettelfield to accept the Annual Report for Municipal Affairs. **CARRIED**

7.4 Annual Meeting Minutes – Regional SDAB Board

A copy of the Annual General Meeting Minutes from the Peace Regional Subdivision and Development Appeal Board was provided to Council.

RESOLUTION NO. 08-10-08-20

MOVED by Councillor Steeves to accept the Annual General Meeting Minutes from the Peace Regional Subdivision Appeal Board as information. **CARRIED**

7.5 Velocity Engineering – Water and Sewer Project

RESOLUTION NO. 09-10-08-20

MOVED by Mayor Montie to accept the Velocity Group tender information for the Water Systems Improvements 2020, Water and Sewer Service Rehabilitation Project as information. **CARRIED**

7.6 Organizational Meeting Information

CAO gave Council a copy of the Boards and Committees they attend, this will give them time to decide if they would like to continue or change which Boards and Committees they attend.

The Organizational meeting will be held on October 22, 2020.

RESOLUTION NO. 10-10-08-20

MOVED by Mayor Montie to accept Organizational Meeting Information as information. **CARRIED**

7.7 Prairie Disposals Recycling Program

Council discussed the information Proposal provided by Prairie Disposals for the use of curbside single Stream Recycling Services.

RESOLUTION NO. 11-10-08-20

MOVED by Councillor Hockley to accept Prairie Disposals Recycling Program as information. **CARRIED**

8. CORRESPONDENCE

8.1 Minister of Health – Locum Services

This was a response to a letter sent earlier this year in support of High Prairie physician locum services in Alberta. The Minister thanked the Village for writing and advocating for our communities.

RESOLUTION NO. 12-10-08-20

MOVED by Mayor Montie to accept the letter from the Minister of Health as information. **CARRIED**

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8.2 Town of Peace River – PREDA

Peace River Council has voted not to participate in PREDA in 2021.

RESOLUTION NO. 13-10-08-20

MOVED by Mayor Montie to accept the letter from the Town of Peace River as information.

CARRIED

9. COMMITTEE REPORTS

9.1 Councillor Nettelfield – PREDA Report

PREDA had their membership and Board meeting on September 18th, 2020. During the board meeting Peace River put forward a proposal to change the formula for calculating membership fees to include both population and assessment. The board voted that this option be considered for 2022, since the change in membership fee for this year had already been approved at the Annual General Meeting.

For the general membership meeting there were presentations given by Alberta Health Services and Northern Lakes College regarding the occupation of health care aide.

As a follow up to the meeting, The Town of Peace River sent correspondence indicating they would not be participating in PREDA for 2021.

RESOLUTION NO. 14-10-08-20

MOVED by Councillor Hockley to accept Councillor Nettelfields PREDA Report as information.

CARRIED

9.2 Councillor Steeves – Berwyn Municipal Library Report

The library is in the process of developing procedures around COVID to allow patrons to enter the building under new regulations.

There has been a substantial weeding throughout the closure and a donation of books was made to a local day home.

Total of 15 back packs were donated, 12 entries received for the draw and all the kids received one, the 3 remaining bags will be saved for a future draw.

Discussed creating a computer station divider to allow for both computer stations to remain active once opened to the public.

Received a grant from MD of Peace 135 for \$500 to purchase easy reader books. The Grimshaw/Berwyn Adult Learning grant the library \$500 towards promoting family literacy. Current financials are healthy and I good standing for the library.

Rural library virtual conference “Stronger Together” ran October 1 & 2. Plenty of beneficial information and outstanding keynote speakers.

RESOLUTION NO. 15-10-08-20

MOVED by Councillor Nettelfield to accept Councillor Steeves Berwyn Municipal Library Report as information.

CARRIED

CAO Gayton stepped out of Council Chambers at 8:18 p.m.

CAO Gayton returned to Council Chambers at 8:20 p.m.

10. CHIEF ADMINISTRATIVE OFFICER REPORT

10.1 CAO Report

The Municipal Stimulus Grant application has been sent and we have confirmed receipt.

The Municipal Operating support grant is intended to replace revenue lost. To measure the amount of loss, we will have to reach out to organizations like the Arena Society and the Library to see how they fared financially.

Information was received from Melanie Bekevich regarding the Strategic Planning Session.

CAO Gayton asked Council if they had anything they would like on the agenda for the meeting with MD of Peace on October 29, 2020. Recycling and fire services will be suggested.

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RESOLUTION NO. 16-10-08-20

MOVED by Councillor Hockley to accept the CAO Report as presented.

CARRIED

10.2 Bylaw Report – 3rd Quarter

Bylaw Officer Angie Konowalyk provided Council with her quarterly report.

RESOLUTION NO. 17-10-08-20

MOVED by Councillor Nettelfield to accept the Bylaw Report.

CARRIED

10.3 Cheque Listing – Cheque #14893 to #14977

RESOLUTION NO. 18-10-08-20

MOVED by Mayor Montie to accept the Cheque Listing report.

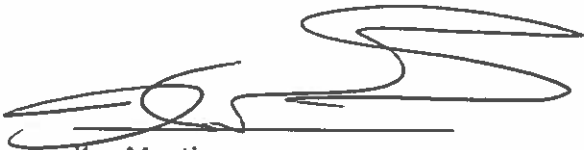
CARRIED

11. IN CAMERA

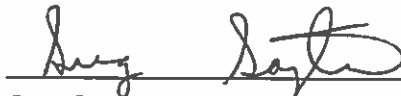
11.1 None

Kristin Dyck from the Mile Zero/Banner Post had a question regarding the water and sewer project. CAO Gayton showed her on the contractor’s map where the work was being done.

Moved by Mayor Montie that the meeting adjourn. Time of adjournment 8:35 p.m.



Ken Montie
Mayor



Greg Gayton
Chief Administrative Officer

