

MINUTES
VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
May 13, 2021
VILLAGE OF BERWYN COUNCIL CHAMBERS
7:00 PM

PRESENT:

Cindy Hockley
Ken Montie
Kim Steeves
Brienne Nettelfield
John Bak

Mayor
Deputy Mayor
Councillor
Councillor
Councillor

Greg Gayton
Barb Schofield
Kristin Dyck
Merv Foot

CAO
Recorder
Mile Zero News/Banner Post Reporter
Public Works Foreman

1. CALL MEETING TO ORDER

The regular meeting of the Berwyn Village Council was held electronically with video conferencing software. The meeting was called to order at 7:00 p.m. Mayor Hockley.

2. ADOPTION OF AGENDA

RESOLUTION NO. 01-05-13-21

MOVED by Councillor Montie that Council approve the Village of Berwyn regular Council meeting agenda as amended.

ADDITIONS: 7.4 Council Resolutions for the following appointments:

Appointing Barb Schofield as the Regional Development Appeal Board Clerk

Appointing Heather Fawcett as the Regional Assessment Review Board Clerk

Appointing Grant Clark of KCL Consulting as Assessor

Appointing Greg Gayton as Director of Emergency Management for the Village of Berwyn

Appointing Greg Gayton as Returning Officer for the October 18, 2021 Municipal Election

Appoint MNP as Municipal Auditors for the Village of Berwyn

CARRIED

3. ADOPTION OF MINUTES

RESOLUTION NO. 02-05-13-21

MOVED by Councillor Nettelfield that Council adopt the minutes from the April 22, 2021 Regular Council meeting as approved conditional upon the recorder checking the order of the motions in agenda item 7.2 Sidewalk Study.

CARRIED

Council commenced with item 6.1 on the agenda as Merv Foot was in attendance.

6. DELEGATIONS

6.1 Merv Foot – Public Works budget items

There was a discussion at the April budget meeting the possible replacement of the mowers and since then CAO Gayton put together a spread sheet on the repair cost of the mowers for the last three years. CAO Gayton also talked about the condition of all public works equipment. Merv Foot gave his suggestions on purchasing new mowers.

RESOLUTION NO. 03-05-13-21

MOVED by Councillor Bak to table the mower discussion and have Merv Foot do more research and get more quotes and bring it back to Council.

CARRIED

Merv left at 7:27 p.m.

Council returned to 4.1 on the agenda

4. BUSINESS ARISING FROM MINUTES

4.1 Fast Track Evaluation – Review Councillors completed forms

At the April 22, 2021 Council meeting council had discussed doing an online Fast Track evaluation individually. Council decided at this meeting to go through the evaluation as a group. Council completed

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the Fast Track evaluation tool to assess how welcoming and inclusive the municipality and the community are.

Councillor Steeves left the meeting at 7:45 p.m. and returned at 7:50 p.m.

RESOLUTION NO. 04-05-13-21

MOVED by Mayor Hockley that the group results from the Fast Track Evaluation be forwarded to Kristy Rees, the Village of Berwyn Community Services Director to help work with Grimshaw FCSS on furthering the program. **CARRIED**

5. PUBLIC HEARINGS

None

7. NEW BUSINESS

7.1 Subdivision Application

The application is for a separation of a farmstead from the remainder of a parcel located across the highway from the farmstead. This is in the Municipal District of Peace.

RESOLUTION NO. 05-05-13-21

MOVED by Councillor Nettelfield that Council comment favorably on the subdivision application.

CARRIED

7.2 Bylaw #679 – 2021 Taxation Rates

RESOLUTION NO. 06-05-13-21

MOVED by Councillor Montie to pass the 1st reading of Bylaw #679 – 2021 Taxation Rates.

CARRIED

7.3 Provincial Policing Requisition

This will be shown on property tax notices as an expenditure showing taxpayers the cost to pay for Provincial Policing Initiative.

RESOLUTION NO. 07-05-13-21

MOVED by Councillor Back to accept the Provincial Policing expenditure as information. **CARRIED**

7.4 Council Resolutions for the following appointments.

Appointing Barb Schofield as the Regional Development Appeal Board Clerk

RESOLUTION NO. 08-05-13-21

MOVED by Councillor Montie to appoint Barb Schofield as the Regional Development Appeal Board Clerk. **CARRIED**

Appointing Heather Fawcett as the Regional Assessment Review Board Clerk

RESOLUTION NO. 09-05-13-21

MOVED by Councillor Nettelfield to appoint Heather Fawcett as the Regional Assessment Review Board Clerk. **CARRIED**

Appointing Grant Clark of KCL Consulting as Assessor

RESOLUTION NO. 10-05-13-21

MOVED by Councillor Steeves to appoint Grant Clark of KCL Consulting as Assessor. **CARRIED**

Appointing Greg Gayton as Director of Emergency Management for the Village of Berwyn

RESOLUTION NO. 11-05-13-21

MOVED by Councillor Bak to appoint Greg Gayton as Director of Emergency Management for the Village of Berwyn. **CARRIED**

Appointing Greg Gayton as Returning Officer for the October 18, 2021 Municipal Election

RESOLUTION NO. 12-05-13-21

MOVED by Councillor Montie to appoint Greg Gayton as Returning Officer for the October 18, 2021 Municipal Election. **CARRIED**

Appoint MNP as Municipal Auditors for the Village of Berwyn

RESOLUTION NO. 13-05-13-21

MOVED by Councillor Steeves to appoint MNP as Municipal Auditors for the Village of Berwyn. **CARRIED**

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8. CORRESPONDENCE

8.1 Letters regarding Police Service Transition

CAO Gayton has been receiving letters from municipalities opposing the possible transition from RCMP to a provincial police force. A draft letter from our municipality will be circulated for council review.

RESOLUTION NO. 14-05-13-21

MOVED by Councillor Montie to accept letters regarding Police Service Transition as information.

CARRIED

8.2 Town of Tofield – Rural Vaccine Provisions

RESOLUTION NO. 15-05-13-21

MOVED by Councillor Bak to accept the letter from the Town of Tofield regarding rural vaccine provisions as information.

CARRIED

8.3 Alberta Municipal Affairs – Viability Update

The minister reviewed the submission of the 2020 update on the capital and implementation plans. They are pleased to inform the Village that the submissions satisfied the requirements of Directive 3 for 2020.

RESOLUTION NO. 16-05-13-21

MOVED by Councillor Montie to accept the Alberta Municipal Affairs, Viability Update as information.

CARRIED

8.4 Community Buildings Retrofit

FCM's Community Buildings Retrofit Program helps municipalities and their partners retrofit community buildings while managing their capital expenditures and minimizing ongoing operating and maintenance costs.

RESOLUTION NO. 17-05-13-21

MOVED by Councillor Nettelfield to reach out to the Peace Region Energy co-op and ask them for more information and what they know about this grant program and opportunities in our area.

CARRIED

8.5 BERDS – Letter from November 2020

BERDS had requested funding in November of 2020. Council talked about this at the April budget meeting we needed to revisit as it was never resolved and needs to be for the budget can be finalized. Much discussion was held regarding this request.

RESOLUTION NO. 18-05-13-21

MOVED by Councillor Steeves that council offer financial assistance to BERDS on a one-time basis of \$6,000.00.

CARRIED

Mayor Hockley requested a recorded vote.

For the motion: Councillor Montie, Councillor Steeves, Councillor Nettelfield

Against the motion: Mayor Hockley, Councillor Bak

9. COMMITTEE REPORTS

9.1 Mayor Hockley – AUMA Spring Leaders Conference

Mayor Hockley reported on an online conference she attended.

Municipalities are concerned about the provincial government downloading expenses onto municipalities. It increases the taxes the municipality has to ask from its residents. Some estimate 20 to 50% of their tax revenue is due to provincial requisitions. AUMA is looking at how to make the province responsible for collecting these fees as they previously did. i.e.: housing, education, RCMP.

RCMP funding model has not changed yet provincial budget reduced funding to RCMP.

Rural Economic Development Minister has forthcoming announcement regarding rural transit opportunities but gave no details. Transport Minister McIver said the province has no interest in running transit operations, the opportunities would have to be done by other levels of government or private enterprise.

RESOLUTION NO. 19-05-13-21

MOVED by Councillor Montie to accept the AUMA Spring Leaders Conference report provided by Mayor Hockley as information.

CARRIED

10. CHIEF ADMINISTRATIVE OFFICER REPORT

10.1 CAO Report

Staff looked for some pictures that we have on file for the Strategic Plan draft, some of the photos are quite dated. The concept of a photo contest to get some better pictures is an idea, discussed what we would offer as a gift for a winner. This would be open to all residents and staff of the Village of Berwyn, we would also need a waiver to use the photo.

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RESOLUTION NO. 20-05-13-21

MOVED by Mayor Hockley that we have a contest for photos of Berwyn with the prize being a \$50.00 gift card and novelties of Berwyn, with the discussed stipulations. **CARRIED**

The application for Canada Jobs Program was approved, we are accepting resumes for the summer position.

Our water operator, Kyle St. Laurent has his water exam booked for May 28, 2021 in Edmonton.

The Municipal Accountability Program (MAP) interview happened on April 28, 2021 and staff are finishing up a few details. Once completed Municipal Affairs will provide us with a written report.

Public works staff have checked our main valves in the rehab area. They are ensuring the lagoon area is ready for dirt relocation. A pre-construction meeting has been booked for May 19, 2021.

Our fire department did a great job at the fire on 49 Avenue on April 23, 2021. In other municipalities CAO Gayton has worked at, a resolution is passed to forgive the taxes for the portion of the calendar year after a major fire.

RESOLUTION NO. 21-05-13-21

MOVED by Mayor Hockley that we collect the Provincial requisition but, the Municipal portion of the 2021 taxes be waived, for tax roll #185000. **CARRIED**

RESOLUTION NO. 22-05-13-21

MOVED by Councillor Steeves to accept the CAO Report as presented. **CARRIED**

Councillor Steeves asked for a status update on the No Exit and Children at Play sign. A First Call was required before placing the sign. That should take place soon.

Councillor Steeves also asked about the situation with the water meters. CAO Gayton explained what was taking place in regards to the meters.

10.2 Public Works Report

Council had no questions regarding the work that had been completed by Public Works.

Councillor Steeves suggested that Public Works reports be done monthly or quarterly as the information would be more relevant, this report is dated back to November of 2020.

RESOLUTION NO. 23-05-13-21

MOVED by Councillor Montie to accept the Public Works Report as presented. **CARRIED**


Mayor Hockley asked Kristin Dyck, Mile Zero News/Banner Post if she had any questions, she had no questions.

11. IN CAMERA

11.1

Moved by Mayor Hockley that the meeting adjourn. **CARRIED**

Time of adjournment 10:05 p.m.



Cindy Hockley
Mayor



Greg Gayton
Chief Administrative Officer

