

**MINUTES
VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
January 9, 2020
VILLAGE OF BERWYN COUNCIL CHAMBERS
7:00 PM**

PRESENT:

Ken Montie	Mayor
Lisa Johnson	Deputy Mayor
Kimberly Steeves	Councillor
Cindy Hockley	Councillor
Greg Gayton	CAO
Barb Schofield	Recorder

1. CALL MEETING TO ORDER

The regular meeting of the Berwyn Village Council was called to order at 7:00 p.m. in the Village Council Chambers by Mayor Montie.

Cindy Hockley was sworn in as Councillor.

2. ADOPTION OF AGENDA

RESOLUTION NO. 01-01-09-20

MOVED by Councillor Steeves that Council approve the Village of Berwyn regular Council meeting agenda dated January 06, 2020 as amended. **CARRIED**

Additions: 10.1 CAO Report

10.2 Request from Peace River Family Resource Network

10.3 Grand Opening Sunrise Medical Centre

3. ADOPTION OF MINUTES

RESOLUTION NO. 02-01-09-20

MOVED by Deputy Mayor Johnson that Council adopt the minutes from the December 12, 2019 Regular Council meeting as presented. **CARRIED**

4. PUBLIC HEARINGS

None

5. DELEGATIONS

5.1 Scott Knuttila – Regarding Peace Region Mutual Aid Agreement

Scott informed council that he was in favor of the Peace Region Mutual Aid Agreement.

Scott told council that the Fire Department had 15 call outs in 2019, five were alarm calls and ten medical calls. He told council there were only four active volunteer fire fighters in Berwyn and there was a need for new recruits.

RESOLUTION NO. 03-01-09-20

MOVED by Deputy Mayor Johnson that Council move into an In-Camera meeting at 7:07 p.m.

CARRIED

RESOLUTION NO. 04-01-09-20

MOVED by Deputy Mayor Johnson that Council come out of the In-Camera meeting at 7:20 p.m.

CARRIED

Scott Knuttila left Council Chambers at 7:21 p.m.

6. BUSINESS ARISING

6.1 Campground Signage

RESOLUTION NO. 05-01-09-20

MOVED by Deputy Mayor Johnson that Council approve the purchase of two – 180 cm x 75 cm highway signs for the Berwyn campground, with one placed at the east and south entrances to Berwyn. The permit fee for the signs is \$560.00 each for five years. **CARRIED**

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7. NEW BUSINESS

7.1 Approval of interim budget for 2020

RESOLUTION NO. 06-01-09-20

MOVED by Mayor Montie that council approve the use of the 2019 budget figures as the Village of Berwyn's 2020 interim budget until the 2020 budget is approved. **CARRIED**

7.2 Sewer service line issues

RESOLUTION NO. 07-01-09-20

MOVED by Councillor Steeves that council request the property owner provide three quotes and the Village of Berwyn consider other options. **CARRIED**

7.3 ICF Issues – MD of Peace

RESOLUTION NO. 08-01-09-20

MOVED by Deputy Mayor Johnson that Council rescind the November 28, 2019 resolution regarding recreation facilities and add to item to our agenda for the next meeting with the MD of Peace council. **CARRIED**

7.4 Peace Region Mutual Aid Agreement

RESOLUTION NO. 09-01-09-20

MOVED by Deputy Mayor Johnson to accept the Peace Region Mutual Aid Agreement. **CARRIED**

8. CORRESPONDENCE

8.1 Alberta Municipal Affairs – Viability Plan Update

Accepted as information

8.2 LED Streetlights

Administration will contact ATCO regarding LED Lighting.

8.3 Northern Alberta Elected Leaders

Council discussed representation at the Northern Alberta Elected Leaders meeting.

RESOLUTION NO. 10-01-09-20

MOVED by Councillor Steeves that council renew Mayor Montie and CAO Gayton as designates. **CARRIED**

8.4 Helicopter Air Ambulance Program

Accepted as information

8.5 Fire Training Program

RESOLUTION NO. 11-01-09-20

MOVED by Mayor Montie that Council to have Administration go ahead and research information about the fire training grant. **CARRIED**

8.6 MSI – Long Term Plans

Accepted as information

8.7 Lead Management Plans

Accept as information

RESOLUTION NO. 12-01-09-20

MOVED by Councillor Hockley that Council accept: 8.1 Alberta Municipal Affairs – Viability Plan Update; 8.4 Helicopter Air Ambulance Program; 8.6 MSI – Long Term Plans and 8.7 Lead Management Plans as information. **CARRIED**

9. COMMITTEE REPORTS

9.1 no reports

10. CHIEF ADMINISTRATIVE OFFICER REPORT

10.1 CAO Report

RESOLUTION NO. 13-01-09-20

MOVED by Deputy Mayor Johnson that Council accept the CAO report as presented. **CARRIED**

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10.2 Request from Peace River Family Resource Network

RESOLUTION NO. 14-01-09-20

MOVED by Mayor Montie that Council accept as information with no action. **CARRIED**

10.3 Grand Opening Sunrise Medical Centre

RESOLUTION NO. 15-01-09-20

MOVED by Councillor Steeves that Council accept the Grand Opening Sunrise Medical Centre as information. **CARRIED**

11. IN CAMERA

11.1 CAO Probationary Period

11.2 Other Staff Matters

11.3 Utility Issue

RESOLUTION NO. 16-01-09-20

MOVED by Mayor Montie that Council move into an In-Camera meeting at 8:10 p.m. **CARRIED**

RESOLUTION NO. 17-01-09-20

MOVED by Mayor Montie that Council come out of the In-Camera meeting at 8:17 p.m. **CARRIED**

RESOLUTION NO. 18-01-09-20

MOVED by Deputy Mayor Johnson that Council take CAO Gayton off probation and adjust his salary as per section 3 of the CAO contract. **CARRIED**

RESOLUTION NO. 19-01-09-20

MOVED by Deputy Mayor Johnson that Council reinstate the staff Christmas bonus system at the 2017 levels. **CARRIED**

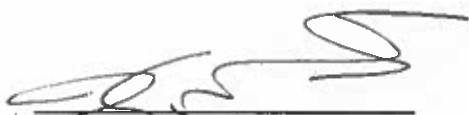
Councillor Steeves abstained from discussion and voting due to a possible conflict of interest.

RESOLUTION NO. 20-01-09-20

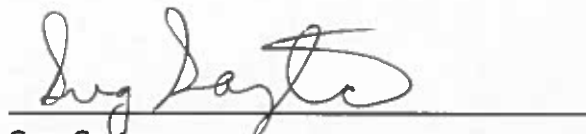
MOVED by Mayor Montie that Council approve the transfer of \$808.57 utility arrears from utility account 276000 to utility account 165000. **CARRIED**

12. ADJOURNMENT

Mayor Montie adjourned the Council meeting at 8:25 p.m.



Ken Montie
Mayor



Greg Gayton
Chief Administrative Officer