

MINUTES
VILLAGE OF BERWYN
REGULAR COUNCIL MEETING
December 10, 2020
VILLAGE OF BERWYN COUNCIL CHAMBERS
7:00 PM

PRESENT:

Cindy Hockley
Ken Montie
Kim Steeves
Brienne Nettelfield

Mayor
Deputy Mayor
Councillor
Councillor

Greg Gayton
Barb Schofield
Kristin Dyck

CAO
Recorder
Mile Zero News/Banner Post Reporter

1. CALL MEETING TO ORDER

The regular meeting of the Berwyn Village Council was held electronically with video conferencing software. The meeting was called to order at 7:00 p.m. by Mayor Hockley.

2. ADOPTION OF AGENDA

RESOLUTION NO. 01-12-10-20

MOVED by Councillor Steeves that Council approve the Village of Berwyn regular Council meeting agenda with additions.

**ADDITIONS: Item 7.6 Public Notice
Item 7.7 Arena & COVID**

CARRIED

3. ADOPTION OF MINUTES

RESOLUTION NO. 02-12-10-20

MOVED by Deputy Mayor Montie that Council adopt the minutes from the November 28, 2020 Regular Council meeting as amended.

CARRIED

4. BUSINESS ARISING FROM MINUTES

None

5. PUBLIC HEARINGS

None

6. DELEGATIONS

None

7. NEW BUSINESS

7.1 Municipal Affairs – Red Tape Reduction

This is an initiative that the Alberta Government had wanted to start earlier but then COVID was an issue, if it had not been for COVID this would have been one of the government's major initiatives. They are now getting back on track to make sure that communities are not causing a lot of red tape for their businesses with development and subdivision permit approvals, and other interactions with the public.

RESOLUTION NO. 03-12-10-20

MOVED by Councillor Nettelfield to accept the email from the Municipal Government regarding the Red Tape Reduction.

CARRIED

RESOLUTION NO. 04-12-10-20

MOVED by Councillor Steeves to have administration to provide a submission in response to the Municipal Stimulus Red Tape Reduction report.

CARRIED

7.2 Municipal Affairs – Assessment Audit

CAO provided a document to Council regarding the Detailed Assessment Audit Report. It is a good illustration of how much scrutiny the assessors are under when they prepare property assessments for people and the rules and regulations that govern what they do. It explains the procedures they must follow to get an assessment that is close to market value. The audit is an educational guide for the Village to consider when people question their assessment.

RESOLUTION NO. 05-12-10-20

MOVED by Deputy Mayor Montie to accept the Municipal Affairs Assessment Audit as information.

CARRIED

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7.3 Canadian Mental Health Association

FCSS has been participating in the Rural Mental Health Network. This is a new initiative that our FCSS Department has been working on this year, it is to promote the availability of rural mental health services and provide education about these services. The FCSS Director has taken online training and has completed the certification.

RESOLUTION NO. 06-12-10-20

MOVED by Mayor Hockley to accept that FCSS be authorized to continue with the Community Animator Role with the Rural Mental Health Network. **CARRIED**

7.4 COVID Information

On November 24, 2020 Premier Jason Kenney announced that the government has declared State of Public Health Emergency in response to the ever-evolving COVID-19 pandemic. The Village has new policies we are following, working from home, wearing masks, and staying safe.

RESOLUTION NO. 07-12-10-20

MOVED by Deputy Mayor Montie to accept the Municipal Governance during the Covid-19 Pandemic as information. **CARRIED**

7.5 FCSS Bulletin Board Project

A local contractor gave FCSS a quote and rough draft for the bulletin board/bench project in 2017. This project was not undertaken at the time. Upon review of the existing finances staff recommended that this project be reconsidered.

RESOLUTION NO. 08-12-10-20

MOVED by Deputy Mayor Montie to proceed with the bulletin board/bench project to be placed on Village Property. **CARRIED**

7.6 Public Notice – Recycling Survey

The Village of Berwyn is considering having our garbage contractor supply residents with Blue Recycling Containers for weekly door-to-door recycling service. If the service is put in place, the existing recycling facility next to the arena will be closed. Council discussed expanding the scope to include garbage collection.

RESOLUTION NO. 09-12-10-20

MOVED by Councillor Nettelfield that administration edit the survey to reflect three different options for recycling and garbage and email it to councillors for review. **CARRIED**

7.7 Arena Opening with COVID

Discussions were held regarding the arena staying open or closing for the year as the power and gas costs are high and there is no use due to COVID.

RESOLUTION NO. 10-12-10-20

MOVED by Deputy Mayor Montie that Council revisit the continuation of the operation of the arena at the January 14, 2021 Council meeting, COVID restrictions will be reviewed at that time. **CARRIED**

RESOLUTION NO. 11-12-10-20

MOVED by Councillor Nettelfield that administration contact the Arena Society to discuss the possibility of opening and maintaining an outdoor rink with the support of the Village in the preliminary construction. **CARRIED**

8. CORRESPONDENCE

None

9. COMMITTEE REPORTS

9.1 Board Meeting Highlights – November 28, 2020

Libraries are going to curbside pick-up again, no in branch service as of Monday, December 14, 2020. Lots of electronic books and magazines are available to read.

RESOLUTION NO. 12-12-10-20

MOVED by Deputy Mayor Montie to accept the Peace Library System Board Meeting Highlights from November 28, 2020 Zoom meeting. **CARRIED**

10. CHIEF ADMINISTRATIVE OFFICER REPORT

10.1 CAO Report

CAO and Public Works Foreman met with WSP Engineering and a fellow from transportation on December 8, 2020 to discuss pavement. Highway 2 paving in this area starts at the intersection of three-

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mile corner from highway 2 and 35 and then runs down towards the border between the MD of Peace and the MD of Fairview on highway 2 that is the section that is being contemplating for paving. It has not made it through the provincial budget this year. They did some measuring of things that needed attention in the Village and will be sending estimates that council can review and send back before the Village can start finalizing the project.

Advertisements were posted for nomination day. Additional information about Council duties is posted on our web page.

Weekly on-line meetings have commenced again for CAO's to meet with Alberta Health regarding COVID related issues.

The Village has tried to a local option for Information Technology services, but that is not working out, so we are looking at other options.

Letters to residents on the monthly tax installment plan have been sent renewal agreements.

New plexiglass screens have been installed for additional staff safety.

Kyle St. Laurent passed his second sewer exam, so he has both his sewer tickets now.

Information was received from Central Square on how to set up for e-billing in iCity. Municipal clerk will have to take training on it. When in place the Village will send out a mailer asking residents to provide us with e-mail addresses.

RESOLUTION NO. 13-12-10-20

MOVED by Mayor Hockley to accept the CAO Report as presented.

CARRIED

10.2 October Month-end Comparisons

The month end comparisons are from October 31, 2019 to October 31, 2020.

Council compared the cash position from October 2019 to October 2020.

There was some discussion about authorizing 2021 expenditures until the budget had been prepared.

RESOLUTION NO. 14-12-10-20

MOVED by Deputy Mayor Montie that non-discretionary 2021 operating/expenditures be permitted and based on pro-rated amounts as noted in the 2020 budget, until such time as the 2021 capital and operating budgets are approved.

CARRIED

No questions from Mile Zero News/Banner Post Reporter.

Kristin Dyck and Barb Schofield left the meeting at 8:38 p.m.

11. IN CAMERA

11.1 CMHA – Letter of Understanding

11.2 Water & Sewer Arrangements

RESOLUTION NO. 15-12-10-20

MOVED by Mayor Hockley to move into camera session.

CARRIED

RESOLUTION NO. 16-12-10-20

MOVED by Mayor Hockley that Council revert to an open session.

CARRIED

Councillor Steeves did not participate in the in-camera discussion.

Moved by Deputy Mayor Montie that the meeting adjourn.

CARRIED

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Time of adjournment 9:05 p.m.



Cindy Hockley
Mayor



Greg Gayton
Chief Administrative Officer