

**MINUTES**  
**VILLAGE OF BERWYN**  
**REGULAR COUNCIL MEETING**  
**March 11, 2021**  
**VILLAGE OF BERWYN COUNCIL CHAMBERS**  
**7:00 PM**

**PRESENT:**

Cindy Hockley  
Ken Montie  
Kim Steeves  
Brienne Nettelfield  
John Bak

Mayor  
Deputy Mayor  
Councillor  
Councillor  
Councillor

Greg Gayton  
Barb Schofield  
Kristin Dyck

CAO  
Recorder  
Mile Zero News/Banner Post Reporter

**1. CALL MEETING TO ORDER**

The regular meeting of the Berwyn Village Council was held electronically with video conferencing software. The meeting was called to order at 7:03 p.m. Mayor Hockley.

**2. ADOPTION OF AGENDA**

**RESOLUTION NO. 01-03-11-21**

**MOVED** by Councillor Steeves that Council approve the Village of Berwyn regular Council meeting agenda as amended. **ADDITION: 7.4 Bylaw 676 Utility Rates** **CARRIED**

**3. ADOPTION OF MINUTES**

**RESOLUTION NO. 02-03-11-21**

**MOVED** by Councillor Montie that Council adopt the minutes from the February 25, 2021 Regular Council meeting as presented. **CARRIED**

**4. BUSINESS ARISING FROM MINUTES**

None

**5. PUBLIC HEARINGS**

None

**6. DELEGATIONS**

6.1

**7. NEW BUSINESS**

**7.1 Flood Mitigation Trailer**

At the February 25, 2021 meeting Northern Alberta Elected Leaders were provided information about the Flood Mitigation Trailer. They are asking for support to explore the possibility of having a Flood Mitigation Trailer in Northern Alberta. It is uncertain whether or not the Government or Municipalities will pay to have it.

We have received more information; they have provided a Power Point presentation with some options for Council to discuss.

Option One: Have elected leaders pressure the Government of Alberta to acquire a trailer for the North or transfer one of the three in the South to the North.

Option Two: Build a flood mitigation trailer for the North; Costs \$200,000 to purchase one from the factory; Costs \$123,123 to equip an existing Smoky River fire rescue trailer.

Option Three: One agency purchases a trailer, makes it available to others on a cost per use basis.

**RESOLUTION NO. 03-03-11-21**

**MOVED** by Councillor Nettelfield to have administration draft a letter of support for exploring bringing a flood mitigation trailer to the north. **CARRIED**

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**RESOLUTION NO. 04-03-11-21**

**MOVED** by Councillor Steeves to support option one at this time and move forward at a later date if we need to explore options two and three. **CARRIED**

**7.2 Province of Alberta – Disaster Recovery Program**

The Disaster Recovery Program (DRP) provides financial assistance to qualifying applicants to help restore uninsurable property lost or damaged by a disaster to its basic, pre-disaster functional condition.

What the information basically says that if a community had a fire and received disaster assistance for the fire victims and a month later the in the same community those victims could not get disaster recovery funding for the second disaster. A household is eligible for funding for one disaster. The idea is that they want people to take responsibility so you do not build on the flood plains and you do not build close to the trees and this way it will save the government money.

**RESOLUTION NO. 05-03-11-21**

**MOVED** by Councillor Nettelfield to accept the Province of Alberta, Disaster Recovery Program as information. **CARRIED**

**7.3 Municipality of Crowsnest Pass – RCMP Changes**

The Province of Alberta is looking at replacing the RCMP with an Alberta Provincial Police force. The municipality of Crowsnest Pass are asking our council for a letter of support to be sent to the Minister of Justice and Solicitor General that we do not want this change.

CAO Gayton will do further research to see what the province is planning.

**RESOLUTION NO. 06-03-11-21**

**MOVED** by Councillor Bak to table the subject until further information is provided to council.

**CARRIED**

**7.4 Bylaw 676 Utility Rates**

Council discussed a rate increase, one dollar per month increase on monthly rate for water and .75 cents for per month for recycling. Council discussed changing the consumption rate for water rather than the flat rate.

**RESOLUTION NO. 07-03-11-21**

**MOVED** by Councillor Steeves to pass the first reading of Bylaw 676 Utility Rates.

**CARRIED**

**8. CORRESPONDENCE**

**8.1 Holy Family Catholic Regional Division – Election Services**

The Holy Family Catholic Regional Division sent a letter asking the Village to continue the relationship they have where the Village would conduct the School Board Election on Holy Family Catholic Separate School Division's behalf in accordance with the Election Services Agreement.

**RESOLUTION NO. 08-03-11-21**

**MOVED** by Councillor Montie that we go into an Election Service Agreement with Holy Family Catholic Regional Division.

**CARRIED**

**9. COMMITTEE REPORTS**

**9.1 Peace Library System – February 27, 2021 Board Highlights**

The Board held a full Board meeting on February 27<sup>th</sup> over Zoom and those in the headquarters building were able to see the new Audio/Video equipment in action.

The CEO provided an update on the pandemic response in Peace Library System and work experience sessions for two LIT practicum students coming up soon.

Revisions had been made to some of the policies and they were approved.

The summer reading program will be managed provincially by TAL. Consulting has continued virtually, and Coffee Chats will resume in March.

**RESOLUTION NO. 09-03-11-21**

**MOVED** by Councillor Bak to accept the Peace Library System Board Meeting Highlights.

**CARRIED**

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9.2 Council Report – Councillor Steeves  
MMSA January 18<sup>th</sup> and February 5<sup>th</sup>, 2021

A decrease in outside contracts caused an operating deficit so money was moved from operating reserves to balance the 2020 budget.

Potential leads for new outside contracts is in the works.

MMSA will be approaching Municipal Affairs about hosting the Munis 101 after the 2021 elections.

Councillor Steeves was nominated for vice-chair and accepted the position as well as a position on the Robert E. Walter Memorial Scholarship Committee.

RCMP Advisory Committee January 20<sup>th</sup> and February 24<sup>th</sup>, 2021  
Safe summer project and positive ticketing will be returning.

DARE (Drug Abuse Resistance Education) has come to an end; however, the Peace Region was successful in their application for a new pilot program within the schools.

There has been an increase in calls to the RCMP due to non mask wearers and people breaking isolation.

It was discussed to bring forward a program for walking alone safety and a “get to know your neighbor”.

Break & Enters have targeted unoccupied properties.

As of April 1<sup>st</sup>, RAPID first car response will start, this can include fish and wildlife as well as sheriffs responding to 911 dispatch if they are closer to the scene.

Alberta Health Services reports 75% of EMS responders are out of commission for 24-48 hours after second dose of the COVID vaccine.

Berwyn Municipal Library Board March 4<sup>th</sup>, 2021  
Mayor Hockley will continue to provide/update Peace Library System information to the Berwyn Municipal Library.

As of March 4<sup>th</sup> the Berwyn Library was allowed to open with restrictions of two non-employee’s entry at a time.

Computers are available by appointment use only.  
You can renew your membership by sending an e-transfer or pay any late fees to:  
[librarian@berwynlibrary.ab.ca](mailto:librarian@berwynlibrary.ab.ca)

The library board is looking for new members.

Application for Story Walk was submitted to add a social distancing activity to our walking trail while families can read a story on their walk. Harry Potter night scheduled for June 24<sup>th</sup>.

**RESOLUTION NO. 10-03-11-21**

**MOVED** by Councillor Montie to accept the MMSA Report, RCMP Advisory Committee Report and the Berwyn Municipal Library Board Report as information. **CARRIED**

**10. CHIEF ADMINISTRATIVE OFFICER REPORT**

**10.1 CAO Report**

A few applications were received from Community Groups for the COVID relief funding. Council will be meeting to discuss the applications in the near future.

The auditors were in and completed the field work for the Village’s annual audit.

The renovations in the Village office basement has started. CAO Gayton visited Council Chambers in Grimshaw to see how they had set up their audio/visual.

A large water break near Lloyd Garrison was worked on for three days. The cause of the problem was a leaking saddle.

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The assessment data for the 2021 tax year is now in place, CAO Gayton is in the process of placing the numbers in for the mill rate bylaw.

ATCO gave the Village a \$2500.00 dollar cheque to replace trees they cut down in 2019.

**RESOLUTION NO. 11-03-11-21**

**MOVED** by Councillor Bak to accept the CAO Report as presented. **CARRIED**

Kristin Dyck, Mile Zero News/Banner Post Reporter asked about the failing water meters.

Barb Schofield and Kristin Dyck left the meeting at 8:10 p.m.

**11. IN CAMERA**

11.1 Rental Arrangement Request

11.2 Water Meter Report

**RESOLUTION NO. 12-03-11-21**

**MOVED** by Councillor Montie to move into camera session. **CARRIED**

**RESOLUTION NO. 13-03-11-21**

**MOVED** by Councillor Montie that Council revert to an open session. **CARRIED**

**RESOLUTION NO. 14-03-11-21**

**MOVED** by Councillor Montie to have administration look into the rental agreement request and bring more information back to Council. **CARRIED**

**RESOLUTION NO. 15-03-11-21**

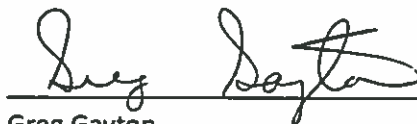
**MOVED** by Councillor Steeves to have administration assist public works in preparing a monthly Schedule of meter repairs in order to prevent a backlog of malfunctioning meters. **CARRIED**

Moved by Councillor Bak that the meeting adjourn. **CARRIED**

Time of adjournment 8:41 p.m.



Cindy Hockley  
 Mayor



Greg Gayton  
 Chief Administrative Officer